



MINUTES
County Council

Lac Ste. Anne County held a County Council Meeting on August 13 commencing at 9:30 a.m. in the Council Chambers of the County Administration Building in Sangudo, Alberta.

Councillors Present: Joe Blakeman, Reeve
Nick Gelych, Deputy Reeve
Lorne Olsvik, Councillor
Ross Bohnet, Councillor
Steve Hoyda, Councillor
Lloyd Giebelhaus, Councillor

Councillors Absent: Geroge Vaughan, Councillor

Administration Present: Mike Primeau, CAO
Greg Edwards, GM of Infrastructure & Planning
Trista Court, GM of Community & Protective Services
Joe Duplessie, GM of Utilities & Special Projects
Mathew Ferris, Planning & Development Manager
Cindy Suter, Executive Secretary
Randy Schroeder, County Fire Chief
Brian Hartman, Manager of Infrastructure
Derek Dallorto, Public Works Manager
Dallas Choma, Enforcement Supervisor

Also Present: 14 members of the public were in attendance.

CALL TO ORDER

Reeve Blakeman called the meeting to order at 9:32 a.m.

ADDITIONS TO AGENDA

B.3. Oil versus Gravel - Road Cost Comparison
A 1..2 Woodlands CountyCorrespondence
11. D. 5. LUB Changes Short Term Rentals Violations

ACCEPTANCE OF AGENDA

405-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council accepts the August 13, 2020 County Council agenda as amended. Carried.

ADOPTION OF MINUTES

July 16, 2020 County Council Meeting Minutes

406-2020 MOVED BY Councillor Lorne Olsvik that County Council approves the July 16, 2020 County Council Meeting minutes, as presented. Carried.

July 30, 2020 Special Meeting of Council Meeting Minutes

407-2020 MOVED BY Councillor Steve Hoyda that County Council approves the July 30, 2020 Special Meeting of Council Meeting Minutes, as presented. Carried.

INFRASTRUCTURE & PLANNING SERVICES

PUBLIC WORKS

Tender - Crack Sealing

408-2020 **MOVED BY** Councillor Lorne Olsvik that County Council accepts Crack Sealing Tender for information, and awards the tender to Tender B in the amount of \$49,157.75 with the increase of \$5000.00 to come from the shoulder pull budget. Carried.

Tender Shoulder Pull

409-2020 **MOVED BY** Deputy Reeve Nick Gelych that County Council accepts shoulder pull tender discussion for information and further recommends to contact local contractor(s), up to the budgeted amount based on time to complete portions of roads. Carried.

INFRASTRUCTURE

Road and Drainage Improvements 2020/2021

410-2020 **MOVED BY** Councillor Lloyd Giebelhaus that County Council receives the Road and Drainage Improvements 2020/2021 list, for information. Carried.

Federal Infrastructure Funding Covid-19 Resilience Stream

411-2020 **MOVED BY** Councillor Lorne Olsvik that County Council reallocate funding originally budgeted for the development of a transportation master plan (\$50,000.00 allocated) to consulting services (Darwin Durnie Consulting Corporation) to apply for the recently announced federal infrastructure grant. Carried.

Oil versus Gravel Cost Comparison

412-2020 **MOVED BY** Councillor Ross Bohnet that County Council directs Administration to bring back to a future meeting the cost comparison of the various roads, such as oil, gravel, paved to include the costs of maintenance. Carried.

Recess from 10:04 a.m. to 10:13 a.m.

10:15 a.m. Appointment Krista Dornbusch

413-2020 **MOVED BY** Councillor Lloyd Giebelhaus that County Council accepts the discussions and presentation from Krista Dornbusch and Wendy Wildman regarding the proposed development permit 193193-20-D0053, for information and defers the decision pending more information. Carried.

Reeve Blakeman permitted adjacent landowner Todd Pachal to speak to permit 193193-20-0053.

414-2020 **MOVED BY** Councillor Steve Hoyda that County Council receives the verbal presentation for information from adjacent landowner Todd Pachal regarding permit 193193-20-0053. Carried.

10:45 am. Presentation by ratepayer Chris Yeoman Adjacent Development

415-2020 **MOVED BY** Councillor Lorne Olsvik that County Council accepts the verbal presentation by rate payer Chris Yeoman regarding the neighboring development on Range Road 24, for information. Carried.



11:00 a.m. CLOSED SESSION - Appointment Development Permit 20-D0018

416-2020 MOVED BY Councillor Steve Hoyda that County Council recess the County Council meeting to the public for Agenda Item Appointment as per Section 17, 18, 20, of Freedom of Information Privacy Act at 11:00 a.m.

