



**MINUTES  
County Council Regular Meeting**

Lac Ste. Anne County held a County Council Regular Meeting on November 24, 2022 commencing at 9:40 a.m. in the Council Chambers of the County Administration Building in Sangudo, Alberta.

Councillors Present: Joe Blakeman, Reeve  
Nick Gelych, Deputy Reeve  
George Vaughan, Councillor  
Lloyd Giebelhaus, Councillor  
Ross Bohnet, Councillor  
Lorne Olsvik, Councillor

Councillors Absent:

Administration Present: Mike Primeau, County Manager  
Trista Court, GM Community & Protective Services  
Greg Edwards, GM of Infrastructure & Planning  
Matthew Ferris, Planning & Development Manager  
Cindy Suter, Executive Assistant  
Twyla Lesko, Marketing & Communications Assistant  
Donna Kerr, Community Services Manager

Also Present: Two members of the public were in attendance.

**CALL TO ORDER**

Reeve Joe Blakeman called the meeting to order at 9:40 a.m.

**ADDITIONS TO AGENDA**

RMA - Years of Service Recognition  
10.C.1. Economic Development Committee - Lac Ste. Anne County/Town of Mayerthorpe

**ACCEPTANCE OF AGENDA**

**Acceptance of the Agenda**

487-2022 MOVED BY Councillor Lloyd Giebelhaus that County Council accepts the November 24, 2022, County Council meeting agenda as amended. Carried.

**Rural Municipalities of Alberta - Years of Service Recognition**

Reeve Joe Blakeman congratulated Councillor Lloyd Giebelhaus for his 15 years of service, Councillor Lorne Olsvik for 30 years of service and County Manager, Mike Primeau 15 years of service.

**ADOPTION OF MINUTES**

**October 18, 2022 County Council Meeting Minutes**

488-2022 MOVED BY Deputy Reeve Nick Gelych that County Council approves the October 18, 2022 County Council meeting minutes as presented. Carried.

**October 25, 2022 Organizational Meeting Minutes**

489-2022 MOVED BY Councillor George Vaughan that County Council approves the October 25, 2022, Organizational Meeting Minutes as presented. Carried.

**October 25, 2022 County Council Meeting Minutes**

490-2022 MOVED BY Councillor Ross Bohnet that County Council approves the October 25, 2022 County Council Meeting minutes as presented. Carried.

**November 3, 2022 Special Meeting Minutes**

491-2022 MOVED BY Councillor Lorne Olsvik that County Council approves the November 3, 2022 Special Meeting of Council meeting minutes as presented. Carried.

**INFRASTRUCTURE & PLANNING SERVICES**

**PUBLIC WORKS**

**Correspondence - Jerry Schultz**

492-2022 MOVED BY Deputy Reeve Nick Gelych that County Council accepts the correspondence dated October 31, 2022, regarding road concerns from Jerry Schultz for information. Carried.

**Compassionate Care Standards - Snow Flag Program**

493-2022 MOVED BY Deputy Reeve Nick Gelych that County Council directs Administration to develop a compassionate care snow flag policy. Carried.

**INFRASTRUCTURE**

**PLANNING AND DEVELOPMENT**

**193193-22-D0258, within NW 34-53-2 W5M, for Change of use from previous permit 21-D0064, RV Storage and Repair (300 storage lot stalls) to RV and yard storage up to "max" units 1000 listed on AT**

494-2022 MOVED BY Councillor Lorne Olsvik that County Council approves development permit application 193193-22-D0258, Applicant: 2148285 Alberta Ltd, Owner: 2148285 Alberta Ltd, for Change of use from previous permit 21-D0064, RV Storage and Repair (300 storage lot stalls) to RV and yard storage up to "max" units 1000 listed on AT within NW 34-53-2 W5M, Tax Roll #5302343001 (Div. 1), be approved subject to the attached conditions:

1. Failure to conform to the conditions of a development permit will render the permit null and void.
2. Prior to construction or commencement of any development, the Owner/Applicant or contractor is responsible to obtain building, electric, plumbing, sewage, and gas permits, if required. Permits must be obtained from Lac Ste. Anne County. The Applicant is required to consult with the permit issuer to ensure that there are no conflicts between homeowner/contractor permits and the person(s) responsible for performing the actual work.
3. The Applicant shall be responsible for obtaining and complying with any required permits from federal, provincial, or other regulatory bodies. The Applicant shall also be responsible for complying with the condition of any easement, covenant, building scheme, or development agreement affecting the site.
4. The development that is the subject of the permit to be commenced within twelve months of the issue date of the development permit and be completed within twenty-four months.
5. All development shall be landscaped and graded in a manner that all surface runoff is either contained on-site, or public drainage system (i.e. a municipal ditch).



