



LAC STE. ANNE COUNTY

MINUTES  
County Council Regular Meeting

Lac Ste. Anne County held a County Council Regular Meeting on April 11, 2019, commencing at 9:35 a.m., in the Council Chambers of the County Administration Building in Sangudo, Alberta.

Councillors Present: Joe Blakeman, Reeve  
Nick Gelych, Deputy Reeve  
George Vaughan, Councillor  
Lloyd Giebelhaus, Councillor  
Lorne Olsvik, Councillor  
Ross Bohnet, Councillor  
Steve Hoyda, Councillor

Administration Present: Mike Primeau, County Manager  
Robert Osmond, Assistant County Manager/Chief Financial Officer  
Trista Court, General Manager of Community & Protective Services  
Joe Duplessie, General Manager of Infrastructure and Planning  
Greg Edwards, Director of Infrastructure  
Mathew Ferris, Planning & Development Manager  
Cindy Suter, Recording Secretary

Public Present: Two members of the public were in attendance for the meeting.

**CALL TO ORDER**

Reeve Blakeman called the meeting to order at 9:35 a.m.

**ACCEPTANCE OF AGENDA**

218-19 MOVED BY Councillor Hoyda that County Council accept the April 11, 2019, County Council Meeting Agenda as presented. Carried.

**ADOPTION OF MINUTES**

219-19 MOVED BY Councillor Bohnet that the Minutes from the March 14, 2019, Regular County Council Meeting be adopted, as presented. Carried.

220-19 MOVED BY Deputy Reeve Gelych that the Minutes from the March 23, 2019, Special Meeting of Council be adopted, as presented. Carried.

221-19 MOVED BY Councillor Hoyda that the Minutes from the March 28, 2019, Regular County Council Meeting be adopted, as presented. Carried.

**PUBLIC WORKS**

**Road Side Clean-Up**

222-19 MOVED BY Councillor Vaughan that County Council approve the 2019 Roadside Clean-Up Program with the Policy updated, as presented. Carried.

**2019 County Council Spring Road Tour**

223-19 MOVED BY Councillor Giebelhaus that County Council approve the Spring Road Tour Dates for Friday, May 10<sup>th</sup> and Thursday, May 16<sup>th</sup>, 2019. Carried.

**Correspondence – Tri-Lakes Services**

224-19 MOVED BY Councillor Vaughan that County Council direct Administration to send a letter in response to Tri Lakes Services correspondence dated March 28, 2019 lagoon issues and concerns.

Carried.

225-19 MOVED BY Deputy Reeve Gelych that County Council receive the correspondence dated March 28, 2019, from Tri Lakes Services, as information, and further direct Administration to provide a letter to the Darwell Lagoon Commission and the North 43 Lagoon Commission regarding their concerns.

Carried.

**TWP Rd 540 Projected Total Cost Reconciliation**

226-19 MOVED BY Councillor Hoyda that Council defer the projected final cost of construction summary for TWP Rd 540.

Carried.

**TWP RD 544 Total Cost Reconciliation**

227-19 MOVED BY Councillor Olsvik that Council approve the final cost of construction for TWP Rd 544 from Range Road 11 to 21 and Range Road 21 from TWP Rd 544 to 545 at a total cost of \$3,774,532.83. Approving this final cost requires a budget increase of \$61,532.83. Administration further recommends the additional budget required to be taken from the Cap Levy.

Carried.

The meeting recessed from 10:10 a.m. to 10:24 a.m.

**PLANNING AND DEVELOPMENT**

**Request to Develop County Land**

228-19 MOVED BY Councillor Vaughan that County Council direct Administration to send a letter to D. Lander stating that the County Administration will be inspecting the lands at Mortensen Beach.

Carried.

**Correspondence Alberta Transportation - Delayed response/comment from Provincial Bodies during Election Period**

229-19 MOVED BY Deputy Reeve Gelych that County Council receive the correspondence from Alberta Transportation regarding the anticipated delay in response for subdivision referrals or discussion on subdivision proposals during the election period, as information.

Carried.

230-19 MOVED BY Councillor Giebelhaus that the County Council meeting be recessed to hold a Municipal Planning Commission meeting at 10:35 a.m.

Carried.

