



LAC STE. ANNE COUNTY

**MINUTES
County Council Regular Meeting**

Lac Ste. Anne County held a County Council Regular Meeting on December 14th, 2018, commencing at 9:41 a.m., in the Council Chambers of the County Administration Building in Sangudo, Alberta.

Councillors Present: Joe Blakeman, Reeve
Nick Gelych, Deputy Reeve
George Vaughan, Councillor
Lloyd Giebelhaus, Councillor
Lorne Olsvik, Councillor
Ross Bohnet, Councillor

Councillors Absent: Steve Hoyda, Councillor

Administration Present: Mike Primeau, County Manager
Robert Osmond, Assistant County Manager/Chief Financial Officer
Trista Court, General Manager of Community & Protective Services
Joe Duplessie, General Manager of Infrastructure & Planning
Greg Edwards, Infrastructure Manager
Matthew Ferris, Planning and Development Manager
Tanya Vanderwell, Development Officer
Stacey Wagner, Recording Secretary

CALL TO ORDER

Reeve Blakeman called the meeting to order at 9:41 a.m.

ADDITIONS TO AGENDA

6.A.4 Gravel Road Grading Standards
8.B.2 Fire Boundaries
11.1 In Camera – Sangudo Public Library, Labour Relations

ACCEPTANCE OF AGENDA

775-18 MOVED BY Councillor Bohnet that County Council accept the December 14th, 2018, County Council Meeting Agenda as amended. Carried.

ADOPTION OF MINUTES

776-18 MOVED BY Deputy Reeve Gelych that County Council adopt the meeting Minutes from the November 23, 2018, Regular County Council Meeting, as presented. Carried.

INFRASTRUCTURE & PLANNING SERVICES

PUBLIC WORKS

Correspondence – Alberta Transportation

777-18 MOVED BY Councillor Giebelhaus that County Council receive the correspondence dated December 6, 2018, from Alberta Transportation regarding Speed Limit Amendment - Highway 43/Highway 22 Intersection, as information. Carried.

Correspondence– Request to Gate Road Allowance

778-18 MOVED BY Councillor Giebelhaus that County Council deny the request to gate the Road Allowance located on 55424 Range Road 42, just north of the oilfield access. Carried.

 JB MP

Ms. Brandi Vanderwolf, Mrs. Chantal Navarro and Mr. Jeremy Navarro joined the meeting at 9:50 a.m.

Photo Contest Calendar Winners

Reeve Blakeman presented the three following Calendar Contest Winners with their prizes and a copy of the 2019 Calendar:

Brandi Vanderwolf, April winner
Jeremy Navarro, July winner; and
Chantal Navarro, August winner.

Ms. Brandi Vanderwolf, Mrs. Chantal Navarro and Mr. Jeremy Navarro departed the meeting at 9:50 a.m.

Correspondence - Town of Mayerthorpe

779-18 MOVED BY Deputy Reeve Gelych that County Council receive the two (2) letters of correspondence from the Town of Mayerthorpe, one dated October 11, 2018 and the other dated November 8th, 2018, regarding the addition of the Twp. Rd. 574A Upgrade Project to the Project Plan Projection and to the Town's Budget Plan, as information.

Carried.

Gravel Road Grading Standards - DRAFT

780-18 MOVED BY Councillor Bohnet that County Council receive the draft Gravel Road Grading Standards report, as information.

Carried.

INFRASTRUCTURE

Update Report – Develop an Asset Management Plan

781-18 MOVED BY Deputy Reeve Gelych that County Council receive the status update report on Strategic Plan Objective - Develop an Asset Management Plan, as information.

Carried.

MUNICIPAL PLANNING COMMISSION

782-18 MOVED BY Councillor Vaughan that the County Council meeting be recessed to hold a Municipal Planning Commission meeting at 10:24 a.m.

Carried.