6. The Applicant shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.
7. Any field work or construction undertaken prior to the effective date of the development permit is at the risk of the Owner(s)/Applicant(s).
8. The Applicant must obtain Public Works approval for all approaches required for the proposed development.
  - a. Upgrade existing approach as per County Standards and Policy requirements:
    - i. Finished road top must be 10.0 m (32'8") in width and flared to the County Road;
    - ii. The Approach must have reasonable slope, not exceeding 5% for 15.0 m (50') away from the County road into the parcel. Complete with 4 to 6 inch rip rap on culvert ends;
    - iii. Approach must be graveled with a minimum of ten (10) cubic yards of 20mm (3/4") crushed gravel;
    - iv. Site lines are to be cleared on the approach to the satisfaction of Public Works.
9. Any changes, amendments, or additions to this development permit shall require a new development permit application, including but not limited to an expansion or intensification of the use.
10. The proposed development shall be sited and conform to all building setbacks as shown on the submitted drawing, shall not be moved or enlarged except where authorized and conform to all building setbacks as required as per the Land Use Bylaw requirements:

Direct Control (DC) 19-01: Industrial Cannabis Production  
Subject to the discretion of Council  
As per drawing
11. The applicant/owner shall enter into an Overland Drainage Easement and Restrictive Covenant with the Lac Ste. Anne County, in a form and on terms and conditions satisfactory to the County, which shall be registered against title to the lands prior to the commencement of development.
12. The Applicant will be required to provide an emergency and fire protection plan.
13. No highly explosive materials used for blasting will be used or stored on the premises. No activity shall be allowed that would interfere with radio or television in the area, nor shall there be any offensive odour, heat, or glare noticeable at or beyond the property line.
14. The Applicant will be required to submit an engineering assessment evaluating the storm water management capacity of the site and potential solutions for mitigating the impacts on the capacity of the overall storm water basin.
15. The Applicant shall construct and install, at the Applicant's sole expense, a fence along all property lines adjacent to a public roadway or within 100.0 m (328.08 ft.) of a residential dwelling to the satisfaction of the County and shall ensure that the lands are securely gated and locked when not in use by the Applicant.
16. The Applicant shall ensure that there is appropriate lighting of the site so as to provide security. Lighting standards and fixtures shall be located and arranged so that no light is directed at any adjoining properties and so that it does not interfere with the effectiveness of any traffic control device.
17. The Applicant must obtain a business license from Lac Ste. Anne County before the opening of the facility and shall maintain at all times a Lac Ste. Anne County Business License as per Business License Bylaw.
18. No activity may be carried on which constitutes a nuisance or annoyance to persons occupying land in the immediate vicinity of the site, by reason of dust, noise, gases, odours, smoke or vibration.
19. The site of the buildings shall be maintained in a clean and orderly condition and free from all rubbish and debris.
20. No more than one thousand (1000) storage items shall be located outside of the buildings located on the property at any one time. The vehicles and other storage items shall be arranged in neat and tidy rows in an orderly and consecutive manner as outlined by the Site Plan. Any vehicle or other storage item that is derelict shall be removed from public visibility.
21. No loading or unloading of equipment or materials shall occur on the municipal road network.
22. No business-related truck traffic to and from the premise can occur between the hours of 7:00am to 8:30am and 3:30pm to 5:00pm. This does not extend to employees entering or exiting the site.

23. The applicant shall provide berms for west border adjacent to Highway 43, starting from the northwest corner of the quarter section southerly for a distance of the 79.2 m (260.0 ft) to a point of commencement and the 148.3 m (486.5 ft) south border extending from Highway 43 easterly to the south access gate, to limit the negative visual impact of the development to the satisfaction of the Development Authority. The berm shall be vegetated in a manner suitable to the County to prevent Run Off. The landscaping of these berms is to be a permanent permit obligation and no storage items, signage or items are to be stored on the top of the berms without prior approval.
24. Applicant must abide by rules and regulations imposed by Alberta Transportation as per Roadside Development Permit RSDP032389 as amended by email confirmation on October 21, 2022.
25. Advertising Signage must be approved in accordance with County bylaws. No signage is approved as part of this permit.
26. This permit is a change of use to 21-D0064 therefore 21-D0064 for a RV Storage and Repair (300 storage lot stalls) is hereby cancelled.

Carried.

**IPS - OTHER ITEMS****UTILITIES & SPECIAL PROJECTS****Updated - Wastewater Hauler Agreements**

- 495-2022                      MOVED BY Councillor George Vaughan that County Council defers the Wastewater Hauler Agreements and further directs Administration to bring them back to the December 8, 2022, County Council meeting.