Carried.

417-2020 MOVED BY Councillor Steve Hoyda that County Council move out of Closed Session at 11:37 a.m.

Carried.

DELEGATIONS & PRESENTATIONS

PLANNING AND DEVELOPMENT

Request of Lease Refund Block 1 Lot 1 Plan 1029TR

418-2020 MOVED BY Councillor Ross Bohnet that County Council refuses the request to refund Lease Rentals to Dan Giesbrecht regarding the lease of Block 1 Lot 1 Plan 1029TR.

Carried.

IPS - OTHER ITEMS

UTILITIES & SPECIAL PROJECTS

Renaming of the Mayerthorpe Airport Ceremony

419-2020 MOVED BY Councillor Ross Bohnet that County Council directs Administration to proceed with the renaming Ceremony of the Mayerthorpe Airport with an unveiling ceremony to be held on September 26, 2020 at 10:00 a.m. to noon.

Carried.

Preliminary Agreement - Brian & Shelley Starman

420-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council approves the preliminary agreement with attached drawing with landowners Brian and Shelley Starman representing Tax Roll 5706063001, as presented.

Carried.

Landfill "Take It or Leave It" Status

421-2020 MOVED BY Councillor Steve Hoyda that County Council accepts the discussion regarding the "Take It or Leave It" stations at the local landfills, and directs Administration to proceed with the reopening of the "Take It or Leave It" immediately.

Carried.

422-2020 MOVED BY Councillor Ross Bohnet that County Council enters into Municipal Planning Commission at 11:53 a.m.

Carried.

MUNICIPAL PLANNING COMMISSION

193193-20-D0053, Lot 2, Block 1, Plan 0520663, within NW 24-54-4 W5M, for Pet cremation facility, as well as an urn/memorial sales business.

423-2020 MOVED BY Deputy Reeve Nick Gelych that development permit application 193193-20-D0053, Applicant: Dornbusch, Krista, Owner: Fedorek, Kathleen, for Pet cremation facility, as well as an urn/memorial sales business. on Lot 2, Block 1, Plan 0520663, within NW 24-54-4 W5M, Tax Roll #5404243002, be deferred for more information and notify the adjacent landowners when the permit will be brought back to a future meeting.

Carried.

20-D0018, Lot 16, Plan 4141TR, Lakewood Estate within SW 33-53-02 W5M, for As Built Accessory buildings, Shed #1 10.0' X 10.0' (100.0 sq. ft.), Shed #2 6.0' X 8.0'



(48.0 sq. ft.)

424-2020 MOVED BY Councillor Lloyd Giebelhaus that development permit application 20-D0018, Applicant/Owner: Wieslawa Rymaszewicz, for As Built Accessory buildings, Shed #1 10.0' X 10.0' (100.0 sq. ft.), Shed #2 6.0' X 8.0' (48.0 sq. ft.) on Lot 16, Plan 4141TR, Lakewood Estate within SW 33-53-02 W5M, Tax Roll #5302332014 (Div. 1), be refused

Carried.

425-2020 MOVED BY Councillor Steve Hoyda that County Council directs Administration to inform the landowners to have the accessory building be removed from the property within 90 days.

Carried.

193193-20-D0086, Lot 5, Block 1, Plan 0726922, within SE 20-54-2 W5M, for Business: build basements & install septic systems

426-2020 MOVED BY Councillor Lome Olsvik that development permit application 193193-20-D0086, Applicant: Bedard Excavating, Mario Bedard, Owner: Bedard Mario & Carie, for Business: build basements & install septic systems on Lot 5, Block 1, Plan 0726922, within SE 20-54-2 W5M, Tax Roll #5402201005 (Div. 1), be refused and further directs Administration to enforce the previous permit for non compliance.

Carried.

005SUB2020, SW 03-54-3 W5M, to create one (1) 0.65 +/- acre parcel for a booster station from an unsubdivided quarter-section

427-2020 MOVED BY Deputy Reeve Nick Gelych that based upon a review of the applicable bylaws and legislation as well as review of the land-use planning criteria as set forth in the Subdivision and Development Regulation, 2002, that subdivision application 005SUB2020, Applicant: Randine Park (Stantec Geomatics), Owner: Donald Drews, Joyce Drews, Duane Drews, Ivy Drews to create one (1) 0.65 +/- acre parcel for a booster station from an unsubdivided quarter-section within SW 03-54-3 W5M, Tax Roll #5403032001 (Div. 5), be approved subject to conditions and for the following reasons:

Adjacent Landowner Concerns: See attached adjacent landowner letter from Dave Franczak dated July 16, 2020

Topography: The land is fairly flat with the property being used as a farming operation.