**MUNICIPAL PLANNING COMMISSION**

**001SUB2019, NE 20-59-08 W5M, to create one (1) 6.3 +/- acre residential parcel, and one (1) 5.2-acre public utility lot/parcel from a previously subdivided quarter**

231-19 MOVED BY Councillor Bohnet that based upon a review of the applicable bylaws and legislation as well as review of the land-use planning criteria as set forth in the Subdivision and Development Regulation, 2002, that subdivision application 001SUB2019, Applicant: Lac Ste. Anne County, Owner: Brian and Shelly Starman to create one (1) 6.3 +/- acre residential parcel, and one (1) 5.2 acre public utility lot/parcel from a previously subdivided quarter-section within NE 20-59-08 W5M, Tax Roll #5908204001 (Div. 6), be APPROVED subject to conditions:

- Adjacent Landowner Concerns: None
- Topography: The quarter-section is mixed open and treed and is rolling.
- Soils: Class 5: Soils in this class have very severe limitations that restrict their capability to producing perennial forage crops, and improvement practices are feasible. The limitations are so severe that the soils are not capable of use for sustained production of annual field crops. The soils can produce native or tame species of perennial forage plants and may be improved by use of farm machinery. The improvement practices may include clearing of bush, cultivation, seeding, fertilization, or water control. Subclass T: adverse topography—either steepness or the pattern of slopes limits agricultural use.
- Storm Water: No storm water issues for the proposed parcel.
- Flooding Risk: No flood issues are expected on the property.

- Access: Access is to be provided through the local road system. Approach for the 6.3-acre Country Residential parcel shall be installed by Lac Ste. Anne County upon request of owner for development of parcel.
- Water Supply: The remainder of the quarter is currently serviced. Water may be obtained through cistern or well for the proposed parcel.
- Private Sewage System: The remainder of the quarter-section is serviced by Open Discharge. Conformance to new property lines and to plumbing code to be confirmed. A variety of private sewage disposal systems may be used on the proposed acreage.
- Adjacent Land Uses: Adjacent land uses are a mix of acreages and agricultural operations.
- Response to Landowner Comments: No comments received as of April 2. Referral deadline is April 9, 2019.

And based upon staff recommendations and the above reasoning, the Subdivision Approving Authority approves the proposed subdivision, subject to the following conditions: **STANDARD CONDITIONS:**

1. All subdivision conditions must be fulfilled within twenty-four months of date of subdivision approval.
2. Pursuant to Section 654 of the Municipal Government Act, R.S.A. 2000, all outstanding property taxes be paid.
3. Pursuant to Section 655 of the Municipal Government Act, R.S.A. 2000, the Owner and/or Developer shall enter into and abide by the provisions of a development agreement with Lac Ste. Anne County to the County's satisfaction and at the Developer's expense. This agreement may include, but not necessarily be limited to:
  - a) Approach #1: Requires gravel, upgrade approach, requires a minimum of 12.0 m of 400.0 mm culvert sloped edges & riprap.
  - b) Approach #2: New approach, requires gravel, requires a minimum of 12.0 m of 400.0 mm culvert sloped edges & riprap.
  - c) Approach #3: New approach, requires gravel, requires a minimum of 12.0 m of 400.0 mm culvert sloped edges & riprap. Lac Ste. Anne County will install the approach for the 6.3-acre Country Residential Parcel upon request of owner for development of parcel. Once the above-noted work has been completed on your approach(es), you MUST return your "Final Approach Inspection Form" to the Planning and Development Department to have your approach(es) inspected. The proposed survey (from your surveyor) must be submitted before Public Works can complete the inspection of the approach(es).
4. Pursuant to Section 661 of the Municipal Government Act, R.S.A., 2000, 5.2 metres (17.1 ft.) of road widening adjoining all municipal road allowances is required and may be registered through caveat. Caveat and agreement to be provided by the Surveyor for road widening on Range Road(s) and Township Road(s).
5. This decision shall be valid for two (2) years from the date of issuance; if this decision is appealed (to Subdivision and Development Appeal Board (SDAB) or Municipal Government Board (MGB)), any new decision will be valid for a time specified by the appeal body as listed within a revised decision (SDAB decision or MGB order).
6. Applicant/Landowner is required to submit a survey drafted by an Alberta Land Surveyor. Any alterations to the subdivision design from the date of referral may require a new application and referral process.
7. Developer/Landowner to provide professional verification that on-site sewage disposal system is functioning properly and within the requirements of the Safety Codes Act, or to confirm replacement/upgrade of existing system to one which conforms to provincial and municipal requirements. Cost of Inspection (\$235.00).
8. Reserves are not owing with the creation of one (1) 5.2-acre public utility lot/parcel.

Carried.

232-19 MOVED BY Deputy Reeve Gelych that the Municipal Planning Commission meeting be adjourned to resume the Regular County Council meeting at 10:37 a.m.

Carried.

#### COMMUNITY SERVICES

##### Aging in Place Report

233-19 MOVED BY Councillor Giebelhaus that County Council receive the Aging In Place Report, as submitted by the Community Services Department, for information.

