


Function: Corporate Services - 03
Department: Finance - 050
Policy No.: 018



Debit Cards

Effective Date: August 13, 2020
Review Date: August 13, 2025
Cancel: Policy 235-6 – Debit Cards
Resolution #: 438-2020

CAO Signature: 

Purpose: To provide for separate bank accounts that will be used by debit cards for County programs.

Guidelines:

The separate bank account for use by debit cards will not exceed these maximum limits:

Recreation Summer Programs	\$3,000.00
Onoway Playschool	\$1,200.00
Sangudo Playschool	\$ 300.00

Expenses paid through these accounts will be approved by the Community Services Manager or designate with signing authority.

The Finance Manager will reconcile this account monthly.