



Planning & Development

Office Use Only

Permit # _____

Roll # _____

Receipt # _____

I hereby make application for a Special Event in accordance with the plans and supporting information submitted herewith.

Incomplete Applications will not be accepted. If an incomplete application is submitted by mail the application will be sent back for further information.

<p>NAME OF APPELLANT</p> <p>Applicant: _____</p> <p>Mailing Address: _____</p> <p>City: _____ Postal Code: _____</p> <p>Phone: _____ Email: _____</p>	<p>OPERATOR <small>(Business Name)</small></p> <p>Operator: _____</p> <p>Mailing Address: _____</p> <p>City: _____ Postal Code: _____</p> <p>Phone: _____ Email: _____</p>
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DETAILS:

Type and Description _____

Date(s) of Event _____

Hours of Event: _____

Estimated Number of Participants (per day) _____

Spectators: (per day) _____

LOCATION INFORMATION

Lot: _____ Block: _____ Plan# _____ Subdivision/Hamlet: _____

Rural Address: _____ Division: 1 2 3 4 5 6 7

Quarter: _____ Section: _____ Township: _____ Range: _____ West of 5th Meridian

SECURITY PROTECTION CONTACT:

Applicant: _____ or Designated Person _____

Phone # _____ Phone # _____

Provisions for Parking Areas, Access, Parking Control and Camping Facilities (if any) (attach detailed plan):

Provisions for Water and Sanitation Facilities:

Provisions for Food Services:

Provisions for Refuse Removal:

Provisions for First Aid Facilities:

Provisions for Fire Protection:

Provisions for Ambulance Services:

Provisions for Public Works:

Provisions Police/Special Constable Services:



Public Liability:

The Applicant covenants and agrees to indemnify and save harmless Lac Ste. Anne County from and against any and all liability whatsoever resulting from injury or death or damage to any person, persons or property by reason of or as a result of the vendor operations. The Applicant shall provide proof of liability insurance to the Licensing Officer.

Approvals:

The Applicant hereby agrees to obtain approvals from all applicable authorities having jurisdiction (Fire, Health, Building Inspection etc.).

I (we) hereby submit our application for a Special Event described above and acknowledge and agree to ensure that operations shall be in full compliance with all provisions of Lac Ste. Anne County Special Event Bylaw.

I authorize the Staff of Lac Ste. Anne County and other agencies as designated in Section 653(2) of the Municipal Government Act, R.S.A.2000, to enter my land for the purpose of conducting a site inspection to confirm existing site conditions in relation to compliance with existing bylaws and in connection with my Special Event application.

The personal information provided will be used to process the Special Event application and is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be recorded in the minutes of the Municipal Planning Commission, or otherwise made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact FOIP Coordinator at Lac Ste. Anne County 1-866-880-5722

Any documentation/information (including personal information) required for processing an application will become public once submitted to Municipal Planning Commission (MPC) or the Development Authority for review and processing.

Applicant(s)Signature

Registered Landowner(s) Signature

Date of Application

Signature of Licensing Officer Lac Ste. Anne County

Date

Non-refundable Application Fee

Special Event - Major Special Event

\$500.00

PAYMENT INFORMATION

Payment Method: Visa MasterCard Debit Cash Cheque [Cheque Number]

Credit Card #: Expiry Date: _____ / _____

Cardholder Name: _____ Cardholder Signature: _____

Incomplete applications, including unpaid applications will be held for 30 days for submission of additional documentation.

After 30 days the application will be disposed of.

Box 219, Sangudo AB T0E 2A0

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