18-D0230, Applicant: Boyd Ventures Inc, Owner: Ron Boyd, to Operate a Home-Based Trucking Business; Commercial Business - Transport Company with shop for truck storage on Lot 1, Block 2, Plan 0725837, Stony Ridge Estates within SW 34-53-2 W5M, Tax Roll #5302342003 (Div. 1).

783-18 MOVED BY Councillor Olsvik that development permit application 18-D0230, Applicant: Boyd Ventures Inc., Owner: Ron Boyd, to Operate a Home-Based Trucking Business; Commercial Business Transport Company with shop for truck storage on Lot 1, Block 2, Plan 0725837, Stony Ridge Estates within SW 34-53-2 W5M, Tax Roll #5302342003 (Div. 1), be APPROVED subject to the following conditions:

Bylaw 24-2014

General Conditions for All Development Permits

1. Failure to conform to the conditions of a development permit will render the permit null and void.
2. Prior to construction or commencement of any development, the Owner/Applicant or contractor is responsible to obtain building, electric, plumbing, sewage, and gas permits, if required. Permits must be obtained from Lac Ste. Anne County. The Applicant is required to consult with the permit issuer to ensure that there are no conflicts between homeowner/contractor permits and the person(s) responsible for performing the actual work.
3. The Applicant shall be responsible for obtaining and complying with any required permits from federal, provincial, or other regulatory bodies. The Applicant shall also be responsible for complying with the condition of any easement, covenant, building scheme, or development agreement affecting the site.
4. The development that is the subject of the permit to be commenced within twelve months of the issue date of the development permit and be completed within twenty-four months.
5. All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, or public drainage system (i.e. a municipal ditch).
6. The Applicant shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.

7. Any field work or construction undertaken prior to the effective date of the development permit is at the risk of the Owner(s)/Applicant(s).
8. The Applicant must obtain Public Works approval for all approaches required for the proposed development.
9. Any changes, amendments, or additions to this development permit shall require a new development permit application, including but not limited to an expansion or intensification of the use.
10. The Applicant shall pay the outstanding fees owing for as-built development/development, started prior to development permit approval, in the amount of \$620.00.
11. Maximum number of vehicles associated with the development allowed to be located on the property shall be six (6).

Conditions for Home-Based Business Application

12. The permit is valid for one (1) year commencing the effective date, and shall be automatically renewed each year afterwards, subject to conformance with the Land Use Bylaw and the conditions of approval contained in the permit.
13. All major and minor Home-Based Businesses may also be regulated through the County's Business Licence Bylaw as per Business License Bylaw #20-2013.
14. The Applicant shall supply, at the Applicant's own expense, portable commercially serviced toilets to be used on the lands during the entire term of the permit, if a Private Sewage system for the development does not exist.
15. No highly explosive materials used for blasting will be used or stored on the premises. No activity shall be allowed that would interfere with radio or television in the area, nor shall there be any offensive odour, heat, or glare noticeable at or beyond the property line.
16. The Applicant shall enter into and abide by the provisions of a Haul Agreement with Lac Ste. Anne County. The Agreement shall include terms, to the satisfaction of Lac Ste. Anne County, including but not limited, to the following:
 - a. Dust control measures and road maintenance;
 - b. Security requirements;
 - c. Signage;
 - d. Hours of operation for hauling;
 - e. Haul Route; and
 - f. Maximum truck numbers and volume.

The Haul Route may be amended from time to time, when in the opinion of Lac Ste. Anne County, the circumstances warrant the Haul Route Agreement to be amended.

Carried.

784-18

MOVED BY Councillor Giebelhaus that the Municipal Planning Commission meeting be adjourned to resume the Regular County Council meeting at 10:31 a.m.

Carried.

Recessed from 11:02 a.m. until 11:10 a.m.

Five members of the public arrived at 10:53 a.m.

DELEGATIONS AND PRESENTATIONS

Public Hearing 11:00 a.m. for Bylaw 24-2014-09-18 for Redistricting 008REDST2018, within NW 34-53-02 W5M, for redistricting of 148.53+/- acres from Agricultural 1 (AG1) District to Industrial (IN) District, Tax Roll # 5302343001

785-18

MOVED BY that the Public Hearing for Bylaw #24-2018-09-2018, be opened at 11:10 a.m.

