

**MINUTES**  
**County Council Regular Meeting**

Lac Ste. Anne County held a County Council Regular Meeting on February 13, 2020, commencing at 9:30 a.m. in the Council Chambers of the County Administration Building in Sangudo, Alberta.

Councillors Present: Joe Blakeman, Reeve  
George Vaughan, Councillor  
Lloyd Giebelhaus, Councillor  
Ross Bohnet, Councillor  
Steve Hoyda, Councillor

Councillors Absent: Nick Gelych, Deputy Reeve  
Lorne Olsvik, Councillor

Administration Present: Mike Primeau, County Manager  
Trista Court, GM Community & Protective Services  
Joe Duplessie, GM of Infrastructure & Planning  
Stacey Wagner, Communication & FOIP Coordinator  
Greg Edwards, General Manager of Infrastructure & Planning  
Julien Bourgeois, Deputy Fire Chief  
Randy Schroeder, County Fire Chief  
Carole Peacock, Fire Services Admin. Assist  
Lorraine Taylor, Horticulturist/Conservation Coordinator

Also Present: 1 member of the public was in attendance.

**CALL TO ORDER**

Reeve Joe Blakeman called the meeting to order at 9:36 a.m.

**ADDITIONS TO AGENDA**

6.A.3 - Road Grading/Clearing - Ratepayer concerns  
10.A.6 - Onoway Regional Medical Clinic - Verbal Update  
8.E.3 - Mayerthorpe Hospital Helipad - Information

**ACCEPTANCE OF AGENDA**

**Acceptance of Agenda**

61-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council approve the February 13th, 2020, Regular County Council Agenda as amended. Carried.

**ADOPTION OF MINUTES**

**DELEGATIONS & PRESENTATIONS**

**10:00 a.m. Presentation Rural Roots Farm Showcase - Nikki McKeand**

62-2020 MOVED BY Councillor Steve Hoyda that County Council receives the Rural Roots Farm Showcase presentation by Nikki McKeand, for information. Carried.

**INFRASTRUCTURE & PLANNING SERVICES**

**PUBLIC WORKS**

Councillor Ross Bohnet left the meeting citing a Pecuniary Interest at 9:41 am.

**Policy 04-040-07 Hired/Contracted Gravel Truck, Equipment & Loader Policy - Discussion**

- 63-2020 MOVED BY Councillor George Vaughan that County Council receives the discussion on Policy 04-040-007 Hired/Contracted Gravel Truck, Equipment & Loader, as information. Carried.

**Temporary Cover Off Water/Wastewater Treatment - Town of Mayerthorpe/Lac Ste. Anne County Memorandum of Understanding First Amendment**

- 64-2020 MOVED BY Councillor Lloyd Giebelhaus that Council approve the First Amendment to the Memorandum of Understanding for Temporary Cover-Off Water/Wastewater Treatment between Lac Ste. Anne County and the Town of Mayerthorpe, adding an indemnity clause. Carried.

**Grading and Clearing of County Roads - Ratepayer Concerns**

- 65-2020 MOVED BY Councillor George Vaughan that County Council receive the discussion on concerns regarding private residents or contractors grading and clearing County Roads, and further direct Administration to review policies regarding private equipment on County Roads. Carried.

**COMMUNITY & PROTECTIVE SERVICES****Maintenance and Licence Agreement - Rich Valley Historical Society**

- 66-2020 MOVED BY Councillor George Vaughan that County Council direct Administration to enter into a Maintenance & License Agreement for the lands located SE 23-56-03 W5 known as the Rich Valley Cemetery, with the Rich Valley Historical Society, as presented, and further send the Society a fully executed copy for their records. Carried.

**AGRICULTURAL SERVICES****Alberta Open Farm Days- Economic Development/Ag Services collaboration funding for Rural Roots Farmer Showcase 2020**

- 67-2020 MOVED BY Councillor Steve Hoyda that County Council approve participation in a collaborative event between Lac Ste. Anne County and the Rural Roots Farmer Showcase Committee's Open Farm Days 2020 and further allocate \$3000.00 of economic development budget and up to \$750.00 of in-kind support to the 2020 event. Carried.

**COMMUNITY SERVICES****Lac Ste. Anne County Library Board Budget 2021, 2022, 2023**

- 68-2020 MOVED BY Councillor Lloyd Giebelhaus that Council support in principle the request from the Lac Ste. Anne County Library Board to provide a budgetary increase of 3% annually, for 3 years (2021, 2022, 2023) with the allocation being finalized annually through the County budgeting process. Carried.