Carried.

**Wastewater Hauler Rate increase**

- 496-2022                      MOVED BY Councillor Lorne Olsvik that Council County approves the rate Wastewater Haulers increase from \$65.00 to \$75.00 per legal load and becomes effective January 1, 2023.

Carried.

**MUNICIPAL PLANNING COMMISSION****COMMUNITY & PROTECTIVE SERVICES****AGRICULTURAL SERVICES****COMMUNITY SERVICES****Sponsorship Request - Alberta Beach Lion's Club (Sno Mo Days 2023)**

- 497-2022                      MOVED BY Deputy Reeve Nick Gelych that County Council defers the sponsorship request from the Alberta Beach Lion's Club (Sno Mo Days) and further directs the Administration to review Policy 02-020-022, Donations and Sponsorships, and bring both matters back to a future meeting.

Carried.

Recess from 10:23 a.m. to 10:35 a.m.

**DELEGATIONS & PRESENTATIONS****10:35 a.m. Appointment - Rural Roots Farmer Showcase 2022 Event Review**

- 498-2022                      MOVED BY Councillor Ross Bohnet that County Council accepts the 2022 Rural Roots Presentation made by Bobby Yeoman, for information.

Carried.

**11:00 a.m. Delegation - Onoway Curling Association**



499-2022 MOVED BY Councillor Lloyd Giebelhaus that County Council receive the presentation by Mike Kellar, President of the Onoway Curling Association, as information. Carried.

**11:15 a.m. West Central Forage Update**

500-2022 MOVED BY Councillor George Vaughan that County Council accepts the presentation made by Becky Doherty of West Central Forage for information. Carried.

Recess for lunch at 11:57 a.m. to 12:44 p.m.

501-2022 MOVED BY Councillor Ross Bohnet that County Council directs Administration to forward a letter to the Minister of Agriculture & Irrigation, Nate Horner, challenging the provincial government to recognize the importance of West Central Forage Association (and like organizations) to rural Alberta, and that consideration should be made to review provincial funding commitments. Carried.

**Closed Session**

502-2022 MOVED BY Deputy Reeve Nick Gelych that County Council enters a closed session at 12:47 p.m. pursuant to Section 197(2) of the Municipal Government Act at to discuss:  
-third party agreements:  
-legal  
subject to Section 16, 17, 23, 24 of The Freedom of Information and Protection of Privacy Act (FOIP). Carried.

503-2022 MOVED BY Councillor George Vaughan that County Council adjourns the closed session at 1:39 p.m. Carried.

**ENFORCEMENT SERVICES**

**FIRE SERVICES**

**CPS - OTHER ITEMS**

**Birchwood Estates Community Services Society - Maintenance & License Agreement Extension**

504-2022 MOVED BY Deputy Reeve Nick Gelych that County Council defers the Birchwood Estates Community Services Society - agreement extension and further directs Administration to bring it back to a future meeting. Carried.

**Thank You & Appreciation Notes/Cards**

505-2022 MOVED BY Councillor Lloyd Giebelhaus that County Council receive the notes of appreciation as presented, for information:

- Sangudo Art Club
- Stanger Recreation Society
- Cherhill Legion

Carried.

**Emergency Management Mutual Aid Agreement - County of Barrhead**

506-2022 MOVED BY Councillor George Vaughan that County Council authorizes the Reeve and the County Manager to execute the Emergency Management Mutual Aid Assistance Agreement between Lac Ste. Anne County and the County of Barrhead. Carried.

507-2022 MOVED BY Councillor Lloyd Giebelhaus that County Council enters a Closed Session at 1:47 p.m. pursuant to Section 197(2) of the Municipal Government Act to discuss:

- third party agreements

subject to Section 16, 17 of the *Freedom of Information & Protection of Privacy Act (FOIP)*.

Carried.

508-2022

MOVED BY Councillor Ross Bohnet that County Council adjourns the closed session at 1:53 p.m.

Carried.

## **CORPORATE SERVICES REPORT**

### **FINANCE**

### **ASSESSMENT & TAXATION**

#### **2022 Tax Recovery Auction Reserve Bids**

509-2022

MOVED BY Councillor George Vaughan that County Council set the 2022 Tax Recovery Auction Reserve Bids and Conditions as presented.

Carried.

### **ECONOMIC DEVELOPMENT**

#### **Economic Development Partnership**

510-2022

MOVED BY Councillor Lorne Olsvik that County Council establishes a Lac Ste. Anne County/Town of Mayerthorpe Economic Development Committee (focussed on Gasoline Alley North and the abutting Lac Ste. Anne County lands), and further that Deputy Reeve Nick Gelych, and Councillor Ross Bohnet, be appointed to the Committee with Councillor Lloyd Giebelhaus being the alternate.