Carried.

Roll Call:

Joe Blakeman, Reeve
 Nick Gelych, Deputy Reeve
 George Vaughan, Councillor
 Lloyd Giebelhaus, Councillor
 Lorne Olsvik, Councillor
 Ross Bohnet, Councillor
 Mike Primeau, County Manager
 Robert Osmond, Assistant County Manager/Chief Financial Officer
 Trista Court, General Manager of Community & Protective Services
 Joe Duplessie, General Manager of Infrastructure & Planning
 Stacey Wagner, Recording Secretary
 Matthew Ferris, Planning and Development Manager

Reeve Blakeman requested Matthew Ferris, Planning and Development Manager, to present the information regarding Bylaw 24-2014-09-18 for the Public Hearing.

Development
Authority Presentation

Planning and Development Manger Ferris summarized the Development Authority presentation as such:

A Public Hearing was scheduled for Bylaw 24-2014-09-18 to receive comments before second and third reading can be given to the Bylaw. This application proposes to rezone most of the quarter-section (The Old Stone House parcel is the exception). The proposal wishes to rezone the above noted property from Agricultural 1 (AG1) District to an Industrial (IN) District. The Applicant has applied for this redistricting for the purpose of constructing a Cannabis Production facility.

This proposed parcel is adjacent to Highway 43 with Stony Ridge Estates located directly adjacent, Heather Downs and Lakewood Estates located across the highway to the west and Agricultural properties surrounding. The proposed change in zoning to industrial does not impede on the agricultural aspect of the surrounding area mainly due to the nature of the use for the parcel. Since the use is agricultural it does not interfere with neighbouring properties functions. Additionally, for this use to be properly allowed on the site, the quarter-section is required to be rezoned since Industrial (IN) District is the only District within the Land Use Bylaw which allows for Cannabis production as a discretionary use.

Bylaw 23-2014 – Municipal Development Plan (MDP) Sections against proposal:

- 4.3 New industrial development should be directed towards the potential specialized industrial parks near Onoway and Mayerthorpe.
- 6.0 - Rural Residential
- 6.2 Objectives

The following are the primary objectives of the rural residential Policy Area:

- Protect the Rural Residential lifestyle from any development or uses that may compromise rural lifestyle.
- Direct new Country Residential development in a clustered fashion adjacent to existing developments, so as to make a more efficient use of lands and achieve servicing efficiencies.
- Create Country Residential neighbourhoods of high quality that provide alternative lifestyle and sufficient amenities to local residents.
- Establish incentives to promote timely completion of new Country Residential subdivisions.
- Ensure non-residential activities such as gravel extraction are appropriately buffered from residential land uses.
- Ensure that new Country Residential growth is concentrated in this Policy Area.

Commercial and Industrial

- 6.3.15 - Industrial Development may be permitted in the areas surrounding the junction of Highways 43 and 633. Industrial use should not be permitted within the remainder of the RR Policy Area, and instead focused towards newly established Industrial Parks as identified in the Future Development Concept. The property is located two (2) miles south of the intersection of Highways 43 and 633.

Prime Agricultural Land

- 9.7.2 Agriculture is regarded as the most important land use in the rural area of Lac Ste. Anne County, and the protection of prime agricultural land is very important to the future economic viability of the County. The County may consider non-agricultural uses on prime agricultural land on a case by case basis subject to conformance of the proposed development with the Future Development Concept.
- 9.7.3 The County shall use the following criteria to define prime agricultural land:
- Land that possess a Canada Land Inventory (CLI) rating of Class One (1), Two (2), Three (3);

Property is Soil Classification:

Class 3d.

