



**MINUTES**  
**County Council Regular Meeting**

Lac Ste. Anne County held a County Council Regular Meeting on June 8, 2022 commencing at 9:37 a.m. in the Council Chambers of the County Administration Building in Sangudo, Alberta.

Councillors Present: Joe Blakeman, Reeve  
Nick Gelych, Deputy Reeve  
George Vaughan, Councillor  
Lloyd Giebelhaus, Councillor  
Ross Bohnet, Councillor  
Lorne Olsvik, Councillor

Councillors Absent:

Administration Present: Mike Primeau, County Manager  
Trista Court, GM of Community & Protective Services  
Greg Edwards, GM of Infrastructure & Planning  
Joe Duplessie, GM of Special Projects & Utilities  
Mike Morton, GM of Corporate Services  
Cindy Suter, Executive Secretary  
Matthew Ferris, Planning & Development Manager  
Jackie Fowler, Marketing & Communications Manager  
Brooke Chambers, Assessor  
Jamellah Pulmones, Planning and Development Seasonal Student  
Twyla Lesko, Marketing & Communications Assistant  
Dayna Johnson, Administrative Assistant

Also Present: 5 members of the public were in attendance.

**CALL TO ORDER**

Reeve Joe Blakeman called the meeting to order at 9:37 a.m.

**ADDITIONS TO AGENDA**

**ACCEPTANCE OF AGENDA**

**Acceptance of the Agenda**

283-2022 MOVED BY Councillor George Vaughan that County Council approves the June 8, 2022, County Council meeting agenda as presented. Carried.

**ADOPTION OF MINUTES**

**April 28, 2022 County Council Meeting Minutes**

284-2022 MOVED BY Deputy Reeve Nick Gelych that County Council approves the April 28, 2022, County Council Meeting minutes as presented. Carried.

**May 12, 2022 County Council Meeting Minutes**

285-2022 MOVED BY Councillor George Vaughan that County Council approves the May 12, 2022, County Council Meeting minutes as presented.

Carried.

**New Staff Introductions**

Rob Smyth, Assessment & Taxation Manager introduced the new assessor Brooke Chambers

Mike Morton, Corporate Service General Manager introduced new staff Dayna Johnson Administrative Assistant, Laura Waters HR Consultant, and Twyla Lesko Marketing & Communications Assistant.

Mathew Ferris, Planning & Development Manager introduced Jamellah Pulmones, Planning & Development Summer Student

**PLANNING AND DEVELOPMENT**

**Music and Arts Festival Special Event**

Cam McDonald - adjacent landowners made a presentation against the special event permit.  
Jared Ripka - made a presentation against the special event permit.  
Thomas McClean - event organizer made a presentation and answered questions.

Councillor George Vaughan requested a recorded vote.

286-2022

MOVED BY Deputy Reeve Nick Gelych that County Council approves Special Event 22-D0133 located S.E. 22-55-03W5M, 5503221001, Rural Address 55232 RR 32, Division 3 as presented.

Reeve Joe Blakeman	Against
<b>Deputy Reeve Nick Gelych (Moved By)</b>	For
Councillor George Vaughan	Against
Councillor Lloyd Giebelhaus	Against
Councillor Ross Bohnet	For
Councillor Lorne Olsvik	Against

Defeated.

**Closed Session**

287-2022

MOVED BY Councillor Ross Bohnet that County Council enters a Closed Session at 10:18 a.m. to discuss the following pursuant to Section 197(2) of the *Municipal Government Act* - third party business agreement subject to Section 16 of the *Freedom of Information and Protection of Privacy Act* (FOIP).

Carried.

288-2022

MOVED BY Councillor George Vaughan that County Council adjourns the Closed Session at 10:58 a.m.

Carried.

Recess from 10:58 a.m. to 11:18 a.m.

Councillor Lorne Olsvik left the meeting at 10:58 a.m. and did not return.

