



MINUTES
County Council Regular Meeting

Lac Ste. Anne County held a County Council Regular Meeting on June 12, 2025 commencing at 9:41 a.m. in the Council Chambers of the County Administration Building in Sangudo, Alberta.

Councillors Present: Joe Blakeman, Reeve
Nick Gelych, Deputy Reeve
George Vaughan, Councillor
Lloyd Giebelhaus, Councillor
Ross Bohnet, Councillor
Lorne Olsvik, Councillor
Kevin Lovich, Councillor

Councillors Absent:

Staff Present: Trista Court, Interim County Manager/GM of Community Engagement
Greg Edwards, GM of Operations
Brian Hartman, GM of Infrastructure
Alvin Kuzyk, GM of Corporate Services
Cindy Suter, Legislative & Support Services Supervisor
Jennifer Lowry, Administrative Support Clerk
Brent Sanderson, Deputy Fire Chief/ Fire Smart Coordinator
Carla Callihoo, Finance Manager
Jodi Sandercock, Finance Analyst
Michelle Doyle, Engineering Technologist
Randy Schroeder, County Fire Chief
Rob Smyth, Assessment & Taxation Manager
Tanya Vanderwell, Acting Manager of Planning & Development
Twyla Lesko, Communications Coordinator
Amy Roberts, Development Officer
Dallas Choma, Enforcement Services Manager
Carole Peacock, Health & Safety Manager

Also Present: Four members of the public were in attendance.
Two members of the public were online.

CALL TO ORDER

Reeve Joe Blakeman called the meeting to order at 9:41 a.m.

ADDITIONS TO AGENDA

- 6.A.1. Hoffman Beach Boat Launch - Dust Control
- 6.C.1. School Zone Speed Signs - Sangudo
- 6.C.2. Range Road 52 Bridge (Baybridge Park) - Signage
- 7.C.1 Joint Worksite Health and Safety Committee Report
- 7.D. 1 Oneway Regional Medical Clinic Meeting
- 10.B.1. June 26, 2025 Council Meeting

ACCEPTANCE OF AGENDA

219-2025 MOVED BY Councillor George Vaughan that County Council approves the June 12, 2025, County Council meeting agenda as amended.

Carried.

ADOPTION OF MINUTES

May 8, 2025, County Council Meeting Minutes

220-2025 MOVED BY Deputy Reeve Nick Gelych that County Council approve the May 8, 2025, County Council Meeting minutes as presented. Carried.

May 22, 2025, County Council Meeting Minutes

221-2025 MOVED BY Councillor Kevin Lovich that County Council approve the May 22, 2025, County Council Meeting minutes as presented. Carried.

PUBLIC WORKS & OPERATIONS

Dust Control Hoffmann Beach Boat Launch

222-2025 MOVED BY Councillor Kevin Lovich that County Council directs the Administration to apply dust control for a distance of 100 meters along Center Street, in front of Tax Roll 5405082079, within Hoffman Beach Subdivision, and further that the east entrance be signed with "Local Traffic Only-Please Use North Entrance for Boat Launch" (or similar), and that the north entrance be signed with "Boat Launch & Local Traffic Please Respect Local Residents" (or similar). Carried.

Sangudo School Speed Signs

223-2025 MOVED BY Deputy Reeve Nick Gelych that County Council accepts the Sangudo School Zone Speed Signs discussion for information. Carried.

Baybridge - Range Road 52 No Parking Signs

224-2025 MOVED BY Councillor Kevin Lovich that County Council directs Administration to investigate the legalities and potential liabilities associated with fishing from and loitering on the bridge at Range Road 52 near Baybridge Park and the bridge on Township Road 550 near Devil's Lake Boat Launch; and further to explore the potential posting of appropriate signage to address these concerns. Carried.