Soils: Class 3: Soils in this class have moderately severe limitations that restrict the range of crops or require special conservation practices. The limitations are more severe than for Class 2 soils. They affect one or more of the following practices: timing and ease of tillage; planting and harvesting; choice of crops; and methods of conservation. Under good management they are fair to moderately high in productivity for a fair range of crops.

Subclass D: undesirable soil structure and/or low permeability-the soils are difficult to till, absorb water slowly or the depth of the rooting zone is restricted.

Class 4: Soils in this class have severe limitations that restrict the range of crops or require special conservation practices. The limitations are so severe that the soils are not capable of use for sustained production of annual field crops. The soils are capable of producing native or tame species of perennial forage plants, and may be improved by use of farm machinery. The improvement practices may include clearing of bush, cultivation, seeding, fertilizing, or water control.

Subclass T: adverse topography-either steepness or the pattern of slopes limits agricultural use.

Storm Water: No storm water issues for the proposed parcel.

Flooding Risk: No flood issues are expected on the property.

Access: Access is to be provided through the local road system.

Water Supply: Property is currently serviced.

Private Sewage System: The remainder of the quarter-section is serviced by Open Discharge.

Adjacent Land Uses: Adjacent land uses are a mix of acreages and agricultural operations.

Response To Landowner Comments:

Traffic (moves cattle, and farm equipment on this road): no current worry on behalf of the county with respect to significant increase in traffic volumes or traffic weights;

Access (no road east of RGE RD 32 and no road west of RGE RD 33 and South on RGE RD 32 is dead end): no current worry on behalf of the county with respect to significant increase in traffic volumes or traffic weights;

TWP RD 540 (is peat and low lying): no current worry on behalf of the county with respect to significant increase in traffic volumes or traffic weights;

Existing water station on RGE RD 32: Not a land use concern, this is an economical factor of the applicants, location chosen as it located along the West Interlake Regional Waterline, confirmed as

booster station only, no plans to double as a truck fill.

And based upon staff recommendations and the above reasoning, the Subdivision Approving Authority approves the proposed subdivision, subject to the following conditions:

- 1.All subdivision conditions must be fulfilled within twenty-four months of date of subdivision approval.
- 2.Pursuant to Section 654 of the Municipal Government Act, R.S.A. 2000, all outstanding property taxes be paid.
- 3.Pursuant to Section 655 of the Municipal Government Act, R.S.A. 2000, the Owner and/or Developer shall enter into and abide by the provisions of a development agreement with Lac Ste. Anne County to the County's satisfaction and at the Developer's expense. This agreement may include, but not necessarily be limited to:
 - a.Approach #1 (existing): No work required
 - b.Approach #2 (existing): No work required
 - c.Approach #3 (proposed lot): New, Commercial - requires gravel and culvert. 12.0m finished top; culvert 14.0m of 400mm (16.0") length; 15 cubic yards 3/4" crush
 Once the above-noted work has been completed on your approach(es), you MUST return your "Final Approach Inspection Form" to the Planning and Development Department to have your approach(es) inspected. The proposed survey (from your surveyor) must be submitted before Public Works can complete the inspection of the approach(es).
- 4.Pursuant to Section 661 of the Municipal Government Act, R.S.A., 2000, 5.2 metres (17.1 ft.) of road widening adjoining all municipal road allowances is required and may be registered through caveat. Caveat and agreement to be provided by the Surveyor for road widening on Range Road(s) and Township Road(s).
- 5.This decision shall be valid for two (2) years from the date of issuance; if this decision is appealed (to Subdivision and Development Appeal Board {SDAB} or Municipal Government Board {MGB}), any new decision will be valid for a time specified by the appeal body as listed within a revised decision (SDAB decision or MGB order).
- 6.Applicant/Landowner is required to submit a survey drafted by an Alberta Land Surveyor. Any alterations to the subdivision design from the date of referral may require a new application and referral process.
- 7.Developer/Landowner to provide professional verification that on-site sewage disposal system is functioning properly and within the requirements of the Safety Codes Act, or to confirm replacement/upgrade of existing system to one which conforms to provincial and municipal requirements. Cost of Inspection (\$235.00).
- PUBLIC UTILITY LOT:**
- 8.Pursuant to Section 662(1) of the Municipal Government Act, R.S.A., 2000, a Subdivision Authority may require the Owner of a parcel of land that is the subject of a proposed subdivision to provide part of that parcel of land for the purpose of roads, public utilities or both. The land to be provided under Subsection (1) may not exceed 30% of the area of the parcel of land less that land taken as environmental reserve or as an Environmental Reserve Easement. Public Utility Lot will be located around perimeter of the parcel (north, east and west).
- UTILITY RIGHT-OF-WAY AGREEMENTS:**
- 9.Lac Ste. Anne County will require a blanket drainage easement to the Counties satisfaction be registered on the parcel within sixty days of the date of this approval to ensure current and future drainage is accommodated to the satisfaction of the Municipality.