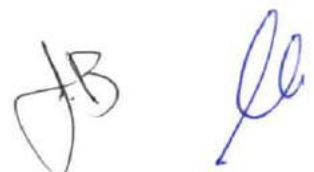
**22-D0145, Block 2, Plan 7822005, LSAS - Lac Ste. Anne Settlement within 25-54-04 W5M, for Resident Gathering Space: 56.0' x 61' 8" (2179.0 sq. ft.) with attached shop 343.0 sq. ft.**

289-2022

MOVED BY Councillor Lloyd Giebelhaus that development permit application 22-D0145, Applicant: AVID Architecture, Owner: Lac Ste. Anne Metis Community Association for Resident Gathering Space: 56.0' x 61' 8" (2179.0 sq. ft.) with attached shop 343.0 sq. ft. on Block 2, Plan 7822005, LSAS - Lac Ste. Anne Settlement within 25-54-04 W5M, Tax Roll #5403504007 (Div. 5), be approved subject to the following conditions:

- 1.Failure to conform to the conditions of a development permit will render the permit null and void.
- 2.Prior to construction or commencement of any development, the Owner/Applicant or contractor is responsible to obtain building, electric, plumbing, sewage, and gas permits, if required. Permits must be obtained from Lac Ste. Anne County. The Applicant is required to consult with the permit issuer to ensure that there are no conflicts between homeowner/contractor permits and the person(s) responsible for performing the actual work.
- 3.The Applicant shall be responsible for obtaining and complying with any required permits from federal, provincial, or other regulatory bodies. The Applicant shall also be responsible for complying with the condition of any easement, covenant, building scheme, or development agreement affecting the site.
- 4.The Applicant shall be responsible for complying to any road bans and/or road closures with respect to all municipal roads, highways and bridges within Lac Ste. Anne County which are under the direction, control and management of the County.
- 5.The development that is the subject of the permit to be commenced within twelve months of the issue date of the development permit and be completed within twenty-four months.
- 6.All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, or public drainage system (i.e. a municipal ditch).
- 7.The Applicant shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.
- 8.Any field work or construction undertaken prior to the effective date of the development permit is at the risk of the Owner(s)/Applicant(s).
- 9.The Applicant must obtain Public Works approval for all approaches required for the proposed development.
- 10.Any changes, amendments, or additions to this development permit shall require a new development permit application, including but not limited to an expansion or intensification of the use.
- 11.The Applicant/landowner shall pay the annual Solid Waste Utility bill as per Solid Waste Utility Bylaw, unless the property is exempted as the property owner has provided proof of an agreement with a third party to supply alternate solid waste services for the property, to the satisfaction of the County.
- 12.The proposed development shall be sited and conform to all building setbacks as shown on the submitted drawing, shall not be moved or enlarged except where authorized and conform to all building setbacks as required as per the Land Use Bylaw requirements:  
Direct Control (DC) 21-01: LSAMCA Seniors' Housing Project  
Institutional/Social Care Facility/Recreational Facility Use 2.0 m (6.6 ft.) from all property lines
- 13.Any buildings/development proposed shall conform to the submitted Stormwater Servicing Study and ensure the onsite drainage is not affected.
- 14.The building shall be connected to municipal service (water and/or sewer) at the Applicant's expense within one year from date of the service being available.
- 15.That a minimum of 34 single stem columnar trees, being 2.0 metres high, 50mm caliber, placed at 3.0 metres on-centre, located in the south east corner of the subject lands adjacent to the existing acreage north (14 trees) and west (20 trees) boundaries of Lot 1, Plan 8021981).
- 16.Pursuant to the Municipal Addressing System Bylaw, the applicant to provide confirmation that a rural address sign that complies with the County's Rural Address Sign Specifications is placed within 3 months of the approval of this development permit. Rural addressing signs can be obtained from Lac Ste. Anne County.
- 17.The Applicant will be required to provide an emergency and fire protection plan.
- 18.The Applicant shall ensure that there is appropriate lighting of the site so as to provide security. Lighting standards and fixtures shall be located and arranged so that no light is directed at any adjoining properties and so that it does not interfere with the effectiveness of any traffic control device.
- 19.No public access shall be allowed to the site until the County Engineer consents that the section of the proposed development is complete and deemed safe to the public.
- 20.The applicant has the responsibility to obtain a Conditional Road Ban Permit. This permit must be obtained from the County's Public Works Department prior to the transportation of said building construction materials on any County road.
- 21.All outstanding taxes and arrears that may be owed by the applicant to the County be paid in full within sixty (60) days of issuance of permit.
- 22.The Recreational Facility shall have adequate on-site parking available to accommodate parking needs, as per Direct Control Bylaw a minimum of four (4) parking spaces shall be required.
- 23.Each parking space within a parking facility shall be a minimum of 2.5 metres (8.2 feet) wide and 6.0 metres (19.69 feet) long except that parallel parking spaces shall be a minimum of 6.5 metres (21.33 feet) long.
- 24.One (1) barrier free disabled parking space shall be provided for any required parking facility accommodating between four (4) and one hundred (100) parking spaces.
- 25.Each barrier free parking space within a parking facility shall be a minimum of 3.7 metres (12.14 feet) wide and 7.0 metres (22.97 feet) long.

