

**MINUTES**  
**County Council Regular Meeting**

Lac Ste. Anne County held a County Council Regular Meeting on September 25, 2018 commencing at 11:11 a.m. in the Council Chambers of the County Administration Building in Sangudo, Alberta.

**Councillors Present:** Joe Blakeman, Reeve  
Nick Gelych, Deputy Reeve  
George Vaughan, Councillor  
Lloyd Giebelhaus, Councillor  
Ross Bohnet, Councillor  
Steve Hoyda, Councillor  
Lorne Olsvik, Councillor

**Councillors Absent:**

**Administration Present:** County Manager Mike Primeau  
Assistant County Manager/Chief Financial Officer Robert Osmond  
General Manager of Community & Protective Services Trista Court  
General Manager of Infrastructure & Planning Joe Duplessie  
Planning & Development Manager Matthew Ferris  
Agricultural Services Manager Aren Skogstad  
Interim Enforcement Services Supervisor Dallas Choma  
Recording Secretary Camille Fleming

**Also Present:** Denis Meier the Chair of Ste. Anne Natural Gas was in attendance at 11:55 a.m.  
1 member of the media

**CALL TO ORDER**

Reeve Blakeman called the meeting to order at 11:11 a.m.

**ADDITIONS TO AGENDA**

- 6.A.3 Open House for Twp 544 Project
- 8.C.2. ASB Rental Equipment Transfer from Reserves
- 8.C.3. Auction
- 8.A.2. Seasonal Camper Extended Stay Request
- 9.A.1. Budget Survey

**ACCEPTANCE OF AGENDA**

571-18 **MOVED BY** Councillor Hoyda that County Council accept the September 25, 2018 County Council Meeting agenda as amended.

Carried.

**ADOPTION OF MINUTES**

572-18 **MOVED BY** Councillor Vaughan that County Council adopt the meeting minutes from the Thursday, September 13, 2018 County Council Meeting.

Carried.

**AGRICULTURAL SERVICES**

**Open Letter to Reeve and Council – D. Chalmers**

573-18 **MOVED BY** Councillor Gelych that County Council receive the Open Letter to Reeve and Council, dated September 13, 2018, from Mr. David Chalmers regarding the recent release of weevils within Lac Ste. Anne County as information and further direct Administration to draft a letter of response to Mr. Chalmers regarding same.

Carried.

574-18 **MOVED BY** Councillor Bohnet that County Council approve the request from the Agricultural Services Board to purchase Palpation Cage for addition to the Rental Equipment Program, with funds to come from reserves.

Carried.

- 575-18 MOVED BY Councillor Giebelhaus that County Council set the date for the auction to be scheduled for Saturday November 3, 2018 at the Lisburn Shop facility. Carried.

#### **PUBLIC WORKS**

##### **Hydro-Vac East 43 Waste Commission**

- 576-18 MOVED BY Councillor Olsvik that County Council direct Administration to send a letter to the Waste Commission for the depositing of County hydro-vac materials within Lac Ste. Anne County borders. Carried.

##### **Parkland County Notice of Road Closures**

- 577-18 MOVED BY Councillor Vaughan that County Council direct Administration to send a letter to Parkland County regarding concerns with the notice of road closures affecting Lac Ste. Anne County. Carried.

#### **ENFORCEMENT SERVICES**

##### **Enforcement Services Update**

- 578-18 MOVED BY Councillor Gelych that County Council accept the Enforcement Services update as information and further request that a flowchart style presentation be developed that explains the unsightly process to be included in applicable county marketing strategies. Carried.
- 579-18 MOVED BY Councillor Vaughan that the County Council move into a Municipal Planning Commission Meeting at 11:52 a.m. Carried.

#### **MUNICIPAL PLANNING COMMISSION**

##### **034SUB2018, SE 15-54-05 W5M, to create one (1) 7.98 +/- acre parcel from a previously subdivided quarter-section.**

- 580-18 MOVED BY Councillor Vaughan that based upon a review of the applicable bylaws and legislation as well as review of the land-use planning criteria as set forth in the Subdivision and Development Regulation, 2002, that County Council approve subdivision application 034SUB2018, Applicant/Owner: Gonzalez, Soniato create one (1) 7.98 +/- acre parcel from a previously subdivided quarter-section. within SE 15-54-05 W5M, Tax Roll #5405151002 (Div. 4), be subject to the following conditions:

1. All subdivision conditions must be fulfilled within twenty-four months of date of subdivision approval.
2. Pursuant to Section 654 of the Municipal Government Act, R.S.A. 2000, all outstanding property taxes be paid.
3. Pursuant to Section 655 of the Municipal Government Act, R.S.A. 2000, the Owner and/or Developer shall enter into and abide by the provisions of a development agreement with Lac Ste. Anne County to the County's satisfaction and at the Developer's expense. This agreement may include, but not necessarily be limited to:
  - a. Upgrades to approach as required by Public Works:
    - i) Approach #1: Requires gravel and culvert. Upgrade one of the approaches min. of 12 m of 400 mm culvert and sloped ends rip-rap and gravel.
    - ii) Approach #2: Requires gravel and culvert.
    - iii) Approach #3: Requires gravel and culvert, new approach. Very low land, no drainage, poor building site.
4. Pursuant to Section 661 of the Municipal Government Act, R.S.A., 2000, 5.2 metres (17.1 ft.) of road widening adjoining all municipal road allowances is required and may be registered through caveat. Caveat and agreement to be provided by the Surveyor for road widening on Range Road(s) and Township Road(s).
5. Once the above-noted work has been completed on your approach(es), you MUST return your "Final Approach Inspection Form" to the Planning and Development Department to have your approach(es) inspected. The proposed survey (from your surveyor) must be submitted before Public Works can complete the inspection of the approach(es).
6. This decision shall be valid for two (2) years from the date of issuance; if this decision is appealed (to Subdivision and Development Appeal Board {SDAB} or Municipal Government Board {MGB}), any new decision will be valid for two (2) years from the date of same (SDAB decision or MGB order).
7. Applicant/Landowner is required to submit a survey drafted by an Alberta Land Surveyor. Any alterations to the subdivision design from the date of referral may require a new application and referral process.

8. Developer/Landowner to provide professional verification that on-site sewage disposal system is functioning properly and within the requirements of the Safety Codes Act, or to confirm replacement/upgrade of existing system to one which conforms to provincial and municipal requirements. Cost of Inspection (\$235.00).
9. The Applicant shall pay the redistricting fee of \$500.00 in order that the 7.98 acre proposed parcel can be redistricted to comply with the minimum parcel size requirements of the Land Use Bylaw.
10. Pursuant to section 661(b) of the Municipal Government Act, the Applicant shall provide money in place of land dedication for Municipal Reserve in the amount of \$2,161.19. Pursuant to section 667 of the Municipal Government Act (MGA), the Applicant may provide a market value appraisal for the purposes of determining the amount of money in place of land to be provided. The amount of money in place of land to be provided shall be 10 percent of the land to be subdivided.
11. Pursuant to section 15 of the Subdivision and Development Regulation 43/2002, a 30 m service road dedication shall be registered by caveat on title for all land adjacent to the Highway 633 right of way. Caveat to be provided by an Alberta Land Surveyor.

Adjacent Landowner Concerns: None

Topography: The subject lands are rolling with treed areas.

Soils: O: ORGANIC SOILS (Not placed in capability classes).

Class 5: Soils in this class have very severe limitations that restrict their capability to producing perennial forage crops, and improvement practices are feasible. The limitations are so severe that the soils are not capable of use for sustained production of annual field crops. The soils are capable of producing native or tame species of perennial forage plants, and may be improved by use of farm machinery. The improvement practices may include clearing of bush, cultivation, seeding, fertilization, or water control.

Subclass T: adverse topography-either steepness or the pattern of slopes limits agricultural use.

Storm Water: No storm water issues for the proposed parcel.

Flooding Risk: No flood issues are expected on the property.

Access: Access is to be provided through the local road system.

Water Supply: The proposed parcel is serviced by a well; the remainder is unserved.

Private Sewage System: The existing residence is serviced by an open discharge system; the remainder is unserved.

Adjacent Land Uses: Adjacent land uses are a mix of acreages and agricultural operations.

Carried.

- 581-18 MOVED BY Councillor Olsvik that County Council close the Municipal Planning Commission Meeting to resume the County Council Meeting at 11:56 a.m.

Carried.

#### COMMUNITY SERVICES

##### Lac Ste. Anne County Library Board - Meeting Minutes from February 26, 2018 and June 7, 2018

- 582-18 MOVED BY Councillor Vaughan that Council accept the February 26, 2018 and June 7, 2018 Meeting Minutes of the Lac Ste. Anne County Library Board for information.

Carried.

##### Seasonal Campground Extension Request

- 583-18 MOVED BY Councillor Hoyda that County Council approve the request from Reanne and Mike Springer for a campground extension, as a special consideration, with the weekly campground rate of \$198.00 for the first 2 weeks, then the campground daily rate of \$33.00 to a maximum of a 30 day stay.

Carried.

#### CPS - OTHER ITEMS

##### Alberta Beach Compost Site - Fire Training Grounds

- 584-18 MOVED BY Councillor Olsvik that County Council direct Administration to send a letter to the Village of Alberta Beach advising that Lac Ste. Anne County Council has no issues with development of a fire training grounds at the Alberta Beach compost site located at RL17-21-54-03-W5M.

Carried.

#### FINANCE

##### Online Survey Information

- 585-18 MOVED BY Councillor Gelych that County Council accept the discussion regarding the Lac Ste. Anne County 2019 Budget online survey, for information.

Carried.



