



MINUTES
County Council Regular Meeting

Lac Ste. Anne County held a County Council Regular Meeting on January 9, 2020 commencing at 9:30 a.m. in the Council Chambers of the County Administration Building in Sangudo, Alberta.

Councillors Present: Reeve Blakeman
Deputy Reeve Gelych
Councillor Olsvik
Councillor Vaughan
Councillor Giebelhaus
Councillor Bohnet
Councillor Hoyda

Councillors Absent:

Administration Present: Mike Primeau, County Manager
Mike Morton, GM of Corporate Services
Trista Court, GM of Community & Protective Services
Joe Duplessie, GM of Utilities and Special Projects
Greg Edwards, GM of Planning and Infrastructure
Stacey Wagner, Communications and FOIP Manager
Cindy Suter, Executive Secretary
Mathew Ferris, Planning & Development Manager
Randy Schroeder, County Fire Chief
Julien Bourgeois, Deputy Fire Chief

Also Present: 2 members of the public were in attendance.

CALL TO ORDER

Reeve Blakeman called the meeting to order at 9:38 a.m.

ADDITIONS TO AGENDA

- 6.A.1 Winter Graveling
- 6.A.2. School Bus Routes and Grading
- 8.B.2 Letter of Support Alberta Beach Snowmobile Club
- 8.B.3 Campground Rates
- 9.D.1. Tangent Civic Meeting Date
- 10. A.4. February 13, 2020 County Council Meeting

ACCEPTANCE OF AGENDA

1-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council approves the January 9, 2020 County Council meeting agenda as amended. Carried.

ADOPTION OF MINUTES

November 21, 2019 County Council Meeting Minutes

2-2020 MOVED BY Councillor Lorne Olsvik that County Council approves the November 21, 2019 meeting minutes as presented. Carried.

November 30, 2019 Special Meeting Minutes

3-2020 MOVED BY Councillor George Vaughan that County Council approves the November 30, 2019

Special Council meeting minutes as presented.

Carried.

December 4, 2019 County Council and Municipal Planning Commission Meeting minutes

4-2020

MOVED BY Councillor Steve Hoyda that County Council approves the December 4, 2019 County Council and Municipal Planning Commission meeting minutes as presented.

Carried.

December 13, 2019 County Council Meeting minutes

5-2020

MOVED BY Deputy Reeve Nick Gelych that County Council approves the December 13, 2019 County Council meeting minutes as presented.

Carried.

PUBLIC WORKS

Winter Graveling

6-2020

MOVED BY Councillor Ross Bohnet that County Council accepts the discussion on the winter graveling program for information.

Carried.

School Bus Route and Grading

7-2020

MOVED BY Councillor Ross Bohnet that County Council accepts the discussion on the school bus routes and grading program for information and further that information be posted on the County's website relating to the process and procedures of the County's road maintenance schedule.

Carried.

8-2020

MOVED BY Deputy Reeve Nick Gelych that County Council directs Administration to forward a letter to Northern Gateway Public Schools requesting a copy of their policy and procedures relating to weather and inclement weather bus scheduling and cancellations.

Carried.

PLANNING AND DEVELOPMENT

2019 Year End Report

9-2020

MOVED BY Councillor Steve Hoyda that County Council accepts the 2019 Report from Planning and Development for information.

Carried.

Heritage River Designation for North Saskatchewan

10-2020

MOVED BY Councillor Steve Hoyda that County Council direct Administration to draft a letter of support for the designation of the North Saskatchewan River as a Canadian Heritage River System.

Carried.

Request to Waive Penalty Fees for Tax Roll 5602323001

11-2020

MOVED BY Councillor George Vaughan that County Council accepts the discussion to waive penalty fees for Roll 5602323001, and further that if a completed building code application is submitted within 60 days of this motion that fees collected as penalties can be reassigned to the other safety code permits required for the property

Carried.

MUNICIPAL PLANNING COMMISSION

Into a Municipal Planning Commission Meeting

12-2020

MOVED BY Councillor Lloyd Giebelhaus that the County Council meeting be recessed to hold a Municipal Planning Commission meeting at 10:43 a.m.

Carried.

Recessed at 10:43 a.m. to 10:59 a.m.

Interim Public Works Manager, Cal Fischer, was introduced and welcomed to Lac Ste. Anne County.