Carried.



**22-D0146, Block 2, Plan 7822005, LSAS - Lac Ste. Anne Settlement within 25-54-04 W5M, for Single Detached Dwelling: Main Floor 48'8"x32.0' (1051.0 sq. ft.) with Basement 36'2" x 32.0' (1051.0 sq. ft.) and Attached Garage 336.0 sq. ft.)**

290-2022

MOVED BY Deputy Reeve Nick Gelych that development permit application 22-D0146, Block 2, Plan 7822005, LSAS - Lac Ste. Anne Settlement within 25-54-4 W5M, for Single Detached Dwelling: Main Floor 48'8"x32.0' (1051.0 sq. ft.) with Basement 36'2" x 32.0' (1051.0 sq. ft.) and Attached Garage 336.0 sq. ft.), be approved subject to the following conditions:

- 1.Failure to conform to the conditions of a development permit will render the permit null and void.
- 2.Prior to construction or commencement of any development, the Owner/Applicant or contractor is responsible to obtain building, electric, plumbing, sewage, and gas permits, if required. Permits must be obtained from Lac Ste. Anne County. The Applicant is required to consult with the permit issuer to ensure that there are no conflicts between homeowner/contractor permits and the person(s) responsible for performing the actual work.
- 3.The Applicant shall be responsible for obtaining and complying with any required permits from federal, provincial, or other regulatory bodies. The Applicant shall also be responsible for complying with the condition of any easement, covenant, building scheme, or development agreement affecting the site.
- 4.The Applicant shall be responsible for complying to any road bans and/or road closures with respect to all municipal roads, highways and bridges within Lac Ste. Anne County which are under the direction, control and management of the County.
- 5.The development that is the subject of the permit to be commenced within twelve months of the issue date of the development permit and be completed within twenty-four months.
- 6.All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, or public drainage system (i.e. a municipal ditch).
- 7.The Applicant shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.
- 8.Any field work or construction undertaken prior to the effective date of the development permit is at the risk of the Owner(s)/Applicant(s).
- 9.The Applicant must obtain Public Works approval for all approaches required for the proposed development.
- 10.Any changes, amendments, or additions to this development permit shall require a new development permit application, including but not limited to an expansion or intensification of the use.
- 11.The Applicant/landowner shall pay the annual Solid Waste Utility bill as per Solid Waste Utility Bylaw, unless the property is exempted as the property owner has provided proof of an agreement with a third party to supply alternate solid waste services for the property, to the satisfaction of the County.
- 12.The proposed development shall be sited and conform to all building setbacks as shown on the submitted drawing, shall not be moved or enlarged except where authorized and conform to all building setbacks as required as per the Land Use Bylaw requirements:  
Direct Control (DC) 21-01: LSAMCA Seniors' Housing Project  
FRONT 8.0 m (26.2 ft.)  
REAR 8.0 m (26.2 ft.)  
SIDE 2.5 m (8.2 ft.)
- 13.Any buildings/development proposed shall conform to the submitted Stormwater Servicing Study and ensure the onsite drainage is not affected.
- 14.The building shall be connected to municipal service (water and/or sewer) at the Applicant's expense within one year from date of the service being available.
- 15.That a minimum of 34 single stem columnar trees, being 2.0 metres high, 50mm caliber, placed at 3.0 metres on-centre, located in the south east corner of the subject lands adjacent to the existing acreage north (14 trees) and west (20 trees) boundaries of Lot 1, Plan 8021981).
- 16.All outstanding taxes and arrears that may be owed by the applicant to the County be paid in full within sixty (60) days of issuance of permit.
- 17.The applicant has the responsibility to obtain a Conditional Road Ban Permit. This permit must be obtained from the County's Public Works Department prior to the transportation of said building construction materials on any County road.
- 18.Pursuant to the Municipal Addressing System Bylaw, the applicant to provide confirmation that a rural address sign that complies with the County's Rural Address Sign Specifications is placed within 3 months of the approval of this development permit. Rural addressing signs can be obtained from Lac Ste. Anne County.

