



LAC STE. ANNE COUNTY

MINUTES
County Council Regular Meeting

Lac Ste. Anne County held a County Council Regular Meeting on November 23, 2018, commencing at 9:37 a.m., in the Council Chambers of the County Administration Building in Sangudo, Alberta.

Councillors Present: Joe Blakeman, Reeve
George Vaughan, Councillor
Steve Hoyda, Councillor
Lloyd Giebelhaus, Councillor
Lorne Olsvik, Councillor
Ross Bohnet, Councillor

Councillors Absent: Nick Gelych, Deputy Reeve

Administration Present:

Mike Primeau, County Manager
Robert Osmond, Assistant County Manager/Chief Financial Officer
Trista Court, General Manager of Community & Protective Services
Joe Duplessie, General Manager of Infrastructure & Planning
Andrew Chell, Development Officer
Megan Casey, ALUS Coordinator
Donna Kerr, Community Services Manager
Randy Schroeder, County Fire Chief
Stacey Wagner, Recording Secretary

One member of the public was also in attendance.

CALL TO ORDER

Reeve Blakeman called the meeting to order at 9:37 a.m.

ADDITIONS TO AGENDA

11.1 Closed Session – Intermunicipal Relations
11.2 Closed Session – Onoway Regional Fire Services

ACCEPTANCE OF AGENDA

715-18 **MOVED BY** Councillor Hoyda that County Council accept the November 23, 2018, County Council Meeting Agenda as amended.

Carried.

ADOPTION OF MINUTES

716-18 **MOVED BY** Councillor Vaughan that County Council adopt the meeting Minutes from the November 8, 2018, Regular County Council Meeting, as presented.

Carried.

Reeve Blakeman called all staff into Council Chambers to recognize the fundraising efforts conducted by staff and Council throughout the month of November in honour of November – bringing awareness to men's health issues, total amount raised for donation was \$524.50.

INFRASTRUCTURE & PLANNING SERVICES

PUBLIC WORKS

Correspondence – N. Thibert & B. Rawding – Paving Project Sangudo

717-18 **MOVED BY** Councillor Bohnet that County Council receive the correspondence dated November 10th, 2018, from N. Thibert and B. Rawding regarding the paving project in Sangudo, for information.

Carried.

- 718-18 **Cancellation – Road Allowance Plan 471CL, on NW 25-56-05 W5M**
 MOVED BY Councillor Hoyda that County Council APPROVE the cancellation of Road Allowance Plan #491CL on NW 25-56-05 W5M along with the expenditure of \$7000.00 for the survey of the new road allowance, along the westerly side of NW 25-56-05 W5M.

Carried.

INFRASTRUCTURE

- 719-18 **Response – Village of Wabamun – Waste Water Lagoon Discharge**
 MOVED BY Councillor Olsvik that County Council receive the letter dated October 30th, 2018 from the Village of Wabamun regarding their waste water lagoon discharge, as information.

Carried.

- 720-18 **Asset Management Capacity – Building Cohort Application 2018/19**
 MOVED BY Councillor Giebelhaus that County Council direct Administration to apply for the Asset Management Cohort Program Opportunity from the RMA, AUMA, and IAMA, and further, if approved send the appropriate representative(s) from Administration to the program.

Carried.

MUNICIPAL PLANNING COMMISSION

- 721-18 MOVED BY Councillor Olsvik that the County Council meeting be recessed to hold a Municipal Planning Commission meeting at 9:52 a.m.

Carried.

- 722-18 **193193-18-D0227, Lot 25, Block 7, Plan 4313MC, within SE 35-56-2 W5M, for Shipping Container 20.0' x 8.0' (160.0 sq ft)**
 MOVED BY Councillor Olsvik that development permit application 193193-18-D0227, Applicant: Owner: Olson, Todd Randall, for Shipping Container 20.0' x 8.0' (160.0 sq ft) on Lot 25, Block 7, Plan 4313MC, within SE 35-56-2 W5M, Tax Roll #5602351020 (Div. 2), be APPROVED subject to the following conditions with amendments to Conditions Four and Five:

1. Failure to conform to the conditions of a development permit will render the permit null and void.
2. Prior to construction or commencement of any development, the Owner/Applicant or contractor is responsible to obtain building, electric, plumbing, sewage, and gas permits, if required. Permits must be obtained from Lac Ste. Anne County. The Applicant is required to consult with the permit issuer to ensure that there are no conflicts between homeowner/contractor permits and the person(s) responsible for performing the actual work.
3. The Applicant shall be responsible for complying with the condition of any easement, covenant, building scheme, or development agreement affecting the site.
4. The development that is the subject of the permit to be commenced within twelve months of the issue date of the development permit and be completed within twenty-four months.
5. The Shipping Container shall be sided to match or otherwise complement the principal residence, to the satisfaction of the Development Authority. The Applicant is to provide a \$2000.00 security prior to development to ensure the siding is completed, to be refunded upon completion of this condition.
6. All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, or public drainage system (i.e. a municipal ditch).
7. The Applicant shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.
8. Any field work or construction undertaken prior to the effective date of the development permit is at the risk of the Owner(s)/Applicant(s).
9. Any changes, amendments, or additions to this development permit shall require a new development permit application, including but not limited to an expansion or intensification of the use.
10. Pursuant to Rural Addressing Bylaw 15-2002, the Applicant to provide confirmation that a rural address sign that complies with the County's Rural Address Sign Specifications is placed within three (3) months of the approval of this development permit. Rural addressing signs can be obtained from Lac Ste. Anne County.
11. The proposed development shall be sited and conform to all building setbacks as shown on the submitted drawing, shall not be moved or enlarged except where authorized and, conform to all building setbacks as required as per the Land Use Bylaw requirements:
 Existing Country Residential (CRX),
 FRONT: 2.7 m (9 ft)*
 REAR: 7.5 m (24.6ft)
 SIDE: 2.36 m (7.75 ft)*
 *Front setback requested: 2.7 m; Required: 10m; Variance: 7.3 m
 *Side setback requested: 2.36 m; Required: 6.0 m; Variance: 3.64 m

Carried.

- 723-18 MOVED BY Councillor Vaughan that the Municipal Planning Commission meeting be adjourned to resume the Regular County Council meeting at 9:56 a.m.

Carried.

Ms. Glenda Farnden – arrived at the meeting at 9:56 a.m.

DELEGATIONS AND PRESENTATIONS

10:00 a.m. Ms. Glenda Farnden – Representing STARS Alberta gave a power point presentation on the history of STARS Alberta and an update on current endeavours.

- 724 -18 MOVED BY Councillor Olsvik that County Council receive the power point presentation by Ms. Farnden, representing STARS Alberta, as information.

Carried.

Ms. Farnden – departed the meeting at 10:18 a.m.

Mr. David Mckenna – arrived at the meeting at 10:18 a.m.

10:20 a.m. Mr. David Mckenna – Representing Alberta Environment and Parks gave a power point presentation to County Council regarding the Wetland Replacement Fund, which provides information regarding how an organization may access funding, restrictions and timelines for projects, implementation and monitoring for establishing wetlands, and what a municipality could use the funding for.

- 725-18 MOVED BY Councillor Giebelhaus that County Council receive the power point presentation from Mr. Mckenna, representing Alberta Environment and Parks, as information.

Carried.

Mr. Mckenna – departed the meeting at 10:58 a.m.

Recess from 10:58 a.m. until 11:07 a.m.

COMMUNITY AND PROTECTIVE SERVICES

COMMUNITY SERVICES

West End Bus Committee – 2019-2021 Budget

- 726-18 MOVED BY Councillor Giebelhaus that County Council approve the proposed West End Bus Committee 2019-2021 Budget in principle, and further direct Administration to include the Committee budget into the County's 2019-2021 budget for final approval through the regular budget deliberations.

Carried.

West End Bus Committee – Overbudget Item

- 727-18 MOVED BY Councillor Giebelhaus that County Council authorize an overbudget amount of up to \$5,140 to the 2018 West End Bus Committee - Facility Repairs and Maintenance line item (total budget now \$6,000), anticipated due to necessary repairs that were unforeseen at the time of budget approval (fiscal impact to Lac Ste. Anne County \$2,570).

Carried.

