



**MINUTES**  
**County Council Regular Meeting**

Lac Ste. Anne County held a County Council Regular Meeting on October 14, 2020 commencing at 9:30 a.m. in the Council Chambers of the County Administration Building in Sangudo, Alberta.

Councillors Present: Joe Blakeman, Reeve  
Lorne Olsvik, Councillor  
Steve Hoyda, Councillor  
George Vaughan, Councillor  
Ross Bohnet, Councillor  
Lloyd Giebelhaus, Councillor  
Nick Gelych, Councillor

Councillors Absent:

Administration Present: Mike Primeau, County Manager  
Mike Morton, GM of Corporate Services  
Trista Court, GM of Community & Protective Services  
Greg Edwards, GM of Infrastructure & Planning  
Joe Duplessie, GM of Utilities & Special Projects  
Cindy Suter, Executive Secretary  
Stacey Wagner, Communications & Information Manager  
Derek Dallorto, Public Works Manager  
Brain Hartman, Planning and Infrastructure Manager  
Tanya Vanderwell, Development Officer

Also Present: 2 members of the public were in attendance.

**CALL TO ORDER**

Reeve Blakeman called the meeting to order at 9:34 a.m.

**ADDITIONS TO AGENDA**

6.C.1. Move Development Permit into Municipal Planning Commission Section 8.

**ACCEPTANCE OF AGENDA**

**Acceptance of the Agenda**

571-2020

MOVED BY Councillor Ross Bohnet that County Council approves the October 14, 2020 County Council Meeting agenda, as amended.

Carried.

**ADOPTION OF MINUTES**

**INFRASTRUCTURE & PLANNING SERVICES**

**PUBLIC WORKS**

**Driveway Snow Removal Indemnity Agreement (57315 Highway 22)**

572-2020

MOVED BY Councillor George Vaughan that County Council approve the Driveway Snow Removal Indemnity Agreement (57315 Hwy 22), between Lac Ste. Anne County and the Town of Mayerthorpe, as presented and endorse accordingly.

Carried.

**Township Road 561**

- 573-2020 MOVED BY Councillor Steve Hoyda that County Council accepts the discussion on Township Road 561, for information. Carried.

**Gravel - Lafarge**

- 574-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council accepts the discussion regarding the gravel from Lafarge, as information. Carried.

**Traffic Control - Range Road 20**

- 575-2020 MOVED BY Councillor Ross Bohnet that County Council directs Administration to proceed with the shoulder pull at this location and upon completion bring back to a future meeting to determine the need for the traffic control signage. Carried.

**Driveway Snow Flag Cost Adjustment Review**

- 576-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council accepts driveway snow flag cost adjustment review for information and further directs Administration to bring back to a future meeting with cost and revenue analysis of same. Carried.

**INFRASTRUCTURE****Road Right of Way Use Agreement (Well 13)**

- 577-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council approve the Road Right-of-way Agreement with the Town of Mayerthorpe, for the existing raw water line installation along the west side of Range Road 92, running south to Township Road 574; then east along the south side of Range Road 92 (commonly referred to as Well 13 Road Right-of-way Agreement), with the addition of a repair and maintenance clause to be the responsibility of the Town of Mayerthorpe, and further that the Road Right -of-way Agreement with the Town of Mayerthorpe for the existing raw water line along the east side of Range Road 92 from NW-11-58-9 south to Township Road 574; then west along the south side of Township Road 574 to tie in point at SW-23-57-9 W5M (commonly referred to as the Well 16 Road Right-of-way Agreement) be renegotiated with a similar clause. Carried.

**PLANNING AND DEVELOPMENT****193193-20-D0138, Lot 3, Block 1, Plan 0620288, within SW 14-57-3 W5M, for Wedding & Event Venue with barn & off grid camping for event attendees only.**

- 578-2020 MOVED BY Councillor Lorne Olsvik that development permit application 193193-20-D0138, Applicant: To Be Determined, Owner: Wilfred & Patricia Ouimet, for Wedding & Event Venue with barn & off grid camping for event attendees only. on Lot 3, Block 1, Plan 0620288, within SW 14-57-3 W5M, Tax Roll #5703142003 (Div. 3), be refused according to section 11.2.44; 11.2.56(a); 11.2.56(c); 11.2.56(d); 11.2.56(f); 11.2.93 of the Lac Ste Anne Land Use Bylaw (L.U.B). Carried.

**IPS - OTHER ITEMS****UTILITIES & SPECIAL PROJECTS**

Councillor Gelych arrived at the meeting at 10:22 a.m.

**Road Construction Twp Rd 590 Update**



579-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council accept the report regarding Township 590, as information.

Carried.

Recess from 10:26 a.m. to 10:35 a.m.