- Class 3: Soils in this class have moderately severe limitations that restrict the range of crops or require special conservation practices. The limitations are more severe than for Class 2 soils. They affect one or more of the following practices: timing and ease of tillage; planting and harvesting; choice of crops; and methods of conservation. Under good management, they are fair to moderately high in productivity for a fair range of crops.
- Subclass D: undesirable soil structure and/or low permeability the soils are difficult to till, absorb water slowly or the depth of the rooting zone is restricted. If the property is rezoned, it would remove prime agricultural land from production.

Bylaw 23-2014 – Municipal Development Plan (MDP) Sections in favour of proposal:



- Policy 4.0 – Vision A Destination of Choice...for regional commercial and industrial businesses by promoting a diversified economy.

4.2 Guiding Principles

- Promote Economic Development.
- Attract new commercial and industrial businesses at strategic locations within the County.
- Establish a diversified economy by promoting key areas within the County for potential Industrial Business Parks, and commercial corridors.
- Achieve Infrastructure Efficiency.
- Develop high-level understanding about potential transportation and servicing infrastructure improvements necessary to attract new businesses.
- Establish detailed criteria for preferred approach for on-site servicing requirements.

6.3.1. Any development in the RR Policy Area shall be in general conformance with the MDP Policy Areas (Map 2) and the Future Development Concept (Map 3).

- b. Commercial land uses should be concentrated along the corridors of Highways 43 and 37, and also at the intersection of Highways 43 and 633.

9. GENERAL DEVELOPMENT POLICIES

9.3 Tourism and Economic Development

9.3.2 Lac Ste. Anne County shall strive to attain a diversified economy with an appropriate balance between agriculture, specialized industrial areas, tourism activities, and recreational amenities in order to attract new opportunities for its citizens and attain continued prosperity.

9.3.3 The County shall continue to be a strong partner with WILD Alberta and Growth Alberta by supporting local businesses and events to promote a tourism and economic development of the region as a whole.

9.4 Historic Resources

9.4.2 Heritage resources in Lac Ste. Anne County should be identified and protected under The Alberta Historic Resources Act.

9.6 Servicing Water

9.6.2 Where treated water servicing is available, all developments shall connect to the water servicing line. Where possible, water networks for developments should connect to the main supply line in at least two (2) locations.

Long-term benefits include:

- Economics: jobs, tourism, spin-off for new business and additional residents moving into the municipality
- Infrastructure upgrades
- Taxation (based on proposed building size)

The proposed Bylaw will:

- redistrict the lands from Agricultural 1 (AG1) District to Industrial (IN) District
- amend Map 6, Region F
- Amend LUB 24-2014 by deleting existing sections 11.5.12.

Amend LUB 24-2014 by adding a new Section 11.5.12 to include:

- Any site for proposed Cannabis Production shall meet the minimum separation distance of 300.0 m (984.25 ft) from a residential parcel or School site.
- Any site for proposed Cannabis Retail shall meet the minimum separation distance of 100.0 m (328.08 ft) from a residential parcel or School site.

When considering general design guidelines which need to be followed by the general district requirements of IN, as well as general development guidelines for Marijuana Facilities, the proposal appears to meet all criteria.

Definitions:

“Cannabis Production” means the use of land, buildings, or structures for cultivating, processing, testing, destruction, packaging, and shipping of cannabis. At Development Permit stage the application shall include:

- Traffic Impact Assessment
- Stormwater Management Plan
- Water Usage analysis reviewing available water supply and applicable
- upgrades required to the existing water infrastructure to meet needs (initiate the approval process through the water commission - WILD)
- Noise Mitigation Study;
- Odor Mitigation Study;
- Parking Plans;
- A Haul Route plan.

In the opinion of Administration, the pros and cons of the proposed parcel rezoning are of equal in nature with respect to legislation and conformance with Municipal Development Plan.

TIMING:

Letter sent to adjacent landowners (2-mile radius) on November 22, 2018.

Newspaper Advertisement November 26, December 3 and December 10, 2018.

As of December 6, 2018, we have received seven objection letters from the public, along with a couple of phone calls.

