

Function: Corporate Services - 03
Department: Assessment & Taxation - 010
Policy No.: 002



Assessment Review Board Complaint Fee


Effective Date: March 9, 2017

Review Date: March 9, 2022

References:

Cancel: Policy 218 Assessment Review Board Complaint Fee

Resolution #: 133-17

CAO Signature: 

Purpose: To establish a fee payable by persons wishing to make complaints or to be involved as a party or intervenor in a hearing before an assessment review board or for obtaining copies of an assessment review board's decisions and other documents.

Guidelines: Effective April 1st, 2017 all written assessment complaints pursuant to Section 481 of the *Municipal Government Act* shall be accompanied by a fee per assessed property as set out below. This fee is refundable if one or more of the following conditions are met:

- The complaint is withdrawn in writing prior to the scheduling of an Assessment Review Board Hearing,
- If the assessment review board make a decision in favour of the complainant,
- If the assessment review board makes a decision not in favour of the complainant and on appeal,
- the Court of Queen's Bench makes a decision in favors of the complainant

Fees: Residential property with three or fewer dwellings and farmland \$50.

Residential property with four or more dwelling and non-residential property \$150.