


Function: Community & Protective Services - 02
Department: Emergency Services - 030
Policy No.: 011



Volunteer Management Policy

Effective Date: April 25, 2019
Review Date: April 25, 2024
Cancel: Policy 960: Volunteer Management Policy
Resolution #: 259-19

CAO Signature: 

Policy Statement:

As many municipalities rely on volunteers to carry out part or all of necessary functions during an emergency event, it is important to address the recruitment, training and use of volunteers in a safe and meaningful manner.

Guidelines:

To ensure that essential training and orientation is provided for volunteers who have willingly offered their services in the event of an emergency or disaster.

The County acknowledges the many positive and valuable contributions that volunteers provide to ensure that we all live in a safe and viable community.

Volunteer management shall include the recruitment, registration, training and safe use of volunteers during an emergency and provide for counseling and debriefing opportunities. Volunteer recognition after the conclusion of an emergency event shall be considered.

Without proper volunteer management, the availability and effectiveness of volunteers is greatly reduced.

Annual review of the Volunteer Management Policy shall take place in conjunction with the required review of the Municipal Emergency Management Plan.