DELEGATIONS & PRESENTATIONS

10:00 a.m. Public Hearing: Bylaw 22-2017-01-2025 to Amend Land Use Bylaw 22-2017 - Redistricting Block OT Plan 0322775 within NW 09-55-03 W5M from Country Residential Ranch (CRR) District to Highway Development (HD) District

225-2025 MOVED BY Councillor Kevin Lovich that County Council opens the Public Hearing for Bylaw 22-2017-01-2025 to Amend Land Use Bylaw 22-2017 - Redistricting Block OT Plan 0322775 within NW 09-55-03 W5M from Country Residential Ranch (CRR) District to Highway Development (HD) District, at 10:05 a.m.. Carried.

Acting Planning and Development Manager, Tanya Vanderwell, introduced the subject of the Public Hearing.

Reeve Joe Blakeman called for anyone present or virtual to speak in support of or against the subject of the Public Hearing. There were none.

Close the Public Hearing

226-2025 MOVED BY Councillor Lloyd Giebelhaus that County Council closes the Public Hearing for Bylaw 22-2017-01-2025 to Amend Land Use Bylaw 22-2017 - Redistricting Block OT Plan 0322775 within NW 09-55-03 W5M from Country Residential Ranch (CRR) District to Highway Development (HD) District, at 10:08 a.m..

Carried.

Bylaw 22-2017-01-2025 to Amend Land Use Bylaw 22-2017 - Redistricting Block OT Plan 0322775 within NW 09-55-03 W5M from Country Residential Ranch (CRR) District to Highway Development (HD) District

227-2025 MOVED BY Deputy Reeve Nick Gelych that County Council that Bylaw 22-2017-01-2025 to Amend Land Use Bylaw 22-2017 - Redistricting Block OT Plan 0322775 within NW 09-55-03 W5M from Country Residential Ranch (CRR) District to Highway Development (HD) District, be given second reading as presented.

Carried.

228-2025 MOVED BY Councillor George Vaughan that County Council that Bylaw 22-2017-01-2025, to Amend Land Use Bylaw 22-2017 - Redistricting Block OT Plan 0322775 within NW 09-55-03 W5M from Country Residential Ranch (CRR) District to Highway Development (HD) District, be given third and final reading.

Carried.

Bylaw 22-2017-03-2025 to Amend Land Use Bylaw 22-2017 - Redistricting from Country Residential Ranch (CRR) District to Commercial Recreation (CREC) District for Lot 3, Block 3, Plan 2422654 within NE 09-55-03 W5M

229-2025 MOVED BY Councillor George Vaughan that County Council that Bylaw 22-2017-03-2025 to Amend Land Use Bylaw 22-2017 - Redistricting Lot 3, Block 3, Plan 2422654 within NE 09-55-03 W5M from Country Residential Ranch (CRR) District to Commercial Recreation (CREC) District, be given first reading as presented.

Carried.

Bylaw 15-2025 - Adoption of Wilderness RV Resort Area Structure Plan for Lot 3, Block 3, Plan 2422654 within NE 09-55-03 W5M

230-2025 MOVED BY Deputy Reeve Nick Gelych that County Council that Bylaw 15-2025 for Adoption of Wilderness RV Resort Area Structure Plan for Lot 3, Block 3, Plan 2422654 within NE 09-55-03 W5M give first reading as presented.

Carried.

231-2025 MOVED BY Councillor Lorne Olsvik that County Council schedules a Public Hearing for Bylaw 22-2017-03-2025 to Amend Land Use Bylaw 22-2017 - Redistricting Lot 3, Block 3, Plan 2422654 within NE 09-55-03 W5M from Country Residential Ranch (CRR) District to Commercial Recreation (CREC) District and Bylaw 15-2025 - Adoption of Wilderness RV Resort Area Structure Plan for Lot 3, Block 3, Plan 2422654 within N.E. 09-55-03 W5M be held in conjunction and scheduled for July 17, 2025, at 11:00 a.m..

Carried.

Grade Six students arrived at the meeting at 10:20 a.m.

Appeal of Small Business Classification - Tax Roll 5403512003

232-2025 MOVED BY Councillor Kevin Lovich that County Council approve the appeal submitted by the business owner of Tax Roll Number 5403512003 and apply the small business tax rate and applicable incentive in accordance with Bylaw 02-2023.

Carried.