193193-19-D0181, Lot 1, Block 1, Plan 012 0704, within SW 3-54-2 W5M, for Commercial Development - equipment sales and repair and delivery

13-2020

MOVED BY Councillor Lorne Olsvik that development permit application 193193-19-D0181, Applicant: Machinery Mike Sales, Owner: 1840104 Alberta Ltd., for Commercial Development - equipment sales and repair and delivery on Lot 1, Block 1, Plan 012 0704, within SW 3-54-2 W5M, Tax Roll #5402032002 (Div. 1), be approved subject to the following conditions:

1. Failure to conform to the conditions of a development permit will render the permit null and void.
2. The Applicant shall be responsible for obtaining and complying with any required permits from federal, provincial, or other regulatory bodies. The Applicant shall also be responsible for complying with the condition of any easement, covenant, building scheme, or development agreement affecting the site.
3. All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, directed into an existing water body (i.e. a lake or stream) or public drainage system (i.e. a municipal ditch).
4. The Applicant shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.
5. The Applicant must obtain Public Works approval for all approaches required for the proposed development.
6. Any changes, amendments, or additions to this development permit shall require a new development permit application, including but not limited to an expansion or intensification of the use.
7. The proposed development shall be sited and conform to all equipment setbacks as shown on the submitted drawing, shall not be moved or enlarged except where authorized and conform to all building setbacks as required as per the Land Use Bylaw requirements:

Highway Development (HD)

FRONT 25.0 m (82.02 ft.) from any municipal roadway

40.0 m (131.23 ft.) from any highway right-of-way (ROW)

REAR 7.0 m (22.97 ft.)

SIDE 7.0 m (22.97 ft.)

Conditions for Commercial Development

8. The Applicant shall ensure that there is appropriate lighting of the site so as to provide security. Lighting standards and fixtures shall be located and arranged so that no light is directed at any adjoining properties and so that it does not interfere with the effectiveness of any traffic control device.
9. The permit is valid for one (1) year commencing the effective date and shall be automatically renewed each year afterwards subject to conformance with the Land Use Bylaw and the conditions of approval contained in the permit.
10. No highly explosive materials used for blasting will be used or stored on the premises. No activity shall be allowed that would interfere with radio or television in the area, nor shall there be any offensive odour, heat, or glare noticeable at or beyond the property line.
11. No activity may be carried on which constitutes a nuisance or annoyance to persons occupying land in the immediate vicinity of the site, by reason of dust, noise, gases, odours, smoke or vibration.
12. The site of the buildings shall be maintained in a clean and orderly condition and free from all rubbish and debris.
13. The Applicant shall obtain approval from Lac Ste. Anne County for the location of any and all accesses to the development, and any and all accesses approved shall be constructed to the standards and specifications of the County, at the Applicant's sole expense. Any and all accesses constructed by the Applicant are subject to inspections by the County, at any time during regular business hours, to ensure compliance with the County's standards and specifications.

14. The Applicant shall enter into and abide by the provisions of a Haul Agreement with Lac Ste. Anne County. The Agreement shall include terms, to the satisfaction of Lac Ste. Anne County, including but not limited, to the following:

- Dust control measures and road maintenance;
- Security requirements;
- Signage;
- Hours of operation for hauling;
- Haul Route;
- Maximum truck numbers and volume.

The Haul Route may be amended from time to time, when in the opinion of Lac Ste. Anne County, the circumstances warrant the Haul Route Agreement to be amended.

15. Applicant must abide by rules and regulations imposed by Alberta Transportation Permit No: 2511/574/14

16. Maximum number of vehicles and equipment (including camp shack storage) to be stored and visible to the public onsite at any time is restricted to 100. The vehicles and equipment shall be arranged in neat and tidy rows in an orderly and consecutive manner as outlined by the Site Plan. Any vehicle or equipment that is derelict shall be removed from public visibility. The applicant shall abide by County standards by leaving enough space between rows of vehicles and equipment for grass cutting and landscaping throughout the property.

17. Must abide by the County’s Unsightly and Nuisance Bylaw (22-2015). All materials are to be stored in either the sales yard or miscellaneous equipment storage as outlined in the development permit or within the trailers on site.

18. The following permits shall be rendered null and void: 193193-15-D0302, 193193-15-D0042, 193193-10-D0285 and 193193-07-D0366.

Conditions for Parking

19. The business shall have adequate on-site parking available to accommodate parking needs.

20. Each parking space within a parking facility shall be a minimum of 2.5 metres (8.2 feet) wide and 6.0 metres (19.69 feet) long except that parallel parking spaces shall be a minimum of 6.5 metres (21.33 feet) long.

Conditions related to Traffic

21. No loading or unloading of equipment or materials shall occur on the municipal road network.

22. That no business-related truck traffic to and from the premise can occur between the hours of 7:00 a.m. to 8:30 a.m. and 3:30 p.m. to 5:00 p.m., which Northern Gateway defines as normal busing hours. This does not extend to employees entering or exiting the site.

