

Function: Corporate Services - 03  
Department: Communications - 030  
Policy No.:003




## Recording Devices For Media

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Effective Date: June 27, 2019  
Review Date: June 27, 2024  
References: Municipal Government Act (MGA), Bylaw 17-2015  
Procedures for County Council and Committees Bylaw

Cancel: Policy 152-1 Recording Devices  
Resolution #: 431-2019

CAO Signature: 

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**Purpose:** Council wishes to provide guidance on the circumstances in which approval to a request to create an audio recording of a meeting of County Council or its Committees would be given.

**Policy Statement:**

Where an individual is attending a County Council or Committee meeting in his or her capacity as a reporter or other member of the media and wishes to record the proceeding for the purposes of reporting the events at the meeting to members of the public, the individual shall complete “Audio Recording Request Form”, provided by Lac Ste. Anne County Administration. Upon receipt of a completed Request Form, Council will generally approve audio recording by the individual that has completed the Request Form.