**ASSESSMENT & TAXATION****Request to Remove Tax Roll #5403072008 from Tax Recovery**

- 586-18 MOVED BY Councillor Gelych that County Council direct Administration to remove property tax roll #5403072008 from tax recovery proceedings, and further that should the property owner abide by the term of the tax agreement in place, tax recovery proceedings not resume until 2020.
- Carried.

**CS - OTHER ITEMS****County Website Refinement - Rdeca**

- 587-18 MOVED BY Councillor Hoyda that County Council approves the County Website Refinement Proposal as presented, and further direct Administration along with contracted communications firm Rdeca to complete the scope of work outlined within the proposal at a cost of no more than \$7,650.00 plus tax, with the cost funded from operations.
- Carried.

**Solid Waste Utility - Exemptions for Alternate Services**

- 588-18 MOVED BY Councillor Olsvik that Council County extends an exemption to Solid Waste Utility Customers that provide written proof of service from a third party waste disposal service that the specific Lac Ste. Anne County residential addressed is included in their service in the following situations:  
Scenario #4 – Two County Residents share the cost of a bin from a Waste Haul Company.  
Recommended Solution– The Waste Haul provider would be required to submit a letter stating both parties can dispose of their waste into one bin, as well as both rural addresses should be shown on the contract and/or invoice. If the letter is unattainable the account will not be signed off.
- Carried.

**ADMINISTRATION****October 25, 2018 County Council Regular Meeting Change**

- 589-18 MOVED BY Councillor Gelych that County Council reschedule the Thursday, October 25, 2018 County Council Meeting to Tuesday October 23, 2018.
- Carried.

**Open House for Twp 544 Project**

- 590-18 MOVED BY Councillor Gelych that County Council propose scheduling the Twp 544 Open House on October 22 or 29, 2018 2:00 p.m. pending the availability of project stakeholders.
- Carried.

**Letter to Village of Wabamun regarding Lagoon Discharge**

- 591-18 MOVED BY Councillor Hoyda that County Council direct Administration to send a letter to the Village of Wabamun regarding notices to be sent to the local residences and Lac Ste. Anne County before they discharge their lagoon to help prevent flooding.
- Carried.

**Memorandum of Agreement - Global Public Affairs Inc.**

- 592-18 MOVED BY Councillor Gelych that County Council receive the Memorandum of Agreement (MOA) - Global Public Affairs Inc. as information.
- Carried.

Lunch break from 12:51 p.m. to 1:25 p.m.

**DELEGATIONS & PRESENTATIONS****Public Hearing 1:15 p.m.: Bylaw 21-2018 Road Closure Bylaw**

Reeve Blakeman declared the Public Hearing to review Bylaws 21-2018 Road Closure Bylaw be open at 1:25 p.m.:

2 members of the public were in attendance

Reeve Blakeman requested Planning & Development Manager Matthew Ferris present the information regarding Bylaw 21-2018, Road Closure Bylaw for the Public Hearing.

Reeve Blakeman asked if there was anyone in attendance wishing to speak for or against this matter; no one spoke.

Reeve Blakeman declared the Public Hearing for Bylaw 21-2018 Road Closure be closed at 1:29 p.m.



**BYLAWS & POLICIES**

**Bylaw 21-2018 Road Closure Bylaw**

593-18 MOVED BY Councillor Bohnet that County Council give Bylaw 21-2018 second reading and refer the road closure to Alberta Transportation for approval. Carried.

**Bylaw # 24-2014-08-18 Redistricting**

594-18 MOVED BY Councillor Olsvik that County Council give Bylaw 24-2014-08-18 first reading; and that County Council hold the Public Hearing regarding Bylaw 24-2014-08-18 on October 23, 2018 at 11:00 a.m. Carried.

**Policy #03-050-05 Reserve Policy**

595-18 MOVED BY Councillor Olsvik that County Council approve Policy #03-050-05 Reserve Policy, as presented. Carried.

**Policy #03-050-06 Budget Policy**

596-18 MOVED BY Councillor Gelych that County Council approve Policy #03-050-06 Budget Policy, as presented. Carried.

**CLOSED SESSION**


597-18 MOVED BY Councillor Gelych that County Council enters into a Closed Session pursuant to Section 197(2) of the *Municipal Government Act*, at 1:48 p.m. to discuss:

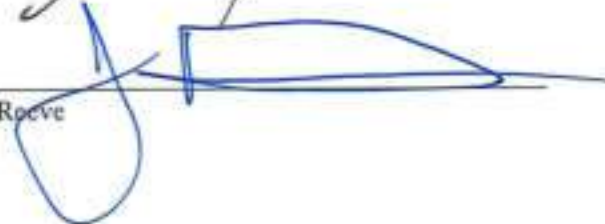
- Intergovernmental Alberta Beach subject to Section 16 of the *Freedom of Information and Protection of Privacy Act (FOIP)*.
- Carried.

598-18 MOVED BY Councillor Giebelhaus that County Council adjourns the Closed Session at 2:50 p.m. Carried.

Adjournment of County Council Meeting 2:52 pm

Approved on October 11, 2018

  
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 CAO

  
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 Reeve