Appeal of Small Business Classification – Tax Roll 5602361002

233-2025 MOVED BY Councillor Kevin Lovich that County Council approve the appeal submitted by the business owner of Tax Roll Number 5602361002 and apply the small business tax rate and applicable incentive in accordance with Bylaw 02-2023.
Carried.

Grade Six Learning Opportunity commenced at 10:32 a.m. to 11:27 a.m.

10:20 a.m. Local Grade 6 Students Learning Opportunity

234-2025 MOVED BY Deputy Reeve Nick Gelych that County Council receives the Grade Six students' Learning Opportunity for information.
Carried.

11:15 a.m. Appointment - Pembina Pipeline Corporation

235-2025 MOVED BY Councillor Kevin Lovich that County Council accepts the discussion with Pembina Pipeline Corporation representatives Mike Karach, Senior Specialist, of Community Engagement, and Mike Rakus, Senior Advisor, Emergency Management, as information.
Carried.

OPERATIONS

FLEET & SHOP

ENFORCEMENT SERVICES

ASSESSMENT & TAXATION

PLANNING & DEVELOPMENT

OPS - OTHER ITEMS

CORPORATE SERVICES

FINANCE

HEALTH & SAFETY

CS - OTHER ITEMS

INFRASTRUCTURE

UTILITIES

INFORMATION TECHNOLOGY

GIS

INF. - OTHER ITEMS

COMMUNITY ENGAGEMENT

AGRICULTURAL SERVICES

COMMUNITY SERVICES

FIRE SERVICES

DB
AF

Emergency Management - Memorandum of Understanding - Pembina Pipeline Corporation

236-2025 MOVED BY Deputy Reeve Nick Gelych that County Council approve the proposed Memorandum of Understanding (MOU) for Operational Aid with Pembina Pipeline Corporation and authorizes the Interim County Manager to execute the agreement on behalf of the County.

Carried.

Recess from 11:40 a.m. to 11:45 a.m.

Fire Services 1st Quarter Report 2025

237-2025 MOVED BY Councillor Ross Bohnet that County Council receive the Fire Services Department 1st Quarter Report for information.

Carried.

2025-2028 Mutual Aid Fire Control Plan - Alberta Wildfire

238-2025 MOVED BY Councillor George Vaughan that County Council approve the 2025-2028 Mutual Aid Fire Control Plan with Alberta Wildfire and authorize the Interim County Manager to execute the same.

Carried.

Firehouse Subs Public Safety Foundation of Canada Grant

239-2025 MOVED BY Councillor Kevin Lovich that County Council approve the project scope and funding application for the acquisition of 17 Alberta First Responder Radio Communication Systems (AFRRCS) radios, through the Firehouse Subs Public Safety Foundation of Canada Grant application for \$49,045.00 and further approve the accompanying Letter of Support.

Carried.

Sturgeon County Fire Service Mutual Aid Agreement

240-2025 MOVED BY Councillor Ross Bohnet that County Council defers the decision to approve and execute the proposed Fire Services Mutual Aid Agreement with Sturgeon County pending a meeting with Sturgeon County.

Carried.

Parkland County Dispatch Memorandum of Agreement

241-2025 MOVED BY Councillor Lloyd Giebelhaus that County Council approves the Parkland County Dispatch - Memorandum of Agreement between Lac Ste. Anne County and Parkland County for the provision of Fire Services Emergency Dispatch System as proposed and further authorize the endorsement of the same.

Carried.

2025 Ste. Anne Emergency Response Centre Concrete Pad Tender

242-2025 MOVED BY Councillor Ross Bohnet that County Council increase the budget for the Ste. Anne Emergency Response Centre Concrete Pad capital project (CP2017-01) from \$222,000 to \$232,000, with \$5,000 of the additional funding to come from the Community General Fund and \$5,000 to be requested from the Town of Mayerthorpe as part of their 50% contribution to the project.

Carried.

243-2025 MOVED BY Deputy Reeve Nick Gelych that County Council award the tender for the Ste. Anne Emergency Response Centre Concrete Pad project to Contractor A, in the amount of \$223,800.

