

Function: Community & Protective Services - 02
Department: Emergency Management - 030
Policy No.: 004




Emergency Management Training and Exercises

Effective Date: April 25, 2019

Review Date: April 25, 2024

Cancel: Policy 918: Emergency Management Training and Exercises

Resolution #: 259-19

CAO Signature: 

Policy Statement:

To ensure that all functions outlined in the Municipal Emergency Management Plan are carried out in an effective and efficient manner by training of municipal staff and the provision of regular exercises.

Guidelines:

Emergency Management training shall include a list of all training resources, identify training requirements for each function, identify contingencies in each function, provide a training schedule and list all previous training with documentation for follow-up.

Upon training completion, regular exercises will validate procedures and the effectiveness of the training program.

The safety and protection of the public, property and the environment requires appropriate training and regular practice of skills to mitigate an emergency event responsibly.

Annual review of the Emergency Management Training and Exercises Policy shall take place in conjunction with the required review of the Municipal Emergency Management Plan.