West End Bus Committee – Purchase Medical Transport Unit

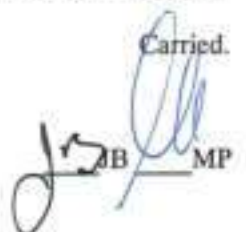
- 728-18 MOVED BY Councillor Bohnet that County Council, at the recommendation of the West End Bus Committee, approve the purchase of a medical transport unit chosen at the discretion of the West End Bus Committee (full purchase price of up to \$53,000), with a maximum cost to the County of \$23,500 to be funded from County Reserves, and further that the County approve the use of West End Bus Committee Reserve of \$6,000 to offset a portion of the cost.

Carried.

Rich Valley Agricultural Society – Request for Assistance

- 729-18 MOVED BY Councillor Vaughan that County Council direct Administration to send correspondence to the Rich Valley Agricultural Society stating that they must complete, in conjunction with County Administration, the Community Facility Enhancement Program (CFEP) Grant Application for the January 15th, 2019, deadline, and further that all Facility Assessments be forwarded to County Administration as soon as possible.

Carried.



Letter of Support – Rich Valley Agricultural Society
 730-18 MOVED BY Councillor Vaughan that County Council direct Administration to send a letter of support to the Rich Valley Agricultural Society, regarding the application of the CFEP Grant for the ice plant repairs.

Carried.

Letter of Funding Proposal – Rich Valley Agricultural Society
 731-18 MOVED BY Councillor Giebelhaus that County Council direct Administration to draft a letter to the Rich Valley Agricultural Society, explaining Lac Ste. Anne County's funding proposal regarding the request for assistance.

Carried.

FIRE SERVICES

Ste. Anne Emergency Response Centre Committee Budget– 2019-2021
 732-18 MOVED BY Councillor Bohnet that County Council approve the proposed Ste. Anne Emergency Response Centre Committee 2019-2021 Budget in principle and further direct Administration to include the Committee budget into the County's 2019-2021 budget for final approval through regular budget deliberations.

Carried.

Correspondence to the Town of Mayerthorpe - Ste. Anne Emergency Response Center
 733-18 MOVED BY Councillor Olsvik that County Council direct Administration to send a letter to the Town of Mayerthorpe recommending that the tax revenue collected from the tenant of the Ste. Anne Emergency Response Center be allocated back into the facility.

Carried.

Fire Services Invoice Appeal - REID
 734-18 MOVED BY Councillor Bohnet that County Council accept the request to appeal Invoice #23927, in the amount of \$579.84, for fire suppression services provided by Lac Ste. Anne County Fire Services on May 15, 2018, and further direct Administration to cancel the invoice.

Denied.

Fire Services Invoice Appeal - REID
 735-18 MOVED BY Councillor Giebelhaus that County Council deny the request to appeal Invoice #23927, in the amount of \$579.84, for fire suppression services provided by Lac Ste. Anne County Fire Services on May 15, 2018.

Carried.

Recess 12:08 p.m. to 12:38 p.m.

CPS OTHER

Strategic Plan – Update from Community and Protective Services
 736-18 MOVED BY Councillor Vaughan that County Council amend Community & Protective Services items within the Strategic Plan as:

- extend completion date for 4.2 Daycare Needs Assessment, from Q4 2018 to Q1 2019;
- extend completion date for 4.6 Adopt a Master Keybox Program, from Q4 2018 to Q4 2019;
- extend completion date for 4.7 Complete Social Master Plan to Guide FCSS from Q4 2018 to Q3 2019;
- extend completion date for 4.8 Consumer Survey for Fire Services from Q4 2018 to Q2 2019.

Carried.

CORPORATE SERVICES

ECONOMIC DEVELOPMENT

Keystone Strategies – Survey Analysis
 737-18 MOVED BY Councillor Olsvik that County Council receive the Keystone Strategies - Survey Analysis, dated November 13, 2018, as information.

Carried.

Agriculture Sector Study Review
 738-18 MOVED BY Councillor Olsvik that County Council direct Administration to submit the proposed changes to the Agricultural Sector Study, Agricultural Sector Profile and Agricultural Marketing

Mailer as presented for redrafting, and further County Council support the use of *Invested in Agriculture* as the tagline for Agriculture Business Development marketing materials from the Agricultural Sector Study.