Carried.

#### FIRE SERVICES

##### Self-Contained Breathing Apparatus (SCBA) Replacement Project

234-19 MOVED BY Councillor Vaughan that County Council approve the lease of 50 sets of MSA brand Self-Contained Breathing Apparatus (SCBA), from approved vendor Rocky Mountain Phoenix, in

the amount of \$53,116.55 per year over a ten (10) year period, with a \$1.00 buy-out at the conclusion of the lease.

Carried.

#### **FINANCE**

##### **2019-2021 Operating & 2019-2028 Capital Budget**

235-19 MOVED BY Councillor Olsvik that County Council accept the 2019-2021 Operating & 2019-2028 Capital Budget DRAFT for information

Carried.

#### **COUNTY MANAGER**

##### **County Council Meeting Proposed Changes**

236-19 MOVED BY Deputy Reeve Gelych to accept the following meeting date changes as follows;  
July 11<sup>th</sup> County Council cancelled,  
August 8<sup>th</sup> and 22<sup>nd</sup> County Council meeting cancelled 22<sup>nd</sup> rescheduled to August 29<sup>th</sup>, 2019,  
September 12<sup>th</sup> and 26<sup>th</sup> County Council meeting cancelled, rescheduled to Sept. 19<sup>th</sup>,  
November 14<sup>th</sup> and 28<sup>th</sup> County Council meeting cancelled rescheduled to November 21<sup>st</sup>, 2019,  
December 12<sup>th</sup> and 26<sup>th</sup> County Council meeting cancelled and rescheduled to December 13<sup>th</sup>, 2019  
and the holiday hours for the Administration Office will close at 1 p.m. December 24<sup>th</sup> and reopen on January 2<sup>nd</sup>, 2020.

Carried.

#### **BYLAWS AND POLICIES**

##### **Bylaw 03-2019 Special Recreation Services Tax – as amended**

237-19 MOVED BY Councillor Giebelhaus that Bylaw 03-2019 Special Recreation Tax, as amended, implementing a tax of \$65.00 per residential improved property for the purpose of establishing the Lac Ste. Anne County Recreation Facility & Program Assistance Grant, be given second reading.

Carried.

238-19 MOVED BY Councillor Vaughan that Bylaw 03-2019 Special Recreation Tax, as amended, implementing a tax of \$65.00 per residential improved property for the purpose of establishing the Lac Ste. Anne County Recreation Facility & Program Assistance Grant, be given third and final reading.

Carried.

##### **Bylaw 17-2019 Rich Valley Agricultural Society – Interest Free Loan**

239-19 MOVED BY Councillor Olsvik that County Council accept for information the 1st reading to Bylaw 17-2019, Rich Valley Agricultural Society Interest Free Loan.

Carried.

##### **Land Use Bylaw 22-2017 – Third Reading**

240-19 MOVED BY Deputy Reeve Gelych that County Council give third and final reading to Land Use Bylaw 22-2017 for the purpose of establishing allowable land uses within Lac Ste. Anne County, as presented.

Carried.

Recessed from 11:26 a.m. to 11:45 a.m.

#### **CLOSED SESSION**

Roll Call  
Joe Blakeman, Reeve  
Nick Gelych, Deputy Reeve  
George Vaughan, Councillor  
Lloyd Giebelhaus, Councillor  
Lorne Olsvik, Councillor  
Ross Bohnet, Councillor  
Steve Hoyda, Councillor

Administrative  
Support:

Mike Primeau, County Manager  
Robert Osmond, Assistant County Manager/Chief Financial Officer  
Joe Duplessie, General Manager of Infrastructure & Planning Manager  
Trista Court, General Manager of Community & Protective Services  
Cindy Suter, Recording Secretary

241-19                    MOVED BY Councillor Giebelhaus that County Council enters a Closed Session, pursuant to Section 197(2) of the *Municipal Government Act*, at 11:41 a.m. to discuss the following:

- Third Party Contract
- Third Party Contract
- Third Party Proposal
- Personnel
- Privileged Information
- Third Party Contract

subject to Sections 16, 17 and 24, 25, 27 of the *Freedom of Information and Protection of Privacy Act* (FOIP).

Carried.

242-19                    MOVED BY Councillor Hoyda that County Council adjourn the Closed Session at 1:45 p.m.

Carried.

Adjournment of County Council Regular Meeting at 1:46p.m.

Approved on April 25<sup>th</sup>, 2019.

  
\_\_\_\_\_  
County Manager

  
\_\_\_\_\_  
Reeve