Item of Note:

The proposal is to rezone the entire quarter-section (except for tea house parcel). There is nothing to stop the development from expanding and utilizing the entire parcel (acres) as Industrial and having multiple cannabis production facilities or further industrial uses. The property could potentially be rezoned to Direct Control. Direct Control District (DC) is to provide for Direct Control on the part of Lac Ste. Anne County Council for development where determined necessary.

Reeve Blakeman asked if there was anyone in attendance that wishes to speak for this matter.

Mr. Cameron Haldane, Senior Development Manager, Krahn, and Mr. (illegible) stepped forward to speak on behalf of the development.

Mr. Haldane spoke to Council to say that they were representing the Developer and that they were fine with the development being zoned direct control.

Question: What size of foot print will this development have?

Answer: That is yet to be determined, but it will be a fairly substantial foot print.

Question: Will this facility be for Medical usage vs. Recreational usage?

Answer: It will be used for medical usage.

Question: Will this development be odourless?

Answer: Odour mitigation processes will be in effect, that is part of the licensing approval.

Question: You say a staged development; do you have information on your stages of development? It could have a significant impact.

Answer: We can provide that when we get to that stage.

Planning & Development Manager Ferris commented on a Direct Control and defining set backs. In our current bylaw we have a setback of 300 metres for cannabis. I would use that as the standard. Whatever Council deems required as there is no appeal process on this.

Council asked Mr. Duplessie, Infrastructure and Planning General Manager, to comment on the roads and closures and when Highway 43 freeway status will be obtained for Alberta Transportation?

Mr. Duplessie: Not sure when it is scheduled for, so it stays this way for now. The Stony Ridge intersection will be taken out and moved to Heatherdown Road. Not sure if that one will come out, they are all tentatively planned. They may require intersection upgrades to that intersection depending on the TIA.

Answer: We are prepared to comply with any traffic impacts.

Question: Do you have any projections on the phase one to full build?

Answer: Not at this point, we will be happy to provide that when we are at that stage. We know that stage one is set to approximately 100,000 sq. ft.

Question: Do you have any idea on where on the quarter -section you plan to put it

Answer: We will put it wherever County recommends.

Comment: If there is a 300-metre set back, would the 300 metres be from property lines?

Stony Ridge, and Tea House, Corner piece is a commercial property.

Question to Mr. Ferris: If it goes under Direct Control can they use the rest of the land as agriculture?

Answer: Yes, nothing stopping them if it is AG.

Question: Is that the intent, to leave the residual land as AG?

Answer: We will look at expansion.

Question: Would you keep AG around it to keep it in a respectable state? Would you farm it?

Answer: The land would stay empty, at this time until we get to that point. It could potentially be used for agriculture to keep it clean.

Question: Could that be a condition?

Answer: Absolutely we can require that as a condition under Direct Control.

Reeve Blakeman asked if there was anyone in attendance that wishes to speak against.

Ms. Reanne Kronewitt stepped forward. She explained that she had sent in a letter as one of the residents of Stony Ridge. She stated that when you invest hundreds of thousands of dollars you don't want this in your back yard. I urge you to look at the plans and make sure they are protecting the residents. I have submitted my letter as well for you to read.

- 786-18 MOVED BY Councillor that the presentation in the Public Hearing be received as information and further that the Public Hearing for Bylaw 24-2014-09-18 for Redistricting 008REDST2018, within NW 34-53-02 W5M, for redistricting of 148.53+/- acres from Agricultural 1 (AG1) District to Industrial (IN) District, Tax Roll # 5302343001, be closed at 11:28 a.m.

BYLAWS AND POLICIES

Amended Bylaw 24-2014-09-18 for Redistricting 008REDST2018, within NW 34-53-02 W5M, for redistricting of 148.53+/- acres from Agricultural 1 (AG1) to Direct Control (DC)

- 787-18 MOVED BY Councillor Olsvik that County Council accept the amended Bylaw 24-2014-09-18 for Redistricting 008REDST2018 within NW 34-53-02 W5M, for redistricting of 148.53 +/- acres from Agricultural 1 (AG1) to Direct Control, as presented.