Carried.

428-2020

MOVED BY Councillor Steve Hoyda that the Municipal Planning Commission be adjourned to resume the County Council meeting at 12:25 p.m.

Carried.

Recess at 12:25 p.m. to 1:09 p.m.

COMMUNITY & PROTECTIVE SERVICES

AGRICULTURAL SERVICES

Alberta Transportation Weed Notice Highway 43

429-2020

MOVED BY Deputy Reeve Nick Gelych that County Council approve the short term, recoverable expenditure of \$35,000.00 for the control of noxious weeds within the right of way of Highway 43 between Range Roads 65 & 100.

Carried.

Letter of Support ALUS Canada

- 430-2020 **MOVED BY Councillor Steve Hoyda that County Council endorse a letter of support in regard to the ALUS (Alternative Land Use Services) program as presented.**
Carried.

COMMUNITY SERVICES**Boat Launch Discussion**

- 431-2020 **MOVED BY Councillor Lloyd Giebelhaus that County Council accepts the boat launch discussion, for information.**
Carried.

Lac Ste. Anne County Library Board - Resignation of Onoway & Area Member

- 432-2020 **MOVED BY Councillor Lloyd Giebelhaus that County Council accept the August 5, 2020 resignation of Lynne Tonita as the Onoway & area representative of the Lac Ste. Anne County Library Board.**
Carried.

ENFORCEMENT SERVICES**FIRE SERVICES****AHS EMS Dispatch Consolidation - MFR Program**

- 433-2020 **MOVED BY Councillor Ross Bohnet that County Council accept the Fire Services presentation on the Alberta Health Services Emergency Medical Service Dispatch Consolidation for information.**
Carried.

Fire Services 2020 2nd Quarter Reporting & Statistical Data Comparison

- 434-2020 **MOVED BY Deputy Reeve Nick Gelych that County Council receive the Fire Services 2020 2nd Quarter Reporting and Statistical Data Comparison presentation, for information.**
Carried.

Request For Refund/Credit applied to Tax Roll 5602351115

- 435-2020 **MOVED BY Deputy Reeve Nick Gelych that County Council receive the correspondence dated June 22, 2020 from Mr. Vollans requesting a refund for the years 2014 to 2019 when the property was incorrectly classed as vacant be accepted for information and further the refund be denied and applied to their Tax Roll 5402051012.**
Carried.

Fire Services Paid-On-Call Firefighter Recruitment Update

- 436-2020 **MOVED BY Councillor Lloyd Giebelhaus that County Council accept the Fire Services Paid-On-Call Firefighter Recruitment Update presentation for information.**
Carried.

Fireworks Bylaw Engagement

- 437-2020 **MOVED BY Councillor Lloyd Giebelhaus that County Council direct Administration to prepare a revised Fireworks Bylaw, reflecting current National Fire Code 2019 - Alberta Edition legislation, and the *Federal Explosives Act Explosives Regulations (2013)*, and relevant operational changes, for presentation at a future County Council meeting.**
Carried.

CPS - OTHER ITEMS**Letter of Support - Lac Ste. Anne Foundation**

438-2020 MOVED BY Deputy Reeve Nick Gelych that Council provide a letter of support, as presented, to the Lac Ste. Anne Foundation for inclusion with their grant application(s) to solicit funding to develop strategic planning opportunities. Carried.

CORPORATE SERVICES REPORT

FINANCE

ASSESSMENT & TAXATION

ECONOMIC DEVELOPMENT

FOIP & RECORDS MANAGEMENT

IT INFORMATION

CS - OTHER ITEMS

ADMINISTRATION

COUNTY MANAGER

Villeneuve Landing Network (VLN)

439-2020 MOVED BY Deputy Reeve Nick Gelych that County Council accepts the discussion on the Villeneuve Landing Network (VLN) however due to the recent announcements in relation to the tax assessment model Lac Ste. Anne County is unable to provide funding for the waterline extension from reservoir to reservoir. Carried.

Woodlands County Correspondence

440-2020 MOVED BY Councillor Ross Bohnet that County Council accepts the letter from Woodlands County dated August 6, 2020 regarding the tax assessment model review for Alberta oil and gas companies, for information. Carried.

