

Function: Council - 01
Policy No.: 011




Council Attendance at Seminars, Events, Workshops or Meetings

Effective Date: May 10, 2018

Review Date: May 10, 2023

Cancel: Policy 143-1 Attendance at AUMA & ASVA Conferences
Policy 140- Attendance at A.A.M.D&C Pembina Zone 3
Meetings

Resolution #: 276-18

CAO Signature: 

Purpose: To streamline approval for elected officials to attend seminars, events, workshops or meetings, as required.

Guidelines:

1. That elected officials performing their duties, are approved through the budget to attend seminars, events, workshops or meetings, as required.
2. Email notification to rest of council is sufficient for approval.
3. All expenses (hotel, meals, mileage) are approved through the budget.
4. No approval is required at Council meetings for any attendance, unless expenses would exceed \$2,000 per elected official. This does not include registration fees.
5. The budget will be updated and provided to Council on a quarterly basis to ensure we remain within it.