



**MINUTES**  
**County Council and Municipal Planning Commission**

Lac Ste. Anne County held a County Council and Municipal Planning Commission on December 4, 2019 commencing at 9:30 a.m. in the Council Chambers of the County Administration Building in Sangudo, Alberta.

Councillors Present: Reeve Blakeman  
Deputy Reeve Gelych  
Councillor Olsvik  
Councillor Vaughan  
Councillor Giebelhaus  
Councillor Bohnet  
Councillor Hoyda

Councillors Absent:

Administration Present: CAO, Mike Primeau  
GM of Community & Protective Services, Trista Court  
GM of Corporate Services, Mike Morton  
Legislative Services Manager Stacey Wagner  
Planning & Development Manager, Mathew Ferris  
Executive Secretary, Cindy Suter,  
GM of Planning & Infrastructure, Greg Edwards

Also Present: 1 members of the public were in attendance.

Reeve Blakeman called the meeting to order at 9:47 a.m.

**CALL TO ORDER**

Reeve Blakeman called the meeting to order at 9:37 a.m.

Recognize the passing of longtime Lac Ste. Anne County resident Flora Weiss with a moment of silence.

**ADDITIONS TO AGENDA**

A.1. Agricultural Services- Flowering Rush Meeting  
In Camera Session

**ACCEPTANCE OF AGENDA**

756-19 MOVED BY Deputy Reeve Nick Gelych that County Council approves the December 4, 2019 County Council and Municipal Planning Commission meeting agenda as amended.

Carried.

**ADOPTION OF MINUTES**

**October 10, 2019 County Council Meeting Minutes**

757-19 MOVED BY Deputy Reeve Nick Gelych that County Council approves the October 10, 2019 County Council Meeting minutes as presented.

Carried.

**October 29, 2019 Organizational Meeting Minutes**

758-19 MOVED BY Councillor Lloyd Giebelhaus that County Council approves the October 29, 2019 Organizational Meeting Minutes as presented.

Carried.

**October 29, 2019 Regular County Council Meeting Minutes**

759-19 MOVED BY Councillor Steve Hoyda that County Council approves the October 29, 2019 Regular County Council Meeting minutes as presented.

Carried.

**November 6, 2019 County Council and Municipal Planning Commission Meeting Minutes**

760-19 MOVED BY Councillor Ross Bohnet that County Council approves the November 6, 2019 County Council and Municipal Planning Commission Meeting minutes as presented.

Carried.

761-19 MOVED BY Councillor Lloyd Giebelhaus that County Council moves into Municipal Planning Commission meeting at 9:52 a.m .

Carried.

**MUNICIPAL PLANNING COMMISSION**

**193193-19-D0204, Lot 20, Block , Plan 7922674, Mayfair Park within SW 15-55-3 W5M, for Park Model Trailer 37.6' x 8.4' (315.84 sq. ft.) Wall Height 8.0'**

762-19 MOVED BY Councillor George Vaughan that development permit application 193193-19-D0204, Applicant: William Henderson, Owner: Henderson, William, for Park Model Trailer 37.6' x 8.4' (315.84 sq. ft.) Wall Height 8.0' on Lot 20, Block , Plan 7922674, Mayfair Park within SW 15-55-3 W5M, Tax Roll #5503152017 (Div. 3), be approved subject to the following conditions:

1. Failure to conform to the conditions of a permit will render it null and void.
2. Prior to construction or commencement of any development, the Owner/Applicant or contractor is responsible to obtain building, electric, plumbing, sewage, and gas permits, if required. Permits must be obtained from Lac Ste. Anne County. The Applicant is required to consult with the permit issuer to ensure that there are no conflicts between homeowner/contractor permits and the person(s) responsible for performing the actual work.
3. All arrears that may be owned by the Applicant to the County to be paid in full.
4. The development that is the subject of the permit be commenced within twelve (12) months of the issue date of the development permit and be completed within twenty-four (24) months.
5. All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, directed into an existing water body (i.e., a lake or stream) or public drainage system (i.e., a municipal ditch).
6. The Applicant shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.
7. The proposed development shall be sited and conform to all building setbacks as shown on the submitted drawing and shall not be moved or enlarged except where authorized.
8. Any fieldwork or construction undertaken prior to the effective date of the development permit is at the risk of the Owners/Applicants.
9. The Applicant must obtain Public Works approval for all approaches required for the proposed development.
10. Any changes, amendments, or additions to this development permit shall require a new development permit application, including but not limited to an expansion or intensification of the use.
11. The Applicant shall sign a letter of undertaking (agreement) and post-security in the form of an irrevocable letter of credit or cash in the amount of \$2,000.00 for a micro-home prior to the issuance of a building permit, to ensure permit compliance. The security shall be held in a non-interest-bearing account and shall be returned to the applicant once the development permit conditions have been fulfilled and upon County inspection.
12. The development shall be a minimum floor area of 29.7m<sup>2</sup> (320.0 ft<sup>2</sup>) and shall include a kitchen and washroom deemed acceptable by the Development Authority.
13. The proposed development shall be sited and conform to all building setbacks as required as per the Land Use Bylaw requirements:  
Existing Country Residential (CRX)  
FRONT: 10.0 m (32.81 ft.) fronting any internal multi-parcel subdivision roadway; 25.0 m (82.02 ft.) from any municipal roadway  
REAR: 7.5 m (24.61 ft.)  
SIDE: 6.0 m (19.69 ft.)

Carried.

763-19                    MOVED BY Deputy Reeve Nick Gelych that County Council moves to resumes the Regular County Council meeting at 9:54 a.m.

Carried.

## AGRICULTURAL SERVICES

### Flowering Rush

764-2019                    MOVED BY Councillor Steve Hoyda that County Council direct Administration to identify and map lakefront property owners in the imminent flowering rush impact zone, and further that communication be forwarded to those landowners requesting access via their property to assess the presence of flowering rush and abate where possible.

Carried.

## COMMUNITY & PROTECTIVE SERVICES

### COMMUNITY SERVICES

#### Camp Warwa - Lessard Lake Outdoor Education Centre Usage - Update

765-2019                    MOVED BY Councillor Steve Hoyda that County Council accept for information the fact that Camp Warwa has opted not to proceed with a proposal to rent the Lessard Lake Outdoor Education Centre during the summer of 2020.

Carried.

#### Lac Ste. Anne County Library Board - Meeting Minutes from September 17, 2019 Meeting

766-2019                    MOVED BY Councillor George Vaughan that County Council accept the September 17, 2019 Meeting Minutes of the Lac Ste. Anne County Library Board for information.

Carried.

#### Highway 43 Come Play with Me Coalition - Meeting Minutes from September 16, 2019

767-2019                    MOVED BY Councillor Steve Hoyda that County Council accept the September 16, 2019 Meeting Minutes of the Highway 43 Come Play with Me Early Childhood Coalition for information.

Carried.

#### Highway 43 Come Play with Me Coalition - Meeting Minutes from October 28, 2019

768-2019                    MOVED BY Councillor Lloyd Giebelhaus That Council accept the October 28, 2019 Meeting Minutes of the Highway 43 Come Play with Me Early Childhood Coalition for information.

Carried.

## FIRE SERVICES

### Fire Services Review

769-2019                    MOVED BY Deputy Reeve Nick Gelych that County Council set December 19, 2019 for 9:30 a.m. for a fire services strategic planning session, to be held in closed session.

Carried.

## CPS - OTHER ITEMS

## CORPORATE SERVICES

## FINANCE

### Lac Ste. Anne County - Appointment of Auditor

770-2019 MOVED BY Councillor Steve Hoyda that County Council approve the appointment of the Metrix Group LLP as the County's Financial auditors for 2019, 2020 and 2021. Carried.

**2019 Grader Purchase Funding**

771-2019 MOVED BY Councillor Ross Bohnet that County Council defer the transferring \$117,650 from the Fleet Fund for the 2019 grader purchase for more information and further bring back to the December 13, 2019 County Council Meeting. Carried.

**ADMINISTRATION**

**Inter-Municipal Collaboration Framework (ICF) and Intermunicipal Development Plan Requirements**

772-19 MOVED BY Councillor Ross Bohnet that County Council accepts the letter and supporting documentation from the Minister of Municipal Affairs, Honourable Kaycee Madu, and further accepts the discussion on the Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) requirements, for information. Carried.

Recess from 10:17 a.m. to 10:27 a.m.

**DELEGATIONS & PRESENTATIONS**

**10:30 a.m. Presentation - Partners In Progress**

773-19 MOVED BY Deputy Reeve Nick Gelych that County Council receives the presentation on Partners In Progress made by Richard Keystone of Keystone Strategies for information. Carried.