#### **DELEGATIONS & PRESENTATIONS**

##### **10:30 a.m. Appointment - Mario Bedard**

580-2020 MOVED BY Councillor Steve Hoyda that County Council accepts the presentation made by Mario Bedard regarding permit application 20-D0194 for a business to build basements and install septic systems, for information.

Carried.

581-2020 MOVED BY Councillor Lorne Olsvik that County Council directs Administration to bring back development permit 20-D0194 for a business to build basements and install septic systems to the October 28, 2020 County Council meeting for a decision.

Carried.

##### **Onoway Regional Medical Clinic Expansion Update**

582-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council accepts the update on Onoway Regional Medical Clinic Expansion, for information.

Carried.

583-2020 MOVED BY Deputy Reeve Nick Gelych that County Council directs Administration to forward a letter to the Town of Onoway requesting additional support for stairs to the clinic from the community hall parking lot and parking lot improvements and to Summer Villages of Ross Haven, Val Quentin, Silver Sands and West Cove for support for new exterior signage.

Carried.

##### **Sangudo Slide Reconstruction Update**

584-2020 MOVED BY Councillor Ross Bohnet that County Council accepts the Sangudo Slide Reconstruction Update, for information.

Carried.

##### **Memorandum of Understanding & Interim Agreement - Darwell Lagoon Commission**

585-2020 MOVED BY Councillor Lorne Olsvik that County Council accepts the Memorandum of Understanding and Interim Agreement for information and that County Council ratify the appointment of one Administration and one Elected Official to the Steering Committee appointing Reeve Blakeman and one alternate, Steve Hoyda.

Carried.

586-2020 MOVED BY Councillor Ross Bohnet that County Council recessed the County Council meeting to enter into a Municipal Planning Commission at 11:20 a.m.

Carried.

#### **MUNICIPAL PLANNING COMMISSION**

**193193-20-D0205 within NW 22-54-1 W5M, for 61.5m Telecommunication Facility (tower, equipment shelter, fenced compound), Fenced area 25.0m x 25.0m (625.0m sq.)**

587-2020 MOVED BY Councillor Lorne Olsvik that development permit application 193193-20-D0205, Applicant: Telus Communications Inc (c/o LandSolutions LP), Owner: Hickman, Linda, for 61.5m Telecommunication Facility (tower, equipment shelter, fenced compound), Fenced area 25.0m x 25.0m (625.0m sq.) on Lot , Block , Plan , within NW 22-54-1 W5M, Tax Roll #5401223001 (Div. 1), be approved subject to the following conditions:

1. Failure to conform to the conditions of a development permit will render the permit

- 2. null and void.
- 2. Prior to construction or commencement of any development, the Owner/Applicant or contractor is responsible to obtain building, electric, plumbing, sewage, and gas permits, if required. Permits must be obtained from Lac Ste. Anne County. The Applicant is required to consult with the permit issuer to ensure that there are no conflicts between homeowner/contractor permits and the person(s) responsible for performing the actual work.
- 3. The Applicant shall be responsible for obtaining and complying with any required permits from federal, provincial, or other regulatory bodies. The Applicant shall also be responsible for complying with the condition of any easement, covenant, building scheme, or development agreement affecting the site.
- 4. The development that is the subject of the permit to be commenced within twelve months of the issue date of the development permit and be completed within twenty-four months.
- 5. All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, or public drainage system (i.e. a municipal ditch).
- 6. The Applicant shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.
- 7. Any field work or construction undertaken prior to the effective date of the development permit is at the risk of the Owner(s)/Applicant(s).
- 8. The Applicant must obtain Public Works approval for all approaches required for the proposed development.
- 9. The applicant/owner shall enter into an Overland Drainage Easement and Restrictive Covenant with the Lac Ste. Anne County, in a form and on terms and conditions satisfactory to the County, which shall registered against title to the lands prior to the commencement of development.
- 10. Any changes, amendments, or additions to this development permit shall require a new development permit application, including but not limited to an expansion or intensification of the use.
- 11. The proposed development shall be sited and conform to all building setbacks as shown on the submitted drawing, shall not be moved or enlarged except where authorized and conform to all building setbacks as required as per the Land Use Bylaw requirements:  
**Agricultural 1 (AG1)**  
 FRONT: 25.0 m (82.02 ft) from any Municipal roadway  
 REAR: 7.5 m (24.61 ft)  
 SIDE: 6.0 m (19.69 ft)
- 12. All freestanding telecommunication towers shall be designed to prevent climbing or sliding down, and their base and stabilizing lines shall be separately fenced.
- 13. The use of any portion of a tower or antenna for signs, other than to provide a warning or equipment information, is prohibited.
- 14. Communication facilities and towers are to be removed and the site reclaimed within six months of cessation of use or when telecommunication towers, buildings, or antenna equipment become obsolete.
- 15. A sign shall be placed on the tower, structure or fencing which includes the identity of the owner, warnings of safety issues, and the full rural address.
- 16. Any security lighting to be installed must follow dark sky lighting principles and standards to the satisfaction of the Development Authority.