Carried.

**22-D0154, Block 2, Plan 7822005, LSAS - Lac Ste. Anne Settlement within 25-54-04 W5M, for Semi Detached Dwelling: Main Floor 61'10"x44'8" (1748.0 sq. ft.) with Basement 61'10"x36'8" (1748.0 sq. ft.) and Attached Garage 516.0 sq. ft.**

291-2022

MOVED BY Councillor George Vaughan that development permit application 22-D0154, Block 2, Plan 7822005, LSAS - Lac Ste. Anne Settlement within 25-54-04 W5M, for Semi-Detached Dwelling: Main Floor 61'10"x44'8" (1748.0 sq. ft.) with Basement 61'10"x36'8" (1748.0 sq. ft.) and Attached Garage 516.0 sq. ft., be approved subject to the following conditions:

- 1.Failure to conform to the conditions of a development permit will render the permit null and void.
- 2.Prior to construction or commencement of any development, the Owner/Applicant or contractor is responsible to obtain building, electric, plumbing, sewage, and gas permits, if required. Permits must be obtained from Lac Ste. Anne County. The Applicant is required to consult with the permit issuer to ensure that there are no conflicts between homeowner/contractor permits and the person(s) responsible for performing the actual work.
- 3.The Applicant shall be responsible for obtaining and complying with any required permits from federal, provincial, or other regulatory bodies. The Applicant shall also be responsible for complying with the condition of any easement, covenant, building scheme, or development agreement affecting the site.
- 4.The Applicant shall be responsible for complying to any road bans and/or road closures with respect to all municipal roads, highways and bridges within Lac Ste. Anne County which are under the direction, control and management of the County.
- 5.The development that is the subject of the permit to be commenced within twelve months of the issue date of the development permit and be completed within twenty-four months.
- 6.All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, or public drainage system (i.e. a municipal ditch).
- 7.The Applicant shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.
- 8.Any field work or construction undertaken prior to the effective date of the development permit is at the risk of the Owner(s)/Applicant(s).
- 9.The Applicant must obtain Public Works approval for all approaches required for the proposed development.
- 10.Any changes, amendments, or additions to this development permit shall require a new development permit application, including but not limited to an expansion or intensification of the use.
- 11.The Applicant/landowner shall pay the annual Solid Waste Utility bill as per Solid Waste Utility Bylaw, unless the property is exempted as the property owner has provided proof of an agreement with a third party to supply alternate solid waste services for the property, to the satisfaction of the County.
- 12.The proposed development shall be sited and conform to all building setbacks as shown on the submitted drawing, shall not be moved or enlarged except where authorized and conform to all building setbacks as required as per the Land Use Bylaw requirements:  
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- 15.That a minimum of 34 single stem columnar trees, being 2.0 metres high, 50mm caliber, placed at 3.0 metres on-centre, located in the south east corner of the subject lands adjacent to the existing acreage north (14 trees) and west (20 trees) boundaries of Lot 1, Plan 8021981).
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- 17.The applicant has the responsibility to obtain a Conditional Road Ban Permit. This permit must be obtained from the County's Public Works Department prior to the transportation of said building construction materials on any County road.
- 18.Pursuant to the Municipal Addressing System Bylaw, the applicant to provide confirmation that a rural address sign that complies with the County's Rural Address Sign Specifications is placed within 3 months of the approval of this development permit. Rural addressing signs can be obtained from Lac Ste. Anne County.