**Communications - Set Up Meeting with Tangent Civic**

774-19 that County Council approves to meet with Tangent Civic and Administration to discuss the scope of communications for Lac Ste. Anne County on January 29th, 2019 at 10:00 a.m. Carried.

**COUNTY MANAGER**

**Sturgeon County Request - Federation of Canadian Municipalities Alberta Showcase**

775-2019 MOVED BY Councillor Lorne Olsvik that County Council accepts the discussion on the request from Sturgeon County for the upcoming FCM Conference in Toronto, Ontario for information. Carried.

**BYLAWS & POLICIES**

**Bylaw 27-2019 - Mayerthorpe IDP**

776-2019 MOVED BY Councillor Lloyd Giebelhaus that County Council approves amendments to Bylaw 27-2019 the Mayerthorpe IDP as recommended by Administration. Carried.

777-2019 MOVED BY Deputy Reeve Nick Gelych that County Council gives amended Bylaw 27-2019 the Mayerthorpe IDP second reading. Carried.

778-2019 MOVED BY Councillor Ross Bohnet that County Council gives third and final reading to Bylaw 27-2019 the Mayerthorpe IDP. Carried.

Carried.



**PUBLIC WORKS**

**INFRASTRUCTURE**

**Landowner Parking Request**

779-2019

MOVED BY Deputy Reeve Nick Gelych that County Council accepts the discussion regarding the landowner's request to park a semi-truck and trailer along a dead-end road that ends at their property at 5604031002 for information and further bring back to the December 13, 2019 meeting for decision.

Carried.

**CLOSED SESSION**

Reeve Blakeman  
Deputy Reeve Gelych  
Councillor Olsvik  
Councillor Vaughan  
Councillor Giebelhaus  
Councillor Bohnet  
Councillor Hoyda

Administration Present:  
CAO, Mike Primeau  
GM of Community & Protective Services, Trista Court  
GM of Corporate Services, Mike Morton  
GM of Planning & Infrastructure, Greg Edwards  
Executive Secretary, Cindy Suter  
Legislative Services Manager, Stacey Wagner,  
Planning & Development Manager, Mathew Ferris

780-19

MOVED BY Councillor George Vaughan that County Council enters a Closed Session, pursuant to Section 197(2) of the *Municipal Government Act*, at 11:39a.m. to discuss:

- Privileged Information
- Third Party Contract
- Legal

subject to Section 16 of the *Freedom of Information and Protection of Privacy Act* (FOIP).

Carried.

781-19

MOVED BY Councillor George Vaughan that County Council adjourned the Closed Session at 12:58 p.m.

Carried.

**Enforcement Agreement**

782-19

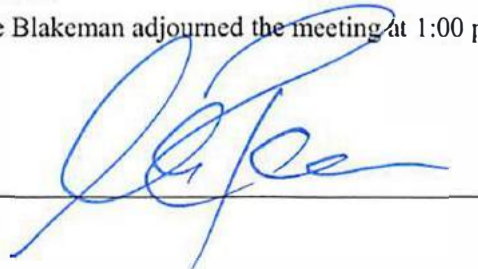
MOVED BY Councillor George Vaughan that County Council accepts the Woodlands Enforcement Agreement as discussed.

Carried.

**COUNCIL COMMITTEE REPORTS**

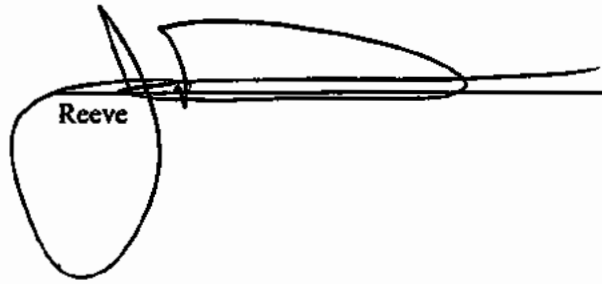
**ADJOURNMENT**

Reeve Blakeman adjourned the meeting at 1:00 p.m.

\_\_\_\_\_  
 CAO 



Reeve

A handwritten signature in black ink, consisting of a large, loopy initial 'R' followed by a long, horizontal stroke that tapers to the right. The name 'Reeve' is printed in a small, black, sans-serif font directly below the start of the signature.