Carried.

Deputy Reeve Nick Gelych left the meeting at 1:56 p.m and did not return.

### **FOIP & RECORDS MANAGEMENT**

### **IT INFORMATION**

### **CS - OTHER ITEMS**

### **ADMINISTRATION**

#### **2023 Meeting Schedule**

511-2022

MOVED BY Councillor George Vaughan that County Council defers the 2023 Meeting Schedule calendar until the December 8, 2022, County Council meeting.

Carried.

#### **NWST Charitable Foundation - Land for Nursery**

512-2022

MOVED BY Councillor Lorne Olsvik that County Council accepts for the NWST Charitable Foundation discussion for information.

Carried.

#### **North Saskatchewan Watershed Alliance (NSWA)**

513-2022

MOVED BY Councillor Lorne Olsvik that County Council accepts the North Saskatchewan Watershed Alliance (NSWA) discussion for information.

Carried.

### **COUNTY MANAGER**



**Growth Alberta**

- 514-2022 MOVED BY Councillor George Vaughan that County Council directs Administration to forward a letter to Growth Alberta informing them of our intent to withdraw from the REDA. Carried.

**LSAC Letter of Support - Water Distribution Feasibility Study 2022**

- 515-2022 MOVED BY Councillor Lorne Olsvik that County Council provides a Letter of Support to the Summer Village of Val Quentin for ACP Grant Application: Water Distribution Feasibility Study for the Tri-Village region. Carried.

- 516-2022 MOVED BY Councillor Ross Bohnet that County Council directs Administration to draft a letter to the Summer Village of Val Quentin, Village of Alberta Beach, and Summer Village of Sunset Point expressing the Council's disappointment with their lack of support for the County's Water Distribution Feasibility Study. Carried.

**Census Review - Municipal District of Lac Ste. Anne County**

- 517-2022 MOVED BY Councillor Lloyd Giebelhaus that County Council accepts the Municipal Census Review correspondence dated November 18th, 2022, for information. Carried.

**BYLAWS & POLICIES****Bylaw 03-2022 for Redistricting Application 012REDST2021, SW 09-54-02 W5M for adoption of Westwynd Equestrian Meadows Area Structure Plan, Tax Roll # 5402092001 and 5402092002**

- 518-2022 MOVED BY Councillor Lorne Olsvik that Bylaw 03-2022 for Redistricting Application 012REDST2021, SW 09-54-02 W5M for the adoption of Westwynd Equestrian Meadows Area Structure Plan as amended, Tax Roll # 5402092001 and 5402092002, be given a third reading. Carried.

**CLOSED SESSION****Closed Session**

- 519-2022 MOVED BY Councillor George Vaughan that County Council enters a closed session at 2:11 p.m. pursuant to Section 197(2) to discuss:  
-third party  
-personnel  
subject to Sections 16, 17, 23 and 24 of the *Freedom of Information and Protection of Privacy Act (FOIP)*. Carried.
- 520-2022 MOVED BY Councillor Lorne Olsvik that County Council adjourns the closed session at 3:00 p.m. Carried.

**Organizational Changes**

- 521-2022 MOVED BY Councillor Lorne Olsvik that County Council approves the following organizational changes
- Remove the following positions:
    - GM Utilities and Special Projects
    - Deputy Fire Chief
    - Marketing and Communications Manager
  - Add the following positions:
    - Utility Supervisor

- o Technical Development Officer
- o Operations Coordinator
- o Growth and Compliance Clerk

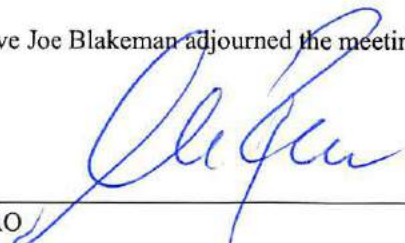
And further, adds \$15,000 to the budget to accommodate these changes.

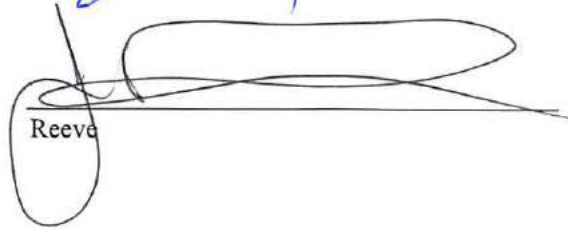
Carried.

**COUNCIL COMMITTEE REPORTS**

**ADJOURNMENT**

Reeve Joe Blakeman adjourned the meeting at 3:05 p.m

  
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CAO

  
\_\_\_\_\_  
Reeve