Carried.

- 788-18 MOVED BY Councillor Vaughan that County Council give Second Reading to Amended Bylaw 24-2014-09-18 for Redistricting 008REDST2018 within NW 34-53-02 W5M, for redistricting of 148.53 +/- acres from Agricultural 1 (AG1) to Direct Control, as presented.

Defeated.

Presenters for the Public Hearing left the meeting 11:41 a.m.

COMMUNITY AND PROTECTIVE SERVICES

COMMUNITY SERVICES

Highway 43 Come Play with Me Coalition – Meeting Minutes from October 22, 2018

- 789-18 MOVED BY Councillor Giebelhaus that County Council receive the October 22, 2018, Meeting Minutes of the Highway 43 Come Play with Me Early Childhood Coalition for information

Carried.

Farm Credit Canada Grant – Greencourt Community Association

- 790-18 MOVED BY Councillor Bohnet that County Council ratify the actions of Administration's endorsement of the Funding Agreement with Farm Credit Canada (AgriSpirit Fund) and the subsequent partnership with the Greencourt Community Association for their water well replacement at the Greencourt Community Hall.

Carried.

Funding Request – Lac La Nonne Enhancement & Protection Association (LEPA)

- 791-18 MOVED BY Councillor Vaughan that County Council direct Administration to send a letter requesting LEPA to make a presentation to County Council at a future meeting to explain the project and answer any questions that Council may have.

Carried.

Onoway Public Library – Transitioning Management to the Town of Onoway

- 792-18 MOVED BY Councillor Giebelhaus that County Council receive the discussion regarding the Onoway Public Library operations being transitioned to management by the Town of Onoway, as information.

Carried.

Rescind Motion 166-18

- 793-18 MOVED BY Councillor Vaughan that County Council's Resolution 166-18 "that County Council approve the Rich Valley Agricultural Society Recreational request for financial support for a 50% cost share on rental of a new ice plant for the Rich Valley Arena, up to five months and a maximum of \$20,000, and further that the Society bring back to Council a complete proposal to outlining the full scope of financial need for Council's consideration" passed at the meeting of Council on October 23, 2018, be rescinded.

Carried.

FIRE SERVICES

LSAC/Town of Onoway Mutual Aid Fire Agreement – Amendment to Rates

- 794-18 MOVED BY Councillor Olsvik that County Council approve an additional amendment to the Lac Ste. Anne County/Town of Onoway Mutual Aid Fire Agreement fee schedule to include Alberta Transportation Unit (ATU) rates for motor vehicle collisions on highways within the borders of Lac Ste. Anne County and further authorize the endorsement of the revised Amending Agreement to the Mutual Aid Fire Agreement for same.

Carried.

Councillor Giebelhaus left the meeting at 10:48 a.m. and returned at 10:50 a.m.

Councillor Olsvik left the meeting at 10:50 a.m. and returned at 10:52 a.m.

Fire Service Boundaries

- 795-18 MOVED BY Councillor Bohnet that the Fire Services Boundaries, for the purpose of the dual call-out process with Onoway Regional Fire Services, be established as:
 Highway 43 from south County border to Range Road 43;
 Highway 37 to east County border;
 Highway 777 to Township Road 570;
 Highway 642 to east County border;
 Highway 633 from east County border to Range Road 43, and
 Highway 33 to Township Road 570.
 And further that the cost estimate from Parkland Emergency Control Centre for mapping implementation be approved.

Carried.

AGRICULTURAL SERVICES**Pasture Sprayers**

- 796-18 MOVED BY Councillor Bohnet that County Council approve the capital expenditure of \$30,000.00 in first Quarter of 2019 to purchase three (3) replacement Pasture Sprayers for use within the Agricultural Services rental fleet to be funded by Reserve.

Carried.

CORPORATE SERVICES**FINANCE****2019 Interim Operating Budget**

- 797-18 MOVED BY Councillor Vaughan that County Council authorize, per Section 242(2) of the *Municipal Government Act*, a 2019 interim budget equivalent to 50% of the 2018 operating budget, excluding any one-time special purchases and further that this interim budget cease to have any affect at the time the 2019 operating budget is adopted by Council.

