



MINUTES

Organizational Municipal Planning Commission Meeting

Lac Ste. Anne County held a Organizational Municipal Planning Commission Meeting on April 2, 2025, commencing at 9:34 a.m. in the Council Chambers of the County Administration Building in Sangudo, Alberta and via Zoom.

Board Members Present: Nick Gelych, Deputy Reeve
George Vaughan, Councillor
Lloyd Giebelhaus, Councillor
Ken Brunton, Vice Chair

Board Members Absent: Jane Holman-Martin, Board Member

Administration Present: Tanya Vanderwell, Acting Planning & Development Manager
Cindy Suter, Legislative & Support Services Supervisor
Lori Vanberg, Administrative Support Clerk

Also Present: No members of the public were in attendance.

ROLL CALL

CALL TO ORDER

Chairperson Tanya Vanderwell called the meeting to order at 9:34 a.m.

METHOD OF VOTING

Secret Ballot

MPC5-2025 MOVED BY Councillor Lloyd Giebelhaus that the voting during the 2025 Organizational Meeting will not be completed by secret ballot but by majority vote. Carried.

APPOINTMENT OF CHAIR

A Chairman will be appointed by the Municipal Planning Commission. In the absence of the Chairman, the Members in attendance may appoint an Acting Chairman from Members in attendance.

Call for nominations for Chair 3 times.

George Vaughan nominated Ken Brunton for Chair of the Municipal Planning Commission.

Ken Brunton accepted the nomination of the Chair.

Tanya Vanderwell requested a motion that nominations cease.

MPC6-2025 MOVED BY Councillor Lloyd Giebelhaus that nominations cease for Chair. Carried.

 KB TC

Declaration of Chair

MPC7-2025 MOVED BY Councillor George Vaughan that the Municipal Planning Commission Board declare Ken Brunton as Chair for the Municipal Planning Commission. Carried.

Chairman Ken Brunton took the Chair.

CHAIR - TERM OF OFFICE

Request a motion for the term of office to be one (1) year.

MPC8-2025 MOVED BY Councillor Lloyd Giebelhaus that the Municipal Planning Commission that the Term of Office for the Chair be from the date of this Organizational meeting to the following year of the Municipal Planning Commission Organizational Meeting. Carried.

APPOINTMENT OF VICE CHAIR

Call for nominations for Vice Chair

Lloyd Giebelhaus nominated Nick Gelych for Vice Chair.

Board member Nick Gelych accepted the nomination.

Request a motion that nominations for Vice Chair cease

MPC9-2025 MOVED BY Councillor George Vaughan that the nominations cease for Vice Chair. Carried.

Declaration of Vice Chair

Board member Nick Gelych was declared Vice Chair.

VICE CHAIR - TERM OF OFFICE

Request a motion for the term of office for the Vice Chair to be one (1) year

MPC10-2025 MOVED BY Councillor George Vaughan that the Term of Office for the Vice Chair commence the day of Organizational Meeting to the following year of the next Organizational Meeting. Carried.

ELECTION OF CHAIR AND VICE CHAIR AND OFFICIAL OATH

QUORUM

Municipal Planning Commission (3 Council members and 2 at-large members)

- 3 voting Members of the Commission constitutes a quorum for making decisions
- The decision of the majority is deemed to be the decision of the whole Commission. A tie deems the application to be refused.
- A Member of the Commission who has not attended a substantial portion of a hearing of an application shall not participate in the deliberation or decisions made.
- All members shall be required to disclose any pecuniary interests

MEETINGS

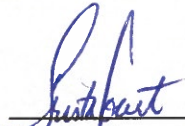
Meeting Date, Hour and Place - Regular, Municipal Planning Commission

MPC11-2025

MOVED BY Deputy Reeve Nick Gelych that Municipal Planning Commission meetings be held the first Wednesday of every month (as required) at the County Administration Office located 56521 Range Road 65 near Sangudo, Alberta at 9:30 a.m..

Carried.

ADJOURNMENT



Acting County Manager



Chair
K. BRUNTON