



LAC STE. ANNE COUNTY

MINUTES

County Council Regular Meeting

Lac Ste. Anne County held a County Council Municipal Planning Commission and Regular County Council Meeting, April 25<sup>th</sup>, 2019, commencing at 9:41 a.m., in the Council Chambers of the County Administration Building at 56521 Range Road 65, Sangudo, Alberta.

Councillors Present: Nick Gelych, Deputy Reeve
George Vaughan, Councillor
Steve Hoyda, Councillor
Lorne Olsvik, Councillor
Ross Bohnet, Councillor
Lloyd Giebelhaus, Councillor

Absent, Joe Blakeman, Reeve

Administration Present: Mike Primeau, County Manager
Robert Osmond, Assistant County Manager/Chief Financial Officer
Joe Duplessie, General Manager of Infrastructure and Planning
Trista Court, General Manager of Community & Protective Services
Cindy Suter, Recording Secretary
Stacey Wagner, Communications/FOIP Coordinator
Greg Edwards, Director of Infrastructure
Dallas Choma, Bylaw Enforcement/Compliance Officer
Randy Schroeder, County Fire Chief
Carla Callihoo, Finance Manager
Aren Skogstad, Ag. Services Manager

Members of the Public Present: 8 members of the public were present for the meeting.

CALL TO ORDER

Deputy Reeve Gelych called the meeting to order at 9:41 a.m.

ADDITIONS TO AGENDA

- 6. A. 1. Road Use Agreements
6. D. 1. Unsightly Properties in Hamlets
8. A. 1. Rich Valley Historical Society Lease
6. A. 2. 2019 Grader Purchase Program

ACCEPTANCE OF AGENDA

243-19 MOVED BY Councillor Giebelhaus that County Council accept the April 25<sup>th</sup>, 2019, County Council Meeting Agenda as amended. Carried.

ADOPTION OF MINUTES

244-19 MOVED BY Councillor Hoyda that County Council adopt the meeting Minutes from the April 11<sup>th</sup>, 2019, Regular County Council Meeting, as presented. Carried.

DELEGATIONS & PRESENTATIONS

Appointment - 9:30 a.m. - Dale Johnson

245-19 MOVED BY Councillor Olsvik that County Council receive the presentation made by Dale Johnson and Mr. Cottingham, for information. Carried.

Presentation 10:00 a.m. - Telus Update

246-19 MOVED BY Councillor Bohnet that County Council receive the presentation made by Telus representative Brian Bettis, for information.

Handwritten signature and initials JB MP

Carried.

Recessed from 10:12 a.m. to 10:41 a.m.

**INFRASTRUCTURE & PLANNING SERVICES****PUBLIC WORKS****Road Use Agreements**

- 247-19 MOVED BY Councillor Bohnet that County Council receive the road use agreement discussion, for information.

Carried.

**Grader Purchase Program 2019**

- 248-19 MOVED BY Councillor Bohnet that County Council approve the purchase of three (3) Caterpillar graders, and trade in two (2) graders, which accommodates the addition of one grader to the fleet which will help reduce the number of hours per machine across the fleet.

Carried.

**ENFORCEMENT SERVICES****Unightly Properties**

- 249-19 MOVED BY Councillor Giebelhaus that County Council receive the discussion on unightly properties, as information.

Carried.

**Presentation 11:00 a.m. - Curtis Friesen, Auditor with Metrix Group, LLP**

- 250-19 MOVED BY Councillor Hoyda that County Council receive the 2018 Financial Statement presentation by Curtis Friesen, Auditor with Metrix Group LLP, for information.

Carried.

- 251-19 MOVED BY Councillor Olsvik that the 2018 Financial Statements prepared by Metrix Group LLP be approved, as presented.

Carried.

- 252-19 MOVED BY Councillor Vaughan that the lease with the Rich Valley Historical Society be extended until August 31, 2019.

Carried.

**COMMUNITY & PROTECTIVE SERVICES****FIRE SERVICES****Master Key Box Program**

- 253-19 MOVED BY Councillor Giebelhaus that County Council approve the additional expenditure of \$8,020.00 (CAD) to support the hardware expenditure of the Fire Services Department Master Key Box Program as part of the 2018 - 2021 Strategic Plan for Lac Ste. Anne County.

Carried.

**Strategic Plan Item #4.8 - Consumer Fire Services Survey**

- 254-19 MOVED BY Councillor Bohnet that County Council direct Administration to defer the Fire Services Customer Satisfaction survey to the Lac Ste. Anne County 2018 - 2021 Strategic Plan meeting.

Carried.

Recess from 12:12 p.m. to 1:07 p.m.

**AGRICULTURAL SERVICES****Custom Spray Program**

- 255-19 MOVED BY Bohnet Councillor that County Council discontinue the Custom Spray Program on privately held lands, with an exception for enforcement under the Albert Weed Control Act, as well as direct administration to amend the fee schedule to reflect the cost of application.