Carried.

Cancellation of Receivables Finance Charges

- 798-18 MOVED BY Councillor Giebelhaus that County Council direct Administration to cancel \$8,738.99 in finance charges related to invoice #21270 from 2017.

Carried.

ECONOMIC DEVELOPMENT**Economic Development Advisory Committee**

- 799-18 MOVED BY Deputy Reeve Gelych that County Council approve to suspend the Economic Development Advisory Committee until further recommendations are outlined by the final report from Keystone Strategies on regional economic opportunities.

Carried.

ORMC Pre-Corporation Agreement Extension

- 800-18 MOVED BY Councillor Giebelhaus that County Council approve the extension of the pre-incorporation agreement of the Onoway Regional Medical Clinic for the period of January 1, 2019 to the earlier of the incorporation of the Onoway Regional Medical Clinic or December 31, 2020.

Carried.

Onoway Regional Medical Clinic Expansion in Concept

- 801-18 MOVED BY Councillor that County Council defer the decision on Onoway Regional Medical Clinic Expansion in Concept, pending further information being provided on the anticipated costs associated with the project.

Carried.

Recess from 12:10 a.m. until 12:18 p.m.

CLOSED SESSION

Roll Call: Joe Blakeman, Reeve
George Vaughan, Councillor
Lloyd Giebelhaus, Councillor
Lorne Olsvik, Councillor
Ross Bohnet, Councillor

Administrative Support:
Mike Primeau, County Manager
Robert Osmond, Assistant County Manager/Chief Financial Officer
Trista Court, General Manager of Community & Protective Services
Joe Duplessie, General Manager of Infrastructure & Planning

802-18 MOVED BY Reeve Blakeman that County Council enters a Closed Session, pursuant to Section 197(2) of the *Municipal Government Act*, at 12:19 p.m. to discuss:

- Sangudo Public Library

subject to Section 17 and 23 of the *Freedom of Information and Protection of Privacy Act (FOIP)*.

Carried.

803-18 MOVED BY Councillor that County Council adjourn the Closed Session at 12:24 p.m.

Carried.

ADMINISTRATION

COUNTY MANAGER

Correspondence – D. Chawner - Regarding Concerns

804-18 MOVED BY Councillor Bohnet that County Council receive the letter dated November 26, 2018 from ratepayer Mr. David Chawner regarding various concerns with Lac Ste. Anne County, as information.

Carried.

Global Public Affairs Proposal

805-18 MOVED BY Councillor Giebelhaus that County Council approve entering into an agreement with Global Public Affairs for a term of six (6) months to assist with accessing the Broadband Initiative grant funding through the Federal Government, at a cost of \$4000 per month, plus expenses.

Carried.

Alberta Rural Education Symposium

806-18 MOVED BY Deputy Reeve Gelych that County Council receive the Invitation to attend the Alberta Rural Education Symposium being held in Edmonton on March 3-5, 2019 as information, with Councillor attendance approved through Policy 01-011 Council Attendance at Seminars, Events, Workshops or Meetings.

Carried.

Municipal Law Seminars Information

807-18 MOVED BY Councillor Bohnet that County Council receive the invitations to the Brownlee LLP Emerging Trends in Municipal Law being hosted on February 14th, 2019 at 8:00a.m. – 5:00 p.m. and the Reynolds Mirth and Farmer 2019 Municipal Law Seminar being hosted on February 15th, 2019 in Edmonton, Alberta, as information.

Carried.

Strategic Plan 1.6 – Bylaw Review

808-18 MOVED BY Councillor Vaughan that County Council receive the discussion on Policy 03-090-001 Bylaw, Policy, Procedure and Directive Development and the corresponding Procedure 03-090-001 Municipal Governance Documents Procedure and how it addresses Item 1.6 of the 2018-2021 Strategic Plan, as information.

Carried.

