Function: Infrastructure & Planning - 04

Department: Planning & Development - 030

Policy No.: 015



Security and Policy Relating to Moving in Structures

Effective Date:

December 15, 2023

Review Date:

December 15, 2028

Resolution #:

533-2023

CAO Signature:

Purpose:

To set out guidelines for allowing existing structure(s) to be moved into the

County.

Guidelines:

For any application regarding moving or placing any structure over 300sq.ft., other than a Farm Building in an agricultural district, into or within the County.

- 1. The owner must provide photos of all sides of the structure that are properly labeled and attached to the application. Without this, the application is deemed incomplete.
- 2. The owner shall sign a letter of undertaking (agreement) and post security in the form of an irrevocable letter of credit or cash in the amount of \$4000.00 for a residence and \$2000.00 for a single wide manufactured/mobile home prior to the issuance of a permit and the building being moved on site. This security will ensure that any required modification to the design siting, finishing, and cladding of the relocated building are completed.

- 3. The modification, renovations or improvements shall be completed within 160 days of the relocation of the structure or at the Development Authority's discretion.
- 4. Upon completion of the structure, the Development Authority will inspect the site to determine compliance. If work is not done to the County's satisfaction, Administration shall be at the liberty to use the security to have the work completed to bring the building into compliance.
- 5. In the event that the Manufactured Home is less than five (5) years old from the date of the application, Sections one (1) to four (4) of this Policy shall not apply. However, for a residence regardless of the age this Policy shall apply.

Non-Residential Structures

- 6. Any accessory building over 300 sq. ft. may be required to post a \$1500.00 security at the discretion of the development Authority.
- 7. For any shipping containers in properties zoned CRX, UR, LR, CRE, RR, Rec, CREC, in accordance to the Lac Ste. Anne County Land Use Bylaw a deposit may be required to be posted in the amount of \$1500.00. Additionally, Sections one (1), four (4) and five (5) of this Policy shall also apply to all Shipping Containers.
- 8. All structures being used by the County or its Agents on County Business shall be exempt from the securities referenced in this policy.