Carried.

588-2020

MOVED BY Councillor George Vaughan that County Council moves out of Municipal Planning Commission at 11:27 a.m.

Carried.

**COMMUNITY & PROTECTIVE SERVICES**

**AGRICULTURAL SERVICES**

**COMMUNITY SERVICES**

**ENFORCEMENT SERVICES**

**FIRE SERVICES**

**Fire Services Asset Disposal - Fire Apparatus #VF041 - Squad 3**

589-2020

MOVED BY Councillor George Vaughan that County Council approve the decommission and





disposal sale of Fire Services Apparatus #FV041, known as Squad 3, via online or other liquidating auctions, or other disposal means.

Carried.

#### **CPS - OTHER ITEMS**

##### **Meeting Invitation - Commanding Officer K-Division RCMP**

590-2020

MOVED BY Councillor Lloyd Giebelhaus that County Council accept the invitation to meet with the Commanding Officer of K-Division RCMP, to discuss policing questions and concerns, and direct Administration to schedule accordingly.

Carried.

#### **CORPORATE SERVICES REPORT**

##### **Sale of Property - 4839 51 Ave, Sangudo (Legal: 3 14 6648 KS N.E. 36 56 7 W5)**

591-2020

MOVED BY Deputy Reeve Nick Gelych that County Council hereby approves the sale of property: 4839 51 Ave. Sangudo, AB (Legal: 3 14 6648 KS NE 36 56 7 W5) for \$10,000 (GST Exempt).

Carried.

#### **FINANCE**

##### **ASSESSMENT & TAXATION**

##### **Provincial Education Requisition Credit**

592-2020

MOVED BY Councillor George Vaughan that County Council approves the write off of uncollectible accounts as part of the requirements for the application of the Provincial Education Requisition Credit (PERC) in the amount of \$1,305,142.08 which is already reflected in the 2019 financial statements.

Whereas the property taxes for certain oil and gas properties have remained unpaid for the years of 2015, 2016, 2017, 2018, and 2019.

Pursuant to section 347(1)(a) of the Municipal Government Act, the Council of Lac Ste. Anne County may cancel or reduce the taxes arrears.

And whereas County Council makes a motion to cancel the taxes for properties identified on the attached appendix.

Therefore be it resolved the County Council cancel the 2019, 2018, 2017, 2016 and 2015 property taxes for properties identified on the attached appendix and direct administration to apply to the Province of Alberta for the Provincial Education Credit for Uncollected Property Taxes on Oil and Gas Properties identified in the appendix.

Carried.

#### **ECONOMIC DEVELOPMENT**

#### **FOIP & RECORDS MANAGEMENT**

#### **IT INFORMATION**

#### **CS - OTHER ITEMS**

#### **ADMINISTRATION**

#### **COUNTY MANAGER**

##### **CN Report**

593-2020

MOVED BY Councillor Ross Bohnet that County Council accepts the CN In Your Community 2020 Report, for information.

Carried.

**Organizational Meeting October 28, 2020**

594-2020 MOVED BY Deputy Reeve Nick Gelych that County Council approves October 28, 2020 for the Organizational Meeting at 9:30 a.m. prior to the County Council meeting also scheduled for the October 28, 2020.

Carried.

**BYLAWS & POLICIES****Castle Island ICF**

595-2020 MOVED BY Councillor George Vaughan that County Council approve the Castle Island ICF agreement, as presented.

Carried.

**Policy 04-40-09 Construction of Farm Access Roads Requested by Ratepayers**

596-2020 MOVED BY Councillor Ross Bohnet that County Council defers Policy 04-40-009 Construction of Farm Access Roads Requested by Ratepayers and further directs Administration to consult with the Agricultural Services Board and bring back to a future meeting.

Carried.

**Policy 04-40-15 Farm Access Maintenance**

597-2020 MOVED BY Councillor Ross Bohnet that County Council defers Policy 04-40014 Farm Access Road Maintenance Policy and further directs Administration to consult with the Agricultural Service Board and bring back to a future meeting.

Carried.

**Policy 04-40-17- Farm Access Road Standards**

598-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council defers Policy 04-40-17 Farm Access Road Standards for and further directs Administration to consult with Agricultural Services Board.

Carried.

Recess from 12:05 p.m. to 12:35 p.m.

599-2020 MOVED BY Councillor Ross Bohnet that County Council directs Administration to have the annual report proposal brought back to Council in January.

Carried.