BYLAWS AND POLICIES**Policy Cancellations – Corporate Services**

809-18

MOVED BY Councillor Giebelhaus that County Council cancel the following Policies from the Municipal Governance Documents as presented:

Policy 601-2 Enforcement Review Board Committee Hearing Procedures

Policy 669 - Code of Conduct for SDAB

Policy 670 - SDAB Hearing Procedures

Policy 150-1- Public Meetings

Policy 665 - Public Hearing Procedure

Policy 152-4 - Release of Agenda Information

Policy 243 - Report to Local Newspapers

Policy 152-1 Recording Devices Policy

Policy 241 - Protection of Personal Information

Policy 668 - Selection of SDAB Members

Policy 238 - Notification of Lac Ste. Anne County Electors/Property Owners

Regarding Important Bylaws, Resolutions and Matters that are Being Considered by County Council.

Policy 236-4 - FOIP Disclaimers

Policy 248-8 - Unpaid Utility Charges

Policy 240-3 - Petty Cash Account

Policy 238-1- Notification of Invoices added to Tax Roll

Policy 233 - Cheque Terminology

Policy 232 - Bank Statements

Policy 207 - Use of Electronic Signatures on Cheques

Policy 205- Signing Authority - Administration

Policy 222 - Authorization to Sign Grant Agreements

Carried.

Adoption of Policies – Corporate Services

810-18

MOVED BY Councillor Giebelhaus that County Council adopt the following Policies into the Municipal Governance Documents for Lac Ste. Anne County as presented:

Policy 03-090-002 Recording Devices

Policy 03-090-003 Protection of Personal Information

Policy 03-090-004 Public Hearing Procedure

Policy 03-090-005 Selection of Subdivision Appeal Board (SDAB) Members

Policy 03-090-006 FOIP Disclaimers

Policy 03-090-007 Release of Agenda Information

Policy 03-050-009 Signing Authority - Administration

Policy 03-050-010 Authorization for Signing Grants

Carried.

Bylaw 23-2018 Borrowing Bylaw TWP RD 590 fr. RNG RD 72 to 84 Borrowing Bylaw

811-18

MOVED BY Deputy Reeve Gelych that County Council give second reading to Bylaw 23-2018 Borrowing Bylaw TWP RD. 590 fr. RNG RD 72 to 84, as presented.

Carried.

Bylaw 23-2018 Borrowing Bylaw TWP RD 590 fr. RNG RD 72 to 84 Borrowing Bylaw

812-18

MOVED BY Councillor Vaughan that County Council give third reading to Bylaw 23-2018 Borrowing Bylaw TWP RD. 590 fr. RNG RD 72 to 84, as presented.

Carried.

CLOSED SESSION

Roll Call:

Joe Blakeman, Reeve

Nick Gelych, Deputy Reeve

George Vaughan, Councillor

Lloyd Giebelhaus, Councillor

Lorne Olsvik, Councillor

Ross Bohnet, Councillor

Administrative Support:

Mike Primeau, County Manager

Robert Osmond, Assistant County Manager/Chief Financial Officer

Trista Court, General Manager of Community & Protective Services

Joe Duplessie, General Manager of Infrastructure & Planning

813-18 MOVED BY Councillor Olsvik that County Council enters a Closed Session, pursuant to Section 197(2) of the *Municipal Government Act*, at 12:45 p.m. to discuss:

- Labour Relations

subject to Section 17 and 23 of the *Freedom of Information and Protection of Privacy Act (FOIP)*.

Carried.

814-18 MOVED BY Councillor Bohnet that County Council adjourn the Closed Session at 1:33 p.m.

Carried.

CUPE Local 1928 Collective Agreement

815-18 MOVED BY Councillor Giebelhaus that County Council approve the two (2) year Collective Agreement between CUPE Local 1928 and Lac Ste. Anne County, as discussed.

Carried.

Adjournment of County Council Regular Meeting at 1:45 p.m.

Approved on January 25th, 2019.



County Manager



Reeve