



MINUTES
County Council Regular Meeting

Lac Ste. Anne County held a County Council Regular Meeting on August 15, 2024 commencing at 9:32 a.m. in the Council Chambers of the County Administration Building in Sangudo, Alberta.

Councillors Present: Joe Blakeman, Reeve
Nick Gelych, Deputy Reeve
George Vaughan, Councillor
Lloyd Giebelhaus, Councillor
Ross Bohnet, Councillor
Kevin Lovich, Councillor
Lorne Olsvik, Councillor

Councillors Absent:

Administration Present: Mike Primeau, County Manager
Trista Court, GM of Community Engagement
Brian Hartman, GM of Infrastructure
Greg Edwards, GM of Operations
Matthew Ferris, GM of Growth & Compliance
Cindy Suter, Legislative & Support Services Supervisor
Twyla Lesko, Communications Coordinator
Stacy Florendo, Planning and Infrastructure Student
Randy Schroeder, County Fire Chief
Amber Sawatzky, Assessment & Taxation Database Clerk

Also Present: 6 members of the public were in attendance.
4 members of the public were online.

CALL TO ORDER

Reeve Joe Blakeman called the meeting to order at 9:32 a.m.

ADDITIONS TO AGENDA

Additions to the Agenda

E.2. Letter of Support Camrose Casino Relocation
B.3. Request from the Summer Village of Sunrise Beach regarding Shedden Drive

ACCEPTANCE OF AGENDA

Acceptance of the Agenda

313-2024 MOVED BY Councillor George Vaughan that County Council approves the August 15, 2024, County Council meeting agenda as amended.

Carried.

ADOPTION OF MINUTES

Adoption of the Minutes**June 27, 2024 County Council Meeting Minutes**

314-2024 MOVED BY Deputy Reeve Nick Gelych that County Council, approves the June 27, 2024 County Council meeting minutes as presented.

Carried.

OPERATIONS**PUBLIC WORKS****2024 Lisburn Shop Updates**

315-2024 MOVED BY Councillor Lloyd Giebelhaus that County Council approve the following additions to the 2024 Capital Budget costs for the following improvements at the Lisburn Site:

- Award to Sentag Modular (from Acheson) for a new trailer washroom facility at Lisburn Municipal Shop site, for \$38,350;
- Award to GAR-N-T (from Onoway) to install power/Lighting to Lisburn's cold storage building, including additional exterior plug rail for winter equipment for \$27,785; and
- Allow \$10,000 for other incidentals such as trenching for power from the existing building to cold storage for a total cost of \$ 76,135.00,

which will be funded by the Infrastructure Fund.

Carried.

ASSESSMENT & TAXATION**Penalty Cancellation Request - 5607133001**

316-2024 MOVED BY Councillor Lorne Olsvik that County Council denies the request to cancel the July 2024 penalty for \$1,249.33 for Tax Roll 5607133001.

Carried.

Penalty Cancellation Request - 5304331004

317-2024 MOVED BY Councillor Lorne Olsvik that County Council denies the request to cancel the penalties of \$529.23 for taxes and \$6.91 for utilities.

Carried.

Minimum Tax Relief for 5607361003, 5607362002, and 5607364001

318-2024 MOVED BY Councillor Lloyd Giebelhaus that County Council defer a decision for minimum tax forgiveness request for Tax Roll 560736103,5607362002, 5607364001, requesting additional information from Administration.

Carried.

Minimum Tax Relief for 56080364001

319-2024 MOVED BY Councillor Ross Bohnet that County Council authorizes the forgiveness of the Minimum Tax for Tax Roll 5608034001 in consideration of Sections 3ii, 3iii, and 3iv, Small and Agricultural Parcel Tax Relief Policy 030-010-007.

Carried.

Minimum Tax Relief for 5303342002

320-2024 MOVED BY Councillor Lloyd Giebelhaus that County Council defers the decision on the minimum tax forgiveness request for Tax Roll 5303342002, requesting additional information from Administration.

Carried.



Refund Taxes from 2020, 2021, and 2022 - 5402062003

321-2024 MOVED BY Councillor Lorne Olsvik that County Council denies the request to reimburse the overpayment of taxes in 2020, 2021, and 2022 for Tax Roll 5402062003.
Carried.

Tax Refund Request - 5605252001

322-2024 MOVED BY Councillor Kevin Lovich that County Council defers the decision to reimburse overpaid taxes for Tax Roll 5605252001, requesting additional information from Administration.
Carried.

Tax Refund Request for Gunn Area Recreation Society

323-2024 MOVED BY Councillor George Vaughan that County Council defers the decision for the charges to Tax Roll 5503023022 requesting additional information from Administration.
Carried.