23. This permit is issued to the current property Applicant/Owner and is not transferable when the property changes ownership.

24. Landowner must obtain a business license from Lac Ste. Anne County before the opening of the facility as per Business License Bylaw #20-2013.

25. Shall always maintain a Lac Ste. Anne County Business License as per Business License Bylaw #20-2013.

Conditions for Signage

26. Signage must be approved in accordance with County bylaws. No signage is approved as part of this permit.

Carried.

027SUB2019, SE 14-56-03 W5M, to create three parcels to include: one (1) 5.56 +/- acre parcel, two (2) 5.09 +/- acre parcels, and the remainder from an unsubdivided quarter-section

14-2020

MOVED BY Councillor George Vaughan that based upon a review of the applicable bylaws and legislation as well as review of the land-use planning criteria as set forth in the Subdivision and Development Regulation, 2002, that subdivision application 027SUB2019, Applicant: Don Wilson Surveys, Owner: Robert and Regina Jarecki to create three parcels to include: one (1) 5.56 +/- acre parcel, two (2) 5.09 +/- acre parcels, and the remainder from an unsubdivided quarter-section within SE 14-56-03 W5M, Tax Roll #5603141001 (Div. 3), be approved subject to conditions and for the following reasons:

Adjacent Landowner Concerns: None

Topography: The property is mixed with treestands, bush, shrubs and woodlot.

Soils: Class 2: Soils in this class have moderate limitations that restrict the range of crops or require moderate conservation practices. The soils are deep and hold moisture well. The limitations are moderate and the soils can be managed and cropped with little difficulty. Under good management they are moderately high to high in productivity for a fairly wide range of crops.

Subclass D: undesirable soil structure and/or low permeability-the soils are difficult to till, absorb water slowly or the depth of the rooting zone is restricted.

Class 3: Soils in this class have moderately severe limitations that restrict the range of crops or require special conservation practices. The limitations are more severe than for Class 2 soils. They affect one or more of the following practices: timing and ease of tillage; planting and harvesting; choice of crops; and methods of conservation. Under good management they are fair to moderately high in productivity for a fair range of crops.

Subclass D: undesirable soil structure and/or low permeability-the soils are difficult to till, absorb water slowly or the depth of the rooting zone is restricted.

Storm Water: No storm water issues for the proposed parcels.

Flooding Risk: No flood issues are expected on the property.

Access: Access is to be provided through the local road system.

Water Supply: The proposed acreages are currently serviced. Water may be obtained through cistern or well for the remainder of the quarter-section.

Private Sewage System: The proposed acreages are serviced by Open Discharge. Conformance to new property lines and to plumbing code to be confirmed. A new system may be required for both of the proposed smaller acreages. A variety of private sewage disposal systems may be used on the remainder of the quarter-section.

Adjacent Land Uses: Adjacent land uses are a mix of acreages and agricultural operations.

Response To Landowner Comments: No comments received as of December 18, 2019

And based upon staff recommendations and the above reasoning, the Subdivision Approving Authority approves the proposed subdivision, subject to the following conditions:

1.All subdivision conditions must be fulfilled within twenty-four months of date of subdivision approval.

2.Pursuant to Section 654 of the Municipal Government Act, R.S.A. 2000, all outstanding property taxes be paid.

3.Pursuant to Section 655 of the Municipal Government Act, R.S.A. 2000, the Owner and/or Developer shall enter into and abide by the provisions of a development agreement with Lac Ste. Anne County to the County's satisfaction and at the Developer's expense. This agreement may include, but not necessarily be limited to:

a.Approach #1: Already one there. No work required.

b.Approach #2: There is an approach, no culvert and needs grave. Requires gravel and culvert.

c.Approach #3: Needs approach put in with culvert. New Approach, requires gravel and culvert.

d.May need a centerline culvert.

Once the above-noted work has been completed on your approach(es), you MUST return your "Final Approach Inspection Form" to the Planning and Development Department to have your approach(es) inspected. The proposed survey (from your surveyor) must be submitted before Public Works can complete the inspection of the approach(es).

4.Pursuant to Section 661 of the Municipal Government Act, R.S.A., 2000, 5.2 metres (17.1 ft.) of road widening adjoining all municipal road allowances is required and may be registered through caveat. Caveat and agreement to be provided by the Surveyor for road widening on Range Road(s) and Township Road(s).