Carried.

**CORPORATE SERVICES****Finance**

- 256-19 MOVED BY Councillor Giebelhaus that County Council approve the 2019-2021 Operating & 2019-2028 Capital Budget as presented and further that Administration be directed to publish the budget presentation to the County website.

Carried.

**ADMINISTRATION****Request to Change the Date of the Public Hearing**

- 257-19 MOVED BY Councillor Vaughan that County Council receive the letter dated April 12, 2019, from the Lac Ste Anne and Communities Ratepayers Association requesting to change the date of the Public Hearing scheduled for May 1, 2019, for information.

Carried.

**BYLAWS & POLICIES****Policy Cancellations - Emergency Management, Community Services, Cemeteries, and Records Management**

- 258-19 MOVED BY Councillor Hoyda that County Council rescinds the following Policies as presented:

- Policy 902 Appointment of Dem
- Policy 903 Appointment of Deputy Dem
- Policy 910 Business Continuity Policy
- Policy 918 Emergency Management and Training & Exercises Policy
- Policy 930 Municipal EOC Activation Policy
- Policy 932 Municipal Emergency Management Policy
- Policy 937 Municipal Notification of Emergencies Policy
- Policy 942 Post Emergency Event Counseling Policy
- Policy 945 Post Emergency Lessons Learned Policy
- Policy 955 Telecommunications Policy
- Policy 960 Volunteer Management Policy
- Policy 260-02 Cemetery Burial Regulations
- Policy 260-03 Cemetery Maintenance and Operating Regulations
- Policy 260-04 Cemetery Plot Purchasing Regulations and Fees
- Policy 260-05 Cemetery Reserves
- Policy 278 Sponsorship Requests - Arts/Culture/Athletic Achievement;
- Policy 279 Sponsorship Requests – Community Special Events;
- Policy 280 Donation Requests – Door Prizes and Silent Auction Items;
- Policy 281 Sponsorship Requests from Organizations Outside of the County.
- Policy 212 - Administrative Files
- Policy 241-12 Provision of Information Fee Schedule
- Policy 243-03 Routine Release & Active Dissemination of Information

Carried.

**Policy Approvals- Emergency Management, Community Services, Cemeteries, Records Management**

- 259-19 MOVED BY Councillor Hoyda that County Council approve the following Policies as presented:

- Policy 02-020-001 Donations and Sponsorship
- Policy 02-030-001 Appointment of DEM
- Policy 02-030-002 Appointment of Deputy Dem
- Policy 02-030-003 Business Continuity Policy
- Policy 02-030-004 Emergency Management and Training & Exercises Policy
- Policy 02-030-005 Municipal EOC Activation Policy
- Policy 02-030-006 Municipal Emergency Management Policy
- Policy 02-030-007 Municipal Notification of Emergencies Policy
- Policy 02-030-008 Post Emergency Event Counseling Policy
- Policy 02-030-009 Post Emergency Lessons Learned Policy
- Policy 02-030-010 Telecommunications Policy
- Policy 02-030-011 Volunteer Management Policy
- Policy 03-020-001 Cemetery Burial Regulations
- Policy 03-020-002 Cemetery Maintenance and Operating Regulations
- Policy 03-020-003 Cemetery Plot Purchasing Regulations and Fees
- Policy 03-030-004 Cemetery Reserves
- Policy 03-110-001 Provision of Information Fee Schedule and Information Request Form
- Policy 03-110-002 Routine Release & Active Dissemination of Information

Carried.

**BYLAWS & POLICIES****Bylaw #10 - 2019 Prohibited Animals Bylaw**

260-19 MOVED BY Councillor Giebelhaus that County Council give Bylaw #10 – 2019, Prohibited Animal Bylaw, first reading.

Carried.

261-19 MOVED BY Councillor Bohnet that County Council give Bylaw #10 – 2019, Prohibited Animal Bylaw, second reading.

Carried.

262-19 MOVED BY Councillor Vaughan that County Council give unanimous consent to the final reading to Bylaw 10-2019, Prohibited Animal Bylaw.

Carried.

263-19 MOVED BY Councillor Hoyda that County Council give Bylaw #10 – 2019, Prohibited Animal Bylaw, third and final reading.

Carried.

**Bylaw #14 - 2019 Special Tax -Cherhill Sewer**

264-19 MOVED BY Councillor Hoyda that County Council give Bylaw #14 – 2019, Special Tax – Cherhill Sewer, first reading.

Carried.

265-19 MOVED BY Councillor Vaughan that County Council give Bylaw #14 – 2019, Special Tax – Cherhill Sewer, second reading.

Carried.

266-19 MOVED BY Councillor Olsvik that County Council give unanimous consent to the final reading to Bylaw 14-2019, Special Tax-Cherhill Sewer Bylaw.