OPERATIONS

FLEET & SHOP

HEALTH & SAFETY

OPS - OTHER ITEMS

GROWTH & COMPLIANCE

ECONOMIC DEVELOPMENT

ENFORCEMENT SERVICES

PLANNING & DEVELOPMENT

Campground Alternative Wastewater Fee

324-2024 MOVED BY Councillor George Vaughan that County Council refrain from implementing a new fee structure for campground wastewater fees.
Carried.

24-D0130, Lot 1, Block 1, Plan 1323106, within SW 21-57-08 W5M, for New RTM office on screw piles, main 28.0' x 64.0' (1792.0 sq. ft.) 8.0' walls & AWSA certified Ag chemical storage shed, main 40.0' x 60.0' (2400.0 sq. ft.) 18.0' walls and Existing: Concrete Sheds, Shipping Container and Control Building with Front Yard Variance Request (South property line) for proposed development - Regulation: 15.0m, Requested: 6.0m, Variance: 9.0m and Side Yard Variance Request (West property line) for proposed development - Regulation: 15.0m, Requested: 6.0m, Variance: 9.0m

325-2024 MOVED BY Councillor Ross Bohnet that development permit application 24-D0130, Lot 1, Block 1, Plan 1323106, for New RTM office on screw piles, main 28.0' x 64.0' (1792.0 sq. ft.) 8.0' walls & AWSA certified Ag chemical storage shed, main 40.0' x 60.0' (2400.0 sq. ft.) 18.0' walls and Existing: Concrete Sheds, Shipping Container and Control Building with Front Yard Variance Request (South property line) for proposed development - Regulation: 15.0m, Requested: 6.0m, Variance: 9.0m and Side Yard Variance Request (West property line) for proposed development - Regulation: 15.0m,

Requested: 6.0m, Variance: 9.0m within SW 21-57-08 W5M, Tax Roll #5708212004 (Div. 6), be approved subject to the following conditions:

Bylaw 22-2017

General Conditions for All Development Permits

1. Failure to conform to the conditions of a development permit will render the permit null and void.
2. Prior to construction or commencement of any development, the Owner/Applicant or contractor is responsible to obtain building, electric, plumbing, sewage, and gas permits, if required. Permits must be obtained from Lac Ste. Anne County. The Applicant is required to consult with the permit issuer to ensure that there are no conflicts between homeowner/contractor permits and the person(s) responsible for performing the actual work.
3. The Applicant shall be responsible for obtaining and complying with any required permits from federal, provincial, or other regulatory bodies. The Applicant shall also be responsible for complying with the condition of any easement, covenant, building scheme, or development agreement affecting the site.
4. The Applicant shall be responsible for complying to any road bans and/or road closures with respect to all municipal roads, highways and bridges within Lac Ste. Anne County which are under the direction, control and management of the County.
5. The development that is the subject of the permit to be commenced within twelve months of the issue date of the development permit and be completed within twenty-four months.
6. All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, or public drainage system (i.e., a municipal ditch).
7. The Applicant shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.
8. Any field work or construction undertaken prior to the effective date of the development permit is at the risk of the Owner(s)/Applicant(s).
9. The existing approach shall be in compliance with Approaches and Culverts Policy 04-040-002 within 2 years of the issuance date of this permit. *Note An inspection report will only be provided to the landowner by Planning and Development in the event the approach is deemed non-compliant. All deficiencies shall be corrected no later than 2 years from the date of issuance of this permit.
10. Any changes, amendments, or additions to this development permit shall require a new development permit application, including but not limited to an expansion or intensification of the use.
11. The proposed development shall be sited and conform to all building setbacks as shown on the submitted drawing, shall not be moved or enlarged except where authorized and conform to all building setbacks as required as per the Land Use Bylaw requirements:

Direct Control (DC)

FRONT 15.0 m (131.23 ft.)
 REAR 15.0 m (49.21 ft.)
 SIDE 15.0 m (49.21 ft.)

*FRONT - South (internal road) 6.0 m (19.68 ft)

*Front Yard Variance Request for proposed development - Regulation: 15.0 m, Requested: 6.0 m, Variance 9.0 m

*SIDE - West 6.0 m (19.68 ft)

*Side Yard Variance Request for proposed development - Regulation: 15.0 m, Requested: 6.0 m, Variance 9.0 m

Site Specific Conditions

12. Applicant must abide by rules and regulations imposed by Alberta Transportation as per Alberta Transportation Development Permit 2024-0041552 as amended August 1, 2024.
13. Existing buildings being replaced, shall be removed from the property within three (3) years of occupying the new building.
14. 24-D0032 for New Office, Chemical Shed & Shop, main (6624.0 sq. ft.) 18.0'

walls, Existing: Concrete Sheds, Shipping Container and Control Building is hereby cancelled.

