


Function: Council - 01
Policy No.: 013



Protocol for Reeves

Effective Date: November 23, 2018
Review Date: November 23, 2023
References:
Cancel: Policy 150 Protocol for Mayors
Resolution #: 746-18

CAO Signature: 

Purpose: The Reeve recognizes the importance of co-operation and endeavors to carry out his/her duties in such a manner as to promote co-operation and loyalty among Councillors and staff.

Guidelines:

1. First among equals:
 - Not an elected position like a Reeve.
 - All Reeve's authority is delegated by Council.

2. Chairperson:
 - Primary responsibility to keep meetings orderly and efficient.
 - Should promote open debate that gives all perspectives adequate floor time.
 - Reeve has the same right as all Councillors to express his/her own views.
 - Reeve should not use his/her chair to advance his/her own point of view.
 - Reeve should bring debate to a close when it turns to argument.
 - Debate should culminate in a clear motion.

3. Spokesperson for Council:

- Reeve to carry out special responsibilities delegated by Council.
- Reeve must defend Council decisions, even when in personal disagreement.
- Reeve should never act without Council decision, except in extreme emergencies. In this case Council ratification must be sought as soon as possible.

4. Reeve Must Respect and Work within all Council and Administrative Structures:

- No authority to supersede committees.
- No authority to criticize or interfere with Administration without direct Council instruction.