Carried.

267-19 MOVED BY Councillor Giebelhaus that County Council give Bylaw #14 – 2019, Special Tax – Cherhill Sewer, third and final reading.

Carried.

**Bylaw 15-2019 Wastewater Tax**

268-19 MOVED BY Councillor Vaughan that County Council give first reading to Bylaw 15-2019 Wastewater Tax, for the purpose of raising revenue by way of a special tax to pay a portion of the costs to be incurred in the expansion, major repairs and operations of lagoons for waste water storage within Lac Ste. Anne County.

Carried.

269-19 MOVED BY Councillor Giebelhaus that County Council give second reading to Bylaw 15-2019 Wastewater Tax, for the purpose of raising revenue by way of a special tax to pay a portion of the costs to be incurred in the expansion, major repairs and operations of lagoons for waste water storage within Lac Ste. Anne County.

Carried.

270-19 MOVED BY Councillor Olsvik that County Council give unanimous consent to the final reading of Bylaw 15-2019 Wastewater Tax, for the purpose of raising revenue by way of a special tax to pay a portion of the costs to be incurred in the expansion, major repairs and operations of lagoons for waste water storage within Lac Ste. Anne County.

Carried.

271-19 MOVED BY Councillor Bohnet that County Council give third and final reading to Bylaw 15-2019 Wastewater Tax, for the purpose of raising revenue by way of a special tax to pay a portion of the costs to be incurred in the expansion, major repairs and operations of lagoons for waste water storage within Lac Ste. Anne County.

Carried.

**Bylaw 16-2019 – Property Tax Rate Bylaw**

- 272-19 MOVED BY Councillor Giebelhaus that County Council give first reading to Bylaw 16-2019 Property Tax Rate Bylaw, as presented. Carried.
- 273-19 MOVED BY Councillor Olsvik that County Council give second reading to Bylaw 16-2019 Property Tax Rate Bylaw, as presented. Carried.
- 274-19 MOVED BY Councillor Vaughan that County Council give unanimous consent to the final reading of Bylaw 15-2019 Property Tax Rate Bylaw, as presented. Carried.
- 275-19 MOVED BY Councillor Hoyda that County Council give third and final reading to Bylaw 16-2019 Property Tax Rate Bylaw, as presented. Carried.
- Bylaw 20-2019 Delegate Assessor for Designated Industrial Property**
- 276-19 MOVED BY Councillor Vaughan that County Council give first reading to Bylaw 20-2019 Delegate Assessor for Designated Industrial Property, as presented. Carried.
- 277-19 MOVED BY Councillor Hoyda that County Council give second reading to Bylaw 20-2019 Delegate Assessor for Designated Industrial Property, as presented. Carried.
- 278-19 MOVED BY Councillor Giebelhaus that County Council give unanimous consent to the final reading of Bylaw 20-2019 Delegate Assessor for Designated Industrial Property, as presented. Carried.
- 279-19 MOVED BY Councillor Bohnet that County Council give third and final reading to Bylaw 20-2019 Delegate Assessor for Designated Industrial Property, as presented. Carried.

Deputy Reeve Gelych and County Manager Mike Primeau made a presentation to Planning & Infrastructure Manager, Joe Duplessie congratulating him on the completion of the AMSA Certificate in Municipal Management and Leadership Program.

#### CLOSED SESSION

#### Roll Call

Joe Blakeman, Reeve  
 Nick Gelych, Deputy Reeve  
 George Vaughan, Councillor  
 Steve Hoyda, Councillor  
 Lorne Olsvik, Councillor  
 Ross Bohnet, Councillor  
 Lloyd Giebelhaus, Councillor

#### Administrative Support

Mike Primeau, County Manager  
 Robert Osmond, Assistant County Manager/Chief Financial Officer  
 Joe Duplessie, General Manager of Infrastructure and Planning  
 Trista Court, General Manager of Community & Protective Services  
 Cindy Suter, Recording Secretary

- 280-19 MOVED BY Councillor Olsvik that County Council enters a Closed Session, pursuant to Section 197(2) of the *Municipal Government Act*, at 1:45 p.m. to discuss the following:
- Third Party Contract
  - Personnel
  - Third Party Contract

subject to Sections 16, 17, and 24 of the *Freedom of Information and Protection of Privacy Act* (FOIP).

Carried.

- 281-19 MOVED BY Councillor that County Council adjourn the Closed Session at 3:05 p.m. Carried.

282-19

**MOVED BY** Councillor Vaughan that County Council approve the information about the Onoway Regional Medical Clinic and the Municipally Controlled Corporation to be released onto the website and social media outlets, as presented.

Carried.

Adjournment of County Council Regular Meeting at 3:07 p.m.

Approved on May 9<sup>th</sup>, 2019.

  
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County Manager

  
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Reeve