Conditions for Commercial Development

- 15. The Applicant will be required to provide an emergency and fire protection plan within 6 months of permit issuance.
- 16. The Applicant shall ensure that there is appropriate lighting of the site so as to provide security. Lighting standards and fixtures shall be located and arranged so that no light is directed at any adjoining properties and so that it does not interfere with the effectiveness of any traffic control device.
- 17. The Applicant must obtain a business license from Lac Ste. Anne County before the opening of the facility and shall maintain at all times a Lac Ste. Anne County Business License as per Business License Bylaw.
- 18. The business shall have adequate on-site parking available to accommodate parking needs.
- 19. Development Authority, and/or Bylaw Officer(s), and/or Community Peace Officer(s) may enter the property at any time without notice to ensure all permit conditions are being met and/or complied with.
- 20. No loading or unloading of equipment or materials shall occur on the municipal road network.

NOTE: The developer must understand that current access onto Highway 22 is only temporary and may be relocated in the future.

Carried.

INFRASTRUCTURE

UTILITIES

IT INFORMATION

COMMUNITY ENGAGEMENT

DELEGATIONS & PRESENTATIONS

10:45 a.m. Public Hearing - Bylaw 22-2017-04-2024 - Redistricting within NE 36-56-7 W5M, Sangudo from Hamlet Commercial (HC) to Urban Residential (UR)

326-2024

Reeve Joe Blakeman that County Council opens the Public Hearing for Bylaw 22-2017-04-2024 Land Use Bylaw Amendments - Redistricting within NE 36-56-7 W5M Sangudo from Hamlet Commercial (HC) District to Urban Residential (UR) District under Bylaw 22-2017 at 10:47 a.m.

Carried.

Planning Summer Student, Stacy Florendo introduced the subject of the Public Hearing.

Reeve Joe Blakeman called for anyone present to speak for or against the subject of the Public Hearing.

Carol Ohler spoke in favor of the subject of the Public Hearing. No one spoke against the subject of the Public Hearing.

327-2024

Reeve Joe Blakeman that County Council closes the Public Hearing for Bylaw 22-2017-04-2024 Land Use Bylaw Amendments - Redistricting within NE 36-56-7 W5M Sangudo from Hamlet Commercial (HC) District to Urban Residential (UR) District under Bylaw 22-2017 at 11:01 a.m.

Carried.

COMMUNITY SERVICES



Funding Request - Bridge Between Nations Project

- 328-2024 MOVED BY Councillor Lorne Olsvik that County Council receives the request from the Alberta Beach & District Museum & Archives Society to provide funding in support of their Bridge Between Nations project be received for information, and further, that the Society be advised that regrettably, Lac Ste. Anne County is unable to provide financial support to this initiative.
- Carried.

Bylaw 22-2017-04-2024 for Redistricting NE 36-56-7 W5M, Sangudo from Hamlet Commercial (HC) to Urban Residential (UR) District

- 329-2024 MOVED BY Councillor Lloyd Giebelhaus that County Council gives second reading to Bylaw 22-2017-04-2024 for Redistricting NE 36-56-7 W5M, Sangudo from Hamlet Commercial (HC) to Urban Residential (UR) District.
- Carried.
- 330-2024 MOVED BY Councillor Ross Bohnet that County Council gives third and final reading to Bylaw 22-2017-04-2024 for Redistricting NE 36-56-7 W5M, Sangudo from Hamlet Commercial (HC) to Urban Residential (UR) District.
- Carried.

2025 Campground Rates

- 331-2024 MOVED BY Councillor Kevin Lovich that County Council approve the 2025 Campground Rates for County owned and operated campground as follows (GST included, where applicable):
- Seasonal Rate (Power/Water/Sewer) \$3,150 per unit
 - Seasonal Rate (Power/Water) \$2,730 per unit
 - Weekly Rate (7 nights) (Power/Water/Sewer) \$300 (RV only, RV plus one tent, or up to three tents)
 - Weekly Rate (7 nights) (Power/Water) \$270 (RV only, RV plus one tent, or up to three tents)
 - Weekly Rate (7 nights) (Unserviced) \$240 (RV only, RV plus one tent, or up to three tents)
 - Daily Rate (Power/Water/Sewer) \$50 (RV only, RV plus one tent, or up to three tents)
 - Daily Rate (Power/Water) \$45 (RV only, RV plus one tent, or up to three tents)
 - Daily Rate (Unserviced) \$40 (RV only, RV plus one tent, or up to three tents)
 - Sewer Dump Fee (Registered Patron) No charge
 - Sewer Dump Fee (Outside User) \$10 per RV
 - Water Fill Fee (Registered Patron) No charge
 - Water Fill Fee (Outside User) (Per 100 gallons) \$5
- Carried.

