


Function: Community & Protective Services - 02
Department: Emergency Management - 030
Policy No.: 006



Municipal Emergency Management Policy

Effective Date: April 25, 2019
Review Date: April 25, 2024
Cancel: Policy 932: Municipal Emergency Management Policy
Resolution #: 259-19

CAO Signature: 

Policy Statement: To create vision and mission statements, roles and responsibilities and enable authority for municipal emergency management. In addition, create a foundation to prevent the lack of direction, and provide the necessary authority for the municipal Emergency Management Agency to carry out the functions of mitigation, preparedness, response and recovery of emergency management.

Guidelines: Vision Statement – “To make Lac Ste. Anne County a safe and secure place for residents, businesses, and visitors.”

Mission Statement – “To achieve emergency management capacity in Lac Ste. Anne County for the prevention, planning, response, and recovery of all emergencies in a proactive, operations-focused manner based on standards, policies and continuous improvement in cooperation and coordination with all stakeholders and partners.”

Roles and Responsibilities – Under the leadership and guidance of Council, Lac Ste. Anne County will establish and maintain a Municipal Emergency Management Agency. The Agency defines goals and objectives of the Municipal Emergency Management program, and creates and maintains plans and procedures based on hazard analysis to achieve the Mission Statement objectives in coordination and cooperation with neighbours, industry, and agencies that are active in the municipality.

The enabling authority for emergency management is established by the above noted Standard, the Alberta Emergency Management Act, as well as the Municipal Government Act. The Alberta Municipal Emergency Management Act mandates each municipality to prepare for potential emergencies and disasters and to respond appropriately to these situations. The Municipal Government Act (RSA 2000, Chapter M-26, Part 2, Section 7(a)) authorizes local authorities to pass bylaws for municipal purposes regarding the safety, health and welfare of people and the protection of people and property, as well as stating that in an emergency, a municipality may take whatever actions or measures that are necessary to eliminate the emergency.

Mitigation – Measures taken to eliminate, reduce or minimize the risks from the effects of a hazard with the aim to prevent or reduce the impact of a disaster when it occurs.

Preparedness – Building capabilities to effectively and rapidly respond when people, property and the environment are affected by hazard(s). This includes planning, exercises, education and training necessary to achieve a state of readiness for emergencies and disasters.

Response – Action taken to minimize damage and loss to people, property and the environment with an emphasis on prevention of injury and loss of life.

Recovery – Activities taken to return an affected community and/or organization to a reasonable state of normal life after it has been affected by an emergency or disaster.

The four functions of Mitigation, Preparedness, Response and Recovery may be undertaken sequentially or concurrently, but they are not independent of each other. Ensuring a strong and seamless relationship across these functions and with appropriate emergency management partners is critical to effective emergency management.