Carried.

ADMINISTRATION

COUNTY MANAGER

Invitation – Onoway and District Chamber of Commerce Winter Gala

739-18 MOVED BY Councillor Giebelhaus that County Council authorize up to a maximum of \$200 to cover the cost of a Councillor and spouse to attend any fundraising event being hosted within their division, depending on Councillor availability.

Carried.

BYLAWS AND POLICIES

Bylaw 26-2018 Establishment of the Ste. Anne Emergency Response Center Committee – three readings

740-18 MOVED BY Councillor Olsvik that County Council give first reading to Bylaw 26-2018 for the purpose of establishment of the Ste. Anne Emergency Response Centre Committee, as presented.

Carried.

741-18 MOVED BY Councillor Vaughan that County Council give second reading to Bylaw 26-2018, for the purpose of establishment of the Ste. Anne Emergency Response Centre Committee, as presented.

Carried.

742-18 MOVED BY Councillor Giebelhaus that upon unanimous consent of those Councillors present, County Council give third reading to Bylaw 26-2018, for the purpose of establishment of the Ste. Anne Emergency Response Centre Committee, as presented.

Carried.

743-18 MOVED BY Councillor Bohnet that County Council give third and final reading to Bylaw 26-2018 for the purpose of establishment of the Ste. Anne Emergency Response Centre Committee, as presented.

Carried.

Cancel Policy 142 Code of Ethics for Committee Members

744-18 MOVED BY Councillor Vaughan that County Council cancel Policy 142 Code of Ethics for Committee Members, as presented.

Carried.

Cancel Policy 255 – Recreation Program Refunds, Policy 256 – Recreation Programs and Policy, and Policy 1040 – Family and Community Support Services (FCSS)

745-18 MOVED BY Councillor Giebelhaus that County Council cancel the following Community Services Policies: Policy 255 - Recreation Program Refunds, Policy 256 - Recreation Programs and Policy 1040 - Family and Community Support Services (FCSS), as presented.

Carried.

Cancel Policy 150 Protocol for Mayors /Approve Policy 01-013 Protocol for Reeves

746-18 MOVED BY Councillor Bohnet that County Council cancel Policy 150 Protocol for Mayors, and further approve Policy 01-013 Protocol for Reeves, as presented.

Carried.

Bylaw 24-2014-09-18 for Redistricting 008REDST2018 – first reading

747-18 MOVED by Councillor Olsvik that Bylaw 24-2014-09-18, regarding redistricting of 148.53+/- acres of NW 34-53-02 W5M from Agricultural 1 (AG1) to Industrial (IN) District, be given first reading and a public hearing be scheduled for December 14, 2018, at 11:00 a.m.

Carried.

CLOSED SESSION

ROLL CALL: Joe Blakeman, Reeve
Steve Hoyda, Councillor
George Vaughan, Councillor
Lloyd Giebelhaus, Councillor



Administrative Support: Lorne Olsvik, Councillor
 Ross Bohnet, Councillor
 Mike Primeau, County Manager
 Robert Osmond, Assistant County Manager/Chief Financial Officer
 Trista Court, General Manager of Community & Protective Services
 Joe Duplessie, General Manager of Infrastructure & Planning
 Randy Schroeder, County Fire Chief

748-18 MOVED BY Councillor Olsvik that County Council enters a Closed Session, pursuant to Section 197(2) of the *Municipal Government Act*, at 1:13 p.m. to discuss:

- Intermunicipal Relations
- Onoway Regional Fire Services

subject to Section 17 and 23 of the *Freedom of Information and Protection of Privacy Act (FOIP)*.

Carried.

749-18 MOVED BY Councillor Vaughan that County Council adjourn the Closed Session at 2:10 p.m.

Carried.

750-18 MOVED BY Councillor Bohnet that County Council direct Administration to implement Automatic First Call for Fire Services Responses in the East End of the County effective immediately, and further that a letter be sent on behalf of Council to all interested Councillor's and Administration of adjacent municipalities advising of the same.

Carried.

Adjournment of County Council Regular Meeting at 2:15 p.m.

Approved on December 14th, 2018.



County Manager

Reeve