2025 Seasonal Site Process for County Campgrounds

- 332-2024 MOVED BY Councillor Kevin Lovich that County Council approve the right of first refusal process for 2024 seasonal site holders to retain their current sites for the 2025 season, with patrons required to advise Administration of that intent in writing by Thursday, September 26, 2024, and further that all remaining seasonal sites be offered on a first come, first served basis starting Tuesday, October 1, 2024.
- Carried.

Number of Available Seasonal Sites for 2025 Camping Season

- 333-2024 MOVED BY Councillor George Vaughan that County Council approve the following maximum number of seasonal sites for the 2025 season, as follows:
- Lessard Lake Public Campground - maximum of 25 seasonal sites
 - Paddle River Dam Campground (Peter's Pond Area) - maximum of 30 seasonal sites



- Paddle River Dam Campground (Boat Launch Loop) - maximum of 15 seasonal sites

Carried.

Sangudo Summerfest 2025

334-2024 MOVED BY Councillor Lloyd Giebelhaus that County Council provide the Sangudo & District Community Development Council (SDCDC) free use of the Sangudo Riverside Campground to host their 5th annual Sangudo Summerfest event July 4-6, 2025, and further direct Administration to negotiate the logistics of the access/use with the SDCDC as was done for the 2024 event, including the requirement of a \$500.00 damage deposit.

Carried.

CPS - OTHER ITEMS

2024 Grants, Donation & Sponsorship Allocations

335-2024 MOVED BY Councillor Lloyd Giebelhaus that County Council approve the Family & Community Support Services Grant direct allocations for a total of \$51,000 as outlined within the "Proposed FCSS Grant Allocations" attachment of the Agenda item, to be funded from the FCSS External Grant Operating Budget.

Carried.

336-2024 MOVED BY Deputy Reeve Nick Gelych that County Council approve the Recreation Facility & Program Assistance Grant direct allocations, for a total of \$692,750 as outlined within the "Proposed Recreation & Facility Assistance Grant Allocations" attachment of the Agenda item, to be funded from the Recreation Grants to Community Organizations Operating Budget.

Carried.

337-2024 MOVED BY Councillor Kevin Lovich that County Council approve the Donation & Sponsorship allocations, for a total of \$16,400 as outlined within the "Proposed Donation & Sponsorship Allocations" attachment of the Agenda item, to be funded from the General Municipal Services Contributions Operating Budget.

Carried.

338-2024 MOVED BY Councillor Kevin Lovich that County Council approves a letter be provided to the Alberta Gaming, Liquor and Cannabis (AGLC) in support of the approval of the relocation of the Camrose Casino to southwest Edmonton with proceeds still being linked to the rural charities.

Carried.

11:30 a.m. Presentation - Jim Schroeder

339-2024 MOVED BY Councillor Kevin Lovich that County Council accepts the presentation made by Jim Schroeder regarding the issues with boat launches, for information.

Carried.

AGRICULTURAL SERVICES

FIRE SERVICES

Fire Services 2nd Quarter Report

340-2024 MOVED BY Councillor George Vaughan that County Council receive the Fire Services Department 2024 2nd Quarter Report for information.

Carried.

ADMINISTRATION

BYLAWS & POLICIES**02-2024 Records and Information Management Bylaw**

341-2024 MOVED BY Councillor Lorne Olsvik that County Council gives second reading to Bylaw 02-2024, Records and Information Management Bylaw as presented. Carried.

342-2024 MOVED BY Deputy Reeve Nick Gelych that County Council gives third and final reading to Bylaw 02-2024, Records and Information Management Bylaw. Carried.

03-2024 Wastewater Utility Rate Bylaw

343-2024 MOVED BY Deputy Reeve Nick Gelych that County Council gives first reading to Bylaw 03-2024 Wastewater Utility Rate Bylaw as presented. Carried.

344-2024 MOVED BY Councillor Lorne Olsvik that County Council gives second reading to Bylaw 03-2024 Wastewater Utility Rate Bylaw. Carried.

345-2024 MOVED BY Councillor George Vaughan that County Council gives unanimous consent to Bylaw 03-2024 Wastewater Utility Rate Bylaw. Carried.