**Lac Ste. Anne County Library Board Budget 2020**

- 69-2020 MOVED BY Councillor Lloyd Giebelhaus that Council receive the 2020 Lac Ste. Anne County Library Board budget for information, with the Lac Ste. Anne County allocation being finalized through the 2020 County budgeting process.

Carried.

**FIRE SERVICES****Municipal Affairs Reorganization - Office of the Fire Commissioner**

- 70-2020 MOVED BY Councillor George Vaughan that Council Council receive the presentation regarding the restructuring of Municipal Affairs, directly affecting the Office of the Fire Commissioner, for information.

Carried.

**Fire Services 2019 4th Quarter Reporting & Statistical Data Comparison**

- 71-2020 MOVED BY Councillor Ross Bohnet that County Council receive the Fire Services 2019 Fourth Quarter Reporting and Statistical Data Comparison presentation for information.

Carried.

**CPS - OTHER ITEMS**

Recessed the Regular County Council Meeting from 10:55 a.m. to 11:08 a.m.

**2019/2020 Emergency Management Preparedness Program Submission**

- 72-2020 MOVED BY Councillor Steve Hoyda that County Council direct Administration to submit a written project proposal, expressing interest in the 2019 / 2020 Emergency Management Preparedness Program grant funding.

Carried.

**Letter of Support - Darwell Public Library Society**

- 73-2020 MOVED BY Councillor Steve Hoyda that County Council provide a letter of support to the Darwell Public Library Society to include with their grant application(s) to solicit funding to assist with the completion of the construction of their addition.

Carried.

**Mayerthorpe Heli-Pad Information**

- 74-2020 MOVED BY Councillor Steve Hoyda that County Council receive the verbal discussion regarding the progress on the Mayerthorpe Heli-Pad at the Mayerthorpe Hospital, as information, and further direct Administration to send a letter to the local Member of Parliament, Shane Getson if needed.

Carried.

**CORPORATE SERVICES REPORT****ASSESSMENT & TAXATION****Capital Region Assessment Services Commission - ARB**

- 75-2020 MOVED BY Councillor George Vaughan that County Council approves Administration's request to terminate the thirteen Assessment Review Board Service Agreements with neighbouring municipalities after the appeal timeframe has passed for the 2020 Tax Year/2019 Assessment Year, and further proceed with engaging the Capital Region Assessment Services Commission (CRASC) to provide specific administrative and financial services relating to Assessment Review Boards for Lac Ste. Anne County.

Carried.

**ADMINISTRATION****COUNTY MANAGER****WILD Alberta Participation**

76-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council approves the participation of Lac Ste. Anne County in the WILD Alberta meetings and projects. Carried.

**GROWTH Alberta Strategic Planning Session Invitation**

77-2020 MOVED BY Councillor Steve Hoyda that County Council receives the GROWTH Alberta Strategic Planning Session Invitation for information. Carried.

**Healthier Communities Golf Tournament**

78-2020 MOVED BY Councillor George Vaughan that County Council accepts the invitation from Lac La Biche County, Portage College and Lac La Biche Regional Health Foundation for the Healthier Communities Golf Tournament held June 15, 2020, for information. Carried.

**ICF - Lac Ste. Anne County/Town of Mayerthorpe Extension Request**

79-2020 MOVED BY Councillor Ross Bohnet that Council request Minister Madu, Alberta Municipal Affairs to grant a two-month time extension to the April 1, 2020 deadline to complete an Inter-municipal Collaboration Framework with the Town of Mayerthorpe. Carried.

**2020 Meeting Dates Scheduling Conflicts and Calendars**

80-2020 MOVED BY Councillor Ross Bohnet that County Council accepts the meeting date scheduling conflicts for information and further approves the recommended dates as presented below:

March:

March 4, 2020 - MPC

March 12, 2020 - Regular County Council

March 26, 2020 - The time of the meeting changed, the Council Meeting will begin at 1 pm.