Carried.

Wildfire Pre-Action Specialist Program (FireSmart Crew) Extension

244-2025 MOVED BY Councillor Lloyd Giebelhaus that County Council approve the addition of \$44,850 to the 2025 Operating Budget for the extension of the Wildfire Pre-Action Specialist Program to August 29, 2025, of which \$10,500.00 is funded by the Canada Summer Jobs Grant and \$34,350.00 is funded by the Community Enhancement Fund.
Carried.

COMMUNICATIONS

CES - OTHER ITEMS

Rich Valley Historical Society - Maintenance & License Agreement

245-2025 MOVED BY Councillor George Vaughan that County Council approves the Maintenance & License Agreement between the County and the Rich Valley Historical Society, for the operation and maintenance of the historical site and cemetery lands located at Pt. SE-56-03-W5M, and further authorizes the endorsement of same.
Carried.

ADMINISTRATION

BYLAWS & POLICIES

Borrowing Bylaw 14-2025 - Fire Services Apparatuses

246-2025 MOVED BY Councillor George Vaughan that County Council gives second recording to Borrowing Bylaw 14-2025 for the purchase of Fire Services Apparatuses for \$1,825,000.
Carried.

247-2025 MOVED BY Councillor Lorne Olsvik that County Council gives third and final reading to Borrowing Bylaw 14-2025 for the purchase of Fire Services Apparatuses for \$1,825,000.
Carried.

Recess from 12:11 p.m. to 1:12 p.m.

COUNTY MANAGER

248-2025 MOVED BY Councillor Lorne Olsvik that County Council approves the cancelling of the June 26, 2025 County Council meeting.
Carried.

CLOSED SESSION

Closed Session

249-2025 MOVED BY Councillor George Vaughan that County Council enters a Closed Session at 1:15 p.m. under Section 197(2) of the *Municipal Government Act* to discuss the following:

- Third Party Contracts
- Tax Rate Bylaw

subject to Section 28 (1) a and 28 (1) b of the *Access to Information Act (ATIA)*.
Carried.

250-2025 MOVED BY Councillor Lorne Olsvik that County Council moves out of Closed Session at 2:00 p.m.

Carried.

Joint Worksite Health and Safety Committee

251-2025 MOVED BY Deputy Reeve Nick Gelych that County Council accepts the Joint Worksite Health and Safety Committee report for information. Carried.

Amended Tax Rate Bylaw 16-2025

252-2025 MOVED BY Councillor George Vaughan that County Council give Bylaw 16-2025 Amending Tax Rate Bylaw first reading as presented. Carried.

253-2025 MOVED BY Councillor Lorne Olsvik that County Council give Bylaw 16-2025 Amending Tax Rate Bylaw second reading. Carried.

254-2025 MOVED BY Councillor Lloyd Giebelhaus that County Council give Bylaw 16-2025 Amending Tax Rate Bylaw unanimous consent. Carried.

255-2025 MOVED BY Deputy Reeve Nick Gelych that County Council give Bylaw 16-2025 Amending Tax Rate Bylaw its third and final reading. Carried.

Small Business Class

256-2025 MOVED BY Councillor Lorne Olsvik that County Council approve cancelling part of the increase to taxes for the Small Businee Class caused by Bylaw16-2025-Amendment to Tax Rate Bylaw 07-2025 for approximately \$35,500.00 less the amount of the additional incentive arising under Business Incentive Bylaw 02-2023 for approximately \$7,300.00 for a total cancellation of approximately \$28,200.00 as per Section 347(1) of the *Municipal Government Act*. Carried.


Councillor Ross Bohnet abstained from voting on resolution 256-2025 - Small Business Class, declaring a potential conflict of interest.

Onoway Regional Medical Clinic Meeting

257-2025 MOVED BY Deputy Reeve Nick Gelych that County Council directs Administration to schedule an Onoway Regional Medical Clinic meeting, inviting the applicable neighboring municipalities. Carried.

COUNCIL COMMITTEE REPORTS

ADJOURNMENT


Reeve

Interim County Manager