BYLAWS & POLICIES

Finance Policy 03-050-017 Unbudgeted Expenditures

441-2020 MOVED BY Councillor Ross Bohnet that County Council rescinds Policy 206 and approves Policy 03-050-017 Unbudgeted Expenditures, as presented, and further directs Administration to incorporate it into the Municipal Governance Documents. Carried.

Finance Policy 03-050-018 Debit Cards

442-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council rescinds Policy 235-6 Debit Cards and approves Policy 03-050-018 Debit Cards as presented, and further directs Administration to update the Municipal Governance Documents accordingly. Carried.

Finance Policy 03-050-019 Budget

443-2020 MOVED BY Councillor Steve Hoyda that County Council rescinds Policy 03-050-007 Budget as presented, and further approves Policy 03-050-019 as presented. Carried.

Policy Cancellations - various departments

444-2020 MOVED BY Councillor Lorne Olsvik that County Council rescind the following Policies as presented, and further direct the Administration to remove them from the Municipal Governance Documents:

- Policy 274 Recognition of Achievements Policy
- Policy 300-3 Anti-Idling Policy
- Policy 151 Public Notice of Special County Council & Committee Meetings
- Policy 232-4 Business Recognition Policy
- Policy 152-4 Release of Agenda Information

Carried.

Bylaw 25-2013

445-2020 MOVED BY Councillor Steve Hoyda that County Council gives first reading to Noise Bylaw 25-2013-20-01, as presented.

Carried.

446-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council gives second reading to Noise Bylaw 25-2013-20-01, as presented.

Carried.

447-2020 MOVED BY Councillor Ross Bohnet that County Council gives unanimous consent to Noise Bylaw 25-2013-20-01, as presented.

Carried.

448-2020 MOVED BY Deputy Reeve Nick Gelych that County Council gives third and final reading to Noise Bylaw 25-2013-20-01, as presented.

Carried.

Bylaw 22-2017-02-20 LUB Amendment Intermunicipal Fringe Overlay

449-2020 MOVED BY Councillor Lorne Olsvik that County Council accepts the discussion to Bylaw 22-2017-02-20, be accepted for information.

Carried.

Bylaw 22-2017-03-20

450-2020 MOVED BY Councillor Lorne Olsvik that Bylaw 22-2017-03-2020 a Bylaw to amend the land use bylaw be given first reading and further that the public hearing be scheduled for September 2, 2020 at 11:30 a.m.

Carried.

Bylaw 24-2020 Road Closure Bylaw

451-2020 MOVED BY Deputy Reeve Nick Gelych that County Council gives Bylaw 24-2020 a Road Closure Bylaw first reading as presented and further that a public hearing be scheduled for September 2, 2020 at 11:00 a.m.

Carried.

CLOSED SESSION

In Camera

452-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council enter into a Closed Session, pursuant to Section 197(2) of the Municipal Government Act, at 3:30 p.m to discuss:

- third party contracts
- agreements

in accordance to Section 16, 17 of the Freedom of Information and Protection of Privacy Act (FOIP).

Carried.

453-2020 MOVED BY Deputy Reeve Nick Gelych that County Council moves out of Closed Session at 4:18



p.m.

Carried.

454-2020

MOVED BY Councillor Lorne Olsvik that County Council approves the additional funding for the Onoway Regional Medical Clinic expansion up to \$100,000.00 to cover the cost of overages and a small contingency with funding to come from the Community Enhancement Fund.

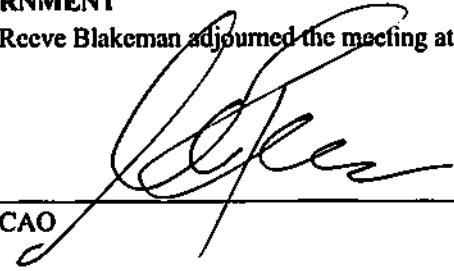
Carried.

Councillor Bohnet left the meeting at 4:00 p.m.

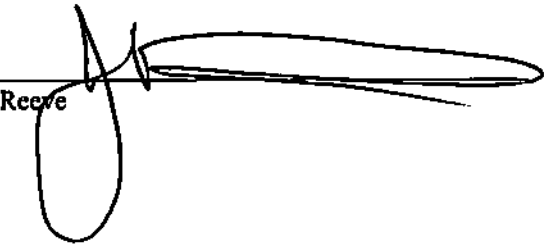
COUNCIL COMMITTEE REPORTS

ADJOURNMENT

Reeve Blakeman adjourned the meeting at 4:22 p.m.



CAO



Reeve