Carried.

#### DELEGATIONS & PRESENTATIONS

##### 10:00 a.m. Presentation Aspen Gravel

292-2022

MOVED BY Councillor Ross Bohnet that County Council accepts the gravel presentation made by Tom Foy of Aspen Land Group, for information.

Carried.

**INFRASTRUCTURE & PLANNING SERVICES**

**PUBLIC WORKS**

**INFRASTRUCTURE**

**IPS - OTHER ITEMS**

**UTILITIES & SPECIAL PROJECTS**

**MUNICIPAL PLANNING COMMISSION**

**COMMUNITY & PROTECTIVE SERVICES**

**AGRICULTURAL SERVICES**

**2022 Year of the Garden Proclamation**

293-2022      MOVED BY Councillor Lloyd Giebelhaus that County Council proclaims 2022 as the Year of the Garden.  
Carried.

**COMMUNITY SERVICES**

**Seniors' Week 2022**

294-2022      MOVED BY Deputy Reeve Nick Gelych that in honour of the past, present, and future contributions of all seniors in our local communities and throughout Alberta, Lac Ste. Anne County Council ratify the June 2, 2022 proclamation by Reeve Blakeman that June 6-12, 2022 to be "Seniors' Week".  
Carried.

**ENFORCEMENT SERVICES**

**Enforcement Services Mutual Aid Agreement - Alberta Beach**

295-2022      MOVED BY Councillor George Vaughan that County Council directs Administration to amend the Mutual Aid Agreement for the provision of Enforcement Services between Lac Ste. Anne County and Alberta Beach to include an annual cost review, and further that the endorsement of same is authorized.  
Carried.

**FIRE SERVICES**

**CPS - OTHER ITEMS**

**Dion Park - Lac Ste. Anne Metis Community Association**

296-2022      MOVED BY Deputy Reeve Nick Gelych that Council approve the agreement between Lac Ste. Anne County and the Lac Ste. Anne Metis Community Association for the management and maintenance of the Dion Park (Community Reserve Lot R, Block 1, Plan 1679 M.C.), as presented.  
Carried.

**CORPORATE SERVICES REPORT**

**FINANCE**

**ASSESSMENT & TAXATION**

**ECONOMIC DEVELOPMENT**

**Economic Development Update**

- 297-2022 MOVED BY Deputy Reeve Nick Gelych that County Council accepts the Economic Development Verbal Update made by Jackie Fowler, Marketing & Communications Manager, for information. Carried.

Recess from 12:13 p.m. to 12:57 p.m.

**FOIP & RECORDS MANAGEMENT****IT INFORMATION****CS - OTHER ITEMS****ADMINISTRATION****COUNTY MANAGER****BYLAWS & POLICIES****Policy 03-050-020 - Debt Management**

- 298-2022 MOVED BY Deputy Reeve Nick Gelych that County Council approves Policy 03-050-020 - Debt Management, as presented. Carried.

**Bylaw 03-2022 for Redistricting Application 012REDST2021, SW 09-54-02 W5M for adoption of Westwynd Equestrian Meadows Area Structure Plan, Tax Roll # 5402092001 and 5402092002**

- 299-2022 MOVED BY Councillor Lloyd Giebelhaus that Bylaw 03-2022 for Redistricting Application 012REDST2021, SW 09-54-02 W5M for the adoption of Westwynd Equestrian Meadows Area Structure Plan, Tax Roll # 5402092001 and 5402092002, be given first reading and a public hearing be scheduled for July 20 at 10:00 a.m. (to run concurrently with 011REDST2021). Carried.