**Policy 04-40-16- Traffic Calming For Residential Areas**

600-2020 MOVED BY Councillor Steve Hoyda that County Council approves Policy 04-40-16 Traffic Calming for Residential areas with the following amendment that the use of speedbumps is not permitted in any residential subdivisions/areas.

Carried.

**Rescind and Approve Fire Services Policy for Fire Emergency Response Cost Recovery**

601-2020 MOVED BY Councillor Ross Bohnet that County Council rescind Fire Services Policy #707 - Fire Emergency Response Cost Recovery, and further approve Fire Services Policy #02-040-007 - Fire Emergency Response Cost Recovery to be incorporated into the Municipal Governance Documents.

Carried.

**Fire Services Function Policies to Rescind and Approve**



- 602-2020 MOVED BY Councillor George Vaughan that County Council rescind the following Fire Services Policies as presented:
- Policy 701 Administrative Duties - Station Level,
  - Policy 704 Firefighter Course Attendance,
  - Policy 705 Recovery of Registration Fees,
  - Policy 706 Fire Services Purchasing - Station Level,
  - Policy 711 Classification of Fire Stations,
  - Policy 713 Lac Ste Anne County Fire Stations (Number & Address),
  - Policy 714 Fire Services Member - Service Awards & Retirement Recognition,
  - Policy 715 Firefighter Commitment - Defined,
  - Policy 730 Compensation for Commandeered Equipment,
  - Policy 733 Remuneration - Fire Services Members (Firefighters, Cadet-Junior Firefighters & Fire Guardians),
  - Policy 771 Conducting Fire Training Evolutions and/or Live Fire Burns,
  - Policy 772 Emergency Response - Member Sustenance,
  - Policy 774 Fire Station Maintenance, and
  - Policy 776 Community Groups Supplying Water.

Carried.

- 603-2020 MOVED BY Councillor George Vaughan and that County Council approve the following Fire Services Policies as presented, and further direct Administration to incorporate these Policies into the Municipal Governance Documents:

02-040-001 Administrative Duties - Station Level,  
 02-040-004 Emergency Response - Member Sustenance,  
 02-040-005 Firefighter Course Attendance,  
 02-040-006 Fire Services Purchasing - Station Level,  
 02-040-008 Recovery of Registration Fees,  
 02-040-009 Classification of Fire Stations,  
 02-040-010 Lac Ste. Anne County Fire Stations Names and Address,  
 02-040-011 Fire Services Member - Service Awards and Retirement Recognition,  
 02-040-012 Firefighter Commitment - Defined,  
 02-040-013 Process for Commandeered Equipment,  
 02-040-014 Remuneration - Fire Services Members,  
 02-040-015 Conducting Fire Training Evolutions and/or Live Fire Burns,  
 02-040-016 Fire Station Maintenance, and  
 02-040-017 Community Groups - Supplying Water.

Carried.

**Review and Approve Fire Policy #-02-040-003 - Fire Emergency Response Cost Recovery - No Agreement**

- 604-2020 MOVED BY Deputy Reeve Nick Gelych that County Council approve Fire Services Policy #02-040-003 - Fire Emergency Response Cost Recovery - No Agreement and that it be implemented into the Municipal Governance Documents as presented.

Carried.

**CLOSED SESSION**

- 605-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council enters into a Closed Session at 12:59 p.m. pursuant to Section 197(2) of *The Municipal Government Act*, to discuss:  
 -Intergovernmental Relations  
 subject to Section 21-24 of the *Freedom of Information and Protection of Privacy Act* (FOIP)

Carried.

- 606-2020 MOVED BY Councillor George Vaughan that County Council adjourns the Closed Session at 1:43 p.m.

Carried.

**Emergency Management and/or Safety Services**

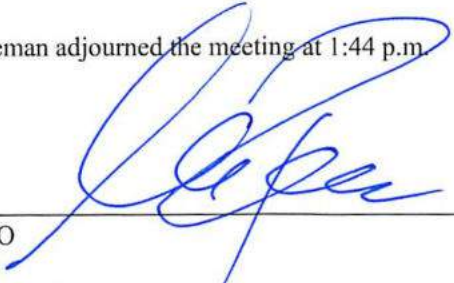
- 607-2020 MOVED BY Deputy Reeve Nick Gelych that Administration advise the neighboring municipalities that the County is open to negotiating the provision of Emergency Management and/or Safety Services to those municipalities interested.

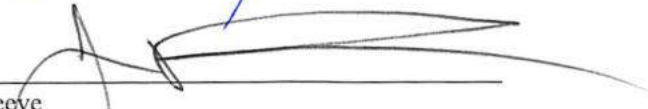
Carried.

**COUNCIL COMMITTEE REPORTS**

**ADJOURNMENT**

Reeve Blakeman adjourned the meeting at 1:44 p.m.

  
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CAO

  
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Reeve