5.This decision shall be valid for two (2) years from the date of issuance; if this decision is appealed (to Subdivision and Development Appeal Board {SDAB} or Municipal Government Board {MGB}), any new decision will be valid for a time specified by the appeal body as listed within a revised decision (SDAB decision or MGB order).

6.Applicant/Landowner is required to submit a survey drafted by an Alberta Land Surveyor. Any alterations to the subdivision design from the date of referral may require a new application and referral process.

7.Developer/Landowner to provide professional verification that on-site sewage disposal system is functioning properly and within the requirements of the Safety Codes Act, or to confirm replacement/upgrade of existing system to one which conforms to provincial and municipal requirements. Cost of Inspection (\$235.00).

8.No comments received from Alberta Transportation as of December 19.

9.Reserves: The Applicant must provide a market value appraisal of the subject land, excluding any and all buildings or improvements, prior to subdivision. This appraisal is used to determine money-in-lieu of Reserves value as per Section 667 of the Municipal Government Act (MGA). A market value appraisal is to be obtained from a licensed Alberta Appraiser as a condition of this subdivision approval. For this application, the land subject to Reserves is 10% of the following: 6.37 HA (proposed parcel(s)).

Reserve Eligible: YESMR Eligible (HA) (total parcel): 6.37

Value per hectare (HA) :\$6,691.00

Land Subject to Reserves (10% of MR Eligible):0.637

Amount Owing: Shall be no more than \$6,691.00/ha \$4,262.17

Carried.

15-2020

MOVED BY Councillor Ross Bohnet that the Municipal Planning Commission meeting be adjourned to resume the County Council meeting at 11:08 a.m.

Carried.

COMMUNITY & PROTECTIVE SERVICES**COMMUNITY SERVICES****Cancellation - Provincial Playschool Subsidy**

16-2020 MOVED BY Deputy Reeve Nick Gelych that County Council accept for information the correspondence from Tania Brudler, Executive Director, Early Childhood Development Branch, Alberta Children's Services concerning the discontinuation of the Stay-At-Home Subsidy, effective January 1, 2020, and how the loss of that subsidy may affect Onoway Playschool families.
Carried.

17-2020 MOVED BY Councillor George Vaughan that County Council forward a letter to MLA, Mr. Shane Getson requesting an explanation concerning the discontinuation of the Stay At Home Subsidy program and further include a request for the explanation regarding the cancellation of the Parent Link program funding and outline how this affects our residents.
Carried.

Letter of Support Alberta Beach Snowmobile Club

18-2020 MOVED BY Councillor Steve Hoyda that County Council approves sending a Letter of Support to the Alberta Beach Snowmobile Club for the grant application to CFEP for their trail enhancement project.
Carried.

Campground Rates

19-2020 MOVED BY Councillor Ross Bohnet that County Council accepts the discussion on tiered campground rates for information and that the mater be forwarded to the Lac Ste. Anne Campground Committee for consideration.
Carried.

FIRE SERVICES**Invoice Appeal - Invoice #25288 for Grass Fire April 20, 2019**

20-2020 MOVED BY Councillor Lorne Olsvik that County Council deny the appeal for adjustment to Fire Services response costs reflected on Invoice #25288, from \$3,695.75 to \$501.00, for a grass fire on April 20, 2019, and further that the correspondence include an explanation of the fee policy and application of the same to this invoice.
Carried.

Invoice Appeal - Invoice #25296 for Motor Vehicle Collision on May 13, 2019

21-2020 MOVED BY Councillor George Vaughan that County Council deny the request to reverse Fire Services Invoice #25296, in the amount of \$408.34, for a Motor Vehicle Collision on May 13, 2019.
Carried.

CORPORATE SERVICES REPORT**FINANCE****2020 Draft 4 Operating and Capital Budget**

22-2020 MOVED BY Deputy Reeve Nick Gelych that County Council hereby set the meeting date of January 28th, 2020 to further discuss 2020 Draft Operating and Capital Budgets in the morning and Communications Consultant, Tangent Civic in the afternoon.
Carried.

ADMINISTRATION

Alberta Rural Education Symposium 2020

- 23-2020 MOVED BY Councillor Steve Hoyda that County Council accept the discussion on the Alberta Rural Education Symposium being held in Edmonton, Alberta on March 1-3, 2020, for information.
Carried.

COUNTY MANAGER**2020 Federation of Canadian Municipalities (FCM) Conference**

- 24-2020 MOVED BY Deputy Reeve Nick Gelych that County Council approve an \$1100.00 travel allowance for those Councillors attending the 2020 Federation of Canadian Municipalities (FCM) Conference in Toronto, Ontario, scheduled for June 4 - June 8, 2020, and to approve the attendance of the County Manager for the Canadian Association of Municipal Administrators (CAMA) Conference scheduled for May 31 - June 4, 2020 in Deerhurst, Ontario.
Carried.