**Bylaw 22-2017-01-2022 for Redistricting Application 011REDST2021, for Redistricting SW 09-54-02 W5M from Agricultural '1' (AG1) District and Country Residential Ranch (CRR) District to Country Residential Subdivision (CRS), Tax Roll # 5402092001 and 5402092002**

- 300-2022 MOVED BY Councillor George Vaughan that Bylaw 22-2017-01-2022 for Redistricting Application 011REDST2021, for Redistricting SW 09-54-02 W5M from Agricultural '1' (AG1) District and Country Residential Ranch (CRR) District to Country Residential Subdivision (CRS), Tax Roll # 5402092001 and 5402092002, be given first reading and a public hearing be scheduled for July 20 at 10:00 a.m. (to run concurrently with 012REDST2021). Carried.

**Bylaw 16-2022 Onoway Curling Club Association - Interest Free Loan**

- 301-2022 MOVED BY Deputy Reeve Nick Gelych that County Council gives 1st reading to Bylaw 16-2022, Onoway Curling Association Interest-Free Loan, as amended (increase funding level to \$150,000.00), and further direct Administration to proceed with advertising same in accordance with the *Municipal Government Act*.

Carried.



302-2022

MOVED BY Councillor Lloyd Giebelhaus that County Council directs Administration to advise the Onoway Curling Club Association that an interest-free loan is approved subject to the following conditions:

- This loan is intended to be used as a portion of the required matching component to the Community Enhancement Program (CEFP) grant application for the completion of the Ice Plant Replacement Project;
- A copy of the CEFP grant application, inclusive of the project budget must be provided to the County;
- The loan is conditional on confirmation of the CEFP grant approval and/or alternate funding sources being secured to fulfill the entire cost of the project, and in the case the CEFP grant is not approved a contingency plan must be submitted and approved;
- Audited Financial Statements for the period ending April 30, 2022, must be provided, along with verification that the noted \$100,000 being contributed as cash by the organization is secured and available;
- Representatives from the Onoway Curling Association must attend a future County Council meeting to formally present the project and answer any Council questions.
- Bylaw 16-2022 must be fully approved, inclusive to meeting advertising requirements and waiting the mandated petition period;
- A promissory note must be entered into between the Onoway Curling Association and Lac Ste. Anne County.

Carried.

#### **Agricultural Service Board Zone Meeting -Bill 206**

303-2022

MOVED BY Deputy Reeve Nick Gelych that County Council direct Administration to forward a letter to the Alberta Senate, in support of the Alberta Agricultural Service Board's Resolution 5-22 – Exemption of Natural Gas and Propane for Agriculture Under the Greenhouse Gas Pollution Pricing Act, which aligns with Private Member's Bill C-206: An Act to Amend the Greenhouse Gas Pollution Pricing Act (qualifying farming fuel) and Private Member's Bill C-234: An Act to Amend the Greenhouse Gas Pollution Pricing Act (expanding the definition of eligible farming machinery and extending the exemption for qualifying farming fuel to marketable natural gas and propane) and further, that Administration be directed to share the information with the Lac Ste. Anne County Agricultural Services Board requesting their support and endorsement of the advocacy letter.

Carried.

#### **CLOSED SESSION**

##### **Closed Session**

304-2022

MOVED BY Councillor George Vaughan that County Council enters a closed session pursuant to Section 197(2) of the Municipal Government Act at 1:30 to discuss the following:

- third party interest

subject to Section 16 of the *Freedom of Information & Protection of Privacy Act* (FOIP).

Carried.

305-2022

MOVED BY Councillor Ross Bohnet that County Council adjourns the Closed Session at 1:50 p.m.

Carried.

#### **COUNCIL COMMITTEE REPORTS**

##### **Council Committee Reports**

Community Futures Yellowhead East -Lemonade Tasting  
Lac La Nonne Enhancement & Protection Association  
George Pegg Garden - Annual General Meeting

306-2022

MOVED BY Councillor Ross Bohnet that County Council accepts the verbal Committee Reports for information.

Carried.

#### **ADJOURNMENT**



Reeve Joe Blakeman adjourns the meeting at 2:00 p.m

CAO

Reeve