April:

April 1, 2020 MPC meeting - cancel and combine with April 9th Regular County Council Meeting

April 9, 2020: Combination of MPC and Regular County Council

April 23, 2020 - Regular County Council

May:

May 6, 2020 - MPC

May 14, 2020 - Cancel - Regular County Council Meeting

May 28, 2020 - Regular County Council

June:

June 3, 2020 MPC meeting - cancel

June 11, 2020 - Regular County Council meeting

June 25, 2020 - Regular County Council Meeting

July:

July 1, 2020 - Cancel MPC because of stat holiday

July 9 & 23, 2020 - Cancel both Regular County Council Meetings

July 16, 2020- Combine all three meetings into one meeting

August:

August 5, 2020 - Cancel MPC cancel all and reschedule to August 13, 2020

August 27, 2020 - Cancel Regular County Council Meeting,

August 13, 2020 - Combine MPC and Regular County Council Meeting into one

September:

September 2, 2020 - MPC Meeting

September 10, 2020 - Regular County Council

September 24, 2020 - Cancel Regular County Council and change to September 21, 2020.



October:

October 7, 2020 - MPC meeting

October 8, 2020 - Cancel Regular County Council Meeting and move to October 14, 2020.

October 22, 2020 - Cancel Regular County Council Meeting and move to October 29, 2020.

November:

November 4, 2020 - Cancel MPC

November 12, 2020 - Regular County Council

November 26, 2020 - Regular County Council

December:

December 2, 2020 - MPC

December 10, 2020, & December 24, 2020 - Cancel and move everything to December 18, 2020.

This will also be the County Christmas Function.

Christmas Holiday Hours -December 24, 2020 - close the office, (staff will be given one day with pay) until January 4, 2021. (Staff will require three holiday/edo days)

Carried.

Recessed for lunch 12:12 pm until 1:00 p.m.

**Onoway Regional Medical Clinic - Update**

81-2020

MOVED BY Councillor Lloyd Giebelhaus that County Council receive the verbal update from Mike Primeau, County Manager regarding the Onoway Regional Medical Clinic, as information.

Carried.

**BYLAWS & POLICIES**

**Policy Cancellation - Council**

82-2020

MOVED BY Councillor Lloyd Giebelhaus that County Council rescind Policy 240-2 Diem for Boards and Committees, and further directs Administration to update the Municipal Governance Documents.

Carried.

**Policy Approvals - Council**

83-2020

MOVED BY Councillor Ross Bohnet that County Council approve Policies 01-015 Per Diem for Boards and Committees and 01-016 Gifts for Special Occasions, and further direct Administration to update the Municipal Governance Documents.

Carried.

**By-Law 03-2020 - Solid Waste Utility Bylaw**

84-2020

MOVED BY Councillor Lloyd Giebelhaus that County Council approves the first reading of Bylaw #03-2020 Solid Waste Utility Bylaw, for the purpose of establishing dates and fees for the Solid Waste Utility, as presented.

Carried.

85-2020

MOVED BY Councillor George Vaughan that County Council give second reading to Bylaw 03-2020 Solid Waste Utility Bylaw, as presented.

Carried.

86-2020

MOVED BY Councillor Steve Hoyda that County Council gives unanimous consent by all those members present to complete three readings of Bylaw 03-2020 Solid Waste Utility, as presented.

Carried.

87-2020

MOVED BY Councillor Ross Bohnet that County Council give third and final reading to Bylaw 03-2020 Solid Waste Utility Bylaw, as presented.

Carried.

**COUNCIL COMMITTEE REPORTS**

Councillor Vaughan reported on the Committee Reports from LEPA and the George Pegg Garden.

Councillor Giebelhaus reported on the Yellowhead Regional Library Committee, WILD, and GROWTH.

Councillor Bohnet - has an Foundation meeting coming up

Councillor Hoyda - Lilsa will be meeting next Tuesday.

88-2020

MOVED BY Councillor Ross Bohnet that County Council receives the Committee Reports provided as information.

Carried.

**CLOSED SESSION**

**ROLL CALL**

Councillors Present:

Reeve Blakeman

Councillor Vaughan

Councillor Giebelhaus

Councillor Bohnet

Councillor Hoyda

Administration Present:

Mike Primeau, County Manager,

Mike Morton, GM of Corporate Services,

Joe Duplessie, GM of Utilities and Special Projects,

Trista Court, GM of Community and Protective Services,

89-2020

MOVED BY Councillor George Vaughan that County Council enters a Closed Session, pursuant to Section 197 (2) of the *Municipal Government Act*, at 1:23 p.m. to discuss the following:

- Third-Party Business Interests

subject to Section 16 of the *Freedom of Information and Protection of Privacy Act (FOIP)*.

Carried.

90-2020

MOVED BY Councillor George Vaughan that County Council adjourns the Closed Session at 1:58 p.m.

Carried.

**ADJOURNMENT**

The February 13, 2020, Regular County Council Meeting was adjourned at 1:59 p.m.

CAO

Reeve