346-2024 MOVED BY Councillor Lloyd Giebelhaus that County Council gives third and final reading to Bylaw 03-2024 Wastewater Utility Rate Bylaw. Carried.

Bylaw 17-2024 for Removal of Municipal Reserve Designation from County Owned Properties, Tax Rolls #5703224020, 5703224059

347-2024 MOVED BY Councillor Kevin Lovich that County Council gives first reading to Bylaw 17-2024 Removal of Reserve Designation for the removal of municipal reserve designation on the following lands:

1. Lot R, Block 1, Plan 3956MC, Mortenson Beach, Part of NE Quarter Section 22 Township 57 Range 03 West of the 5th Meridian containing 0.73 hectares (1.81 acres) more or less;

2. Lot 12R, Block 1, Plan 939MC, Chrystyna Beach, Part of NW Quarter Section 15 Township 54 Range 01 West of the 5th Meridian containing 0.39 hectares (0.96 acres) more or less;

and further that a Public Hearing be scheduled for September 12, 2024, at 10:00 a.m. Carried.

Resolution XX-2024 - Road Closure - Czar - Undeveloped Road Allowance Plan 6560MC be closed by Resolution and amalgamated with NW 29-56-4 W5M and SW 29-56-4 W5M

348-2024 MOVED BY Councillor George Vaughan that County Council approves as presented the following resolution:

RESOLUTION 348-2024
LAC STE. ANNE COUNTY

A resolution of Lac Ste. Anne County for the purpose of closing to public travel and canceling a public roadway in accordance with Section 22 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.



WHEREAS the lands described are no longer required for public travel.

NOW THEREFORE be it resolved that the Council of Lac Ste. Anne County does hereby close the following described road, subject to the rights of access by other legislation.

All that portion of Road Plan 6560MC affecting the North West Quarter of Section 29, Township 56, Range 4, West of the Fifth Meridian containing 0.555 of a hectare (1.37 acres) and that portion of Road Plan 6560MC affecting the South West Quarter of Section 29, Township 56, Range 4, West of the Fifth Meridian containing 1.77 hectares (4.38 acres); land to be consolidated with Certificate of Title 232 184 428 Excepting Thereout All Mines and Minerals.

Carried.

COUNTY MANAGER

Mayerthorpe R.C.M.P. Detachment and Evansburg R.C.M.P. Detachment - Reports

349-2024 MOVED BY Deputy Reeve Nick Gelych that County Council receives the Mayerthorpe R.C.M.P. Detachment Report and the Evansburg R.C.M.P. Detachment Report for information.

Carried.

Meeting Request with Minister McIver- RMA Fall Convention

350-2024 MOVED BY Councillor Lorne Olsvik that County Council directs Administration to request a meeting with the Honorable Minister Ric McIver at the Rural Municipalities annual Fall Convention to discuss the Assessment Model Review.

Carried.

Summer Village of Sunrise Beach - Shedden Drive

351-2024 MOVED BY Deputy Reeve Nick Gelych that County Council directs Administration to work with the Summer Village of Sunrise Beach Administration and Public Works to determine a fix for drainage issues at Shedden Drive and further directs Administration to bring back a cost analysis for the project.

Carried.

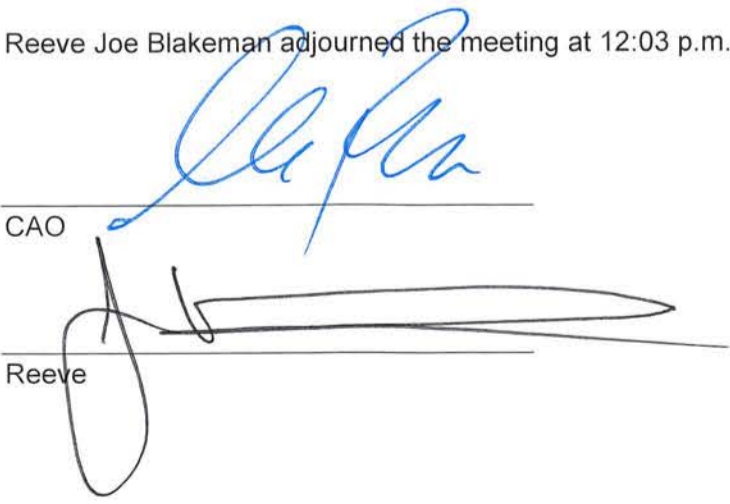
FINANCE

CLOSED SESSION

COUNCIL COMMITTEE REPORTS

ADJOURNMENT

Reeve Joe Blakeman adjourned the meeting at 12:03 p.m.



CAO

Reeve