Cancellation of June 3, 2020 County Council and Municipal Planning Commission Meeting

- 25-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council cancels the June 3, 2020 County Council and Municipal Planning Commission Meeting to accommodate for travel time to the annual Federation of Canadian Municipalities Conference.
Carried.

Spring 2020 Municipal Leader's Caucus

- 26-2020 MOVED BY Councillor Lorne Olsvik that County Council accepts the Spring 2020 Municipal Leader's Caucus meeting for information.
Carried.

February 13, 2020 Meeting Cancellation

- 27-2020 MOVED BY Deputy Reeve Nick Gelych that County Council accepts the discussion on the February 13, 2020 County Council meeting for information.
Carried.

BYLAWS & POLICIES**Bylaw 23-2014-01-20 MDP Amendment**

- 28-2020 MOVED BY Councillor George Vaughan that County Council defers Bylaw 23-2014-01-20 the Municipal Development Plan (MDP) Amendment, and direct Administration to identify any regular or persistent issues or concerns within the MDP and bring back to a future meeting with proposed dates for a full review of the MDP.
Carried.

Bylaw 22-2017-01-20- Mayerthorpe Redistricting

- 29-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council give Bylaw 22-2017-01-20 Mayerthorpe Redistricting first reading and further that the public hearing for Bylaw 22-2017-01-20 be scheduled for February 5th, 2020 at 10:00 a.m.
Carried.

2020 Operating Borrowing Bylaw 01-2020

- 30-2020 MOVED BY Councillor Lorne Olsvik that County Council give first reading to Bylaw 01-2020 Operating Borrowing Bylaw.
Carried.

- 31-2020 MOVED BY Deputy Reeve Nick Gelych that County Council give second reading to Bylaw #01-2020, Operating Borrowing Bylaw.
Carried.



32-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council give unanimous consent to Bylaw #01-2020, Operating Borrowing Bylaw. Carried.

33-2020 MOVED BY Councillor George Vaughan that County Council give third and final reading to Bylaw #01-2020, Operating Borrowing Bylaw. Carried.

Bylaw #02-2020 Special Recreation Services Tax

34-2020 MOVED BY Councillor Steve Hoyda that County Council provide first reading to Bylaw #02-2020 Special Recreation Services Tax, implementing a tax of \$65.00 per residential improved property for the purpose of establishing the Lac Ste. Anne County Recreation Facility & Program Assistance Grant. Carried.

COUNCIL COMMITTEE REPORTS

CLOSED SESSION

Councillors Present:
 Reeve Blakeman
 Deputy Reeve Gelych
 Councillor Olsvik
 Councillor Vaughan
 Councillor Giebelhaus
 Councillor Bohnet
 Councillor Hoyda

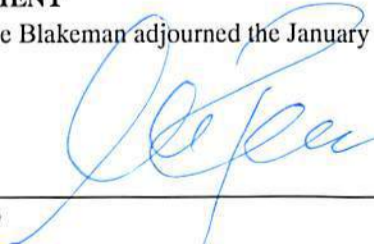
Administration Present:
 Mike Primeau, County Manager,
 Mike Morton, GM of Corporate Services,
 Joe Duplessie, GM of Utilities and Special Projects,
 Trista Court, GM of Community and Protective Services,
 Greg Edwards, GM of Infrastructure and Planning,

35-2020 MOVED BY Councillor Lloyd Giebelhaus that County Council enters a Closed Session, pursuant to Section 197 (2) of the Municipal Government Act, at 12:15 p.m. to discuss the following:
 - legal
 - personnel
 subject to Section 16, 17, and 24 of the *Freedom of Information and Protection of Privacy Act (FOIP)*. Carried.

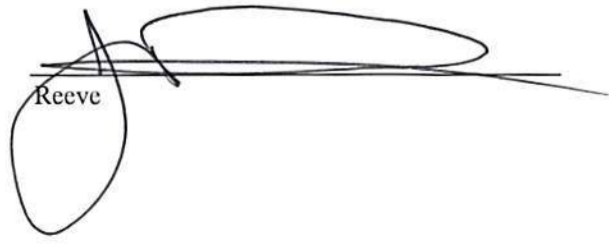
36-2020 MOVED BY Councillor George Vaughan that County Council adjourns the Closed Session at 2:55 p.m. Carried.

ADJOURNMENT

Reeve Blakeman adjourned the January 9, 2020 County Council meeting at 2:56 p.m



 CAO



 Reeve