



LAC STE. ANNE COUNTY



Knox Box QuickStart Guide

Lac Ste. Anne County Fire Services

Refer to this QuickStart Guide when selecting, purchasing, installing and activating your Knox Box.

Visit CountyFire.ca or contact Lac Ste. Anne County Fire Services to learn more about the Knox Box safety program for regional businesses and property owners.

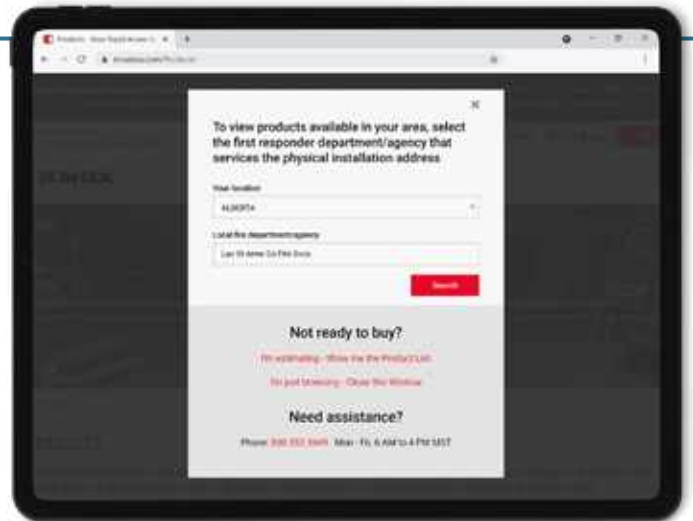
STEP 1: ORDER YOUR KNOX BOX

Visit knoxbox.com and click the big red **BUY** button at the top right of the screen.

In the pop-up window that appears, select **Alberta** as your location, then type **Lac St Anne Co Fire Svcs** into the second window (window will autocomplete as soon as you start typing **lac**).

Click **Search**, then **Select** to go to the Products page.

On the Products page, choose your Knox Box type and select your product options. Now add the Knox Box to your cart, complete the order form and hit **Submit**.



COUNTY-APPROVED: BUSINESS USE



KnoxBox® 3200



KnoxVault® 4400



Knox Residential Box™



Knox HomeBox™

COUNTY-APPROVED: RESIDENTIAL USE

STEP 2: COMPLETE YOUR KNOX BOX PURCHASE

Your order will be checked to ensure the appropriate Knox Box has been chosen. Once your eApproval is complete, an email will be sent to the address you provided, confirming approval of your order.

Click the link in the confirmation email to submit your payment details and complete your order. The retail cost of a standard Knox Box is approximately \$750 CAD.

STEP 3: INSTALL & ACTIVATE YOUR KNOX BOX

Your Knox Box must be mounted so the is 1.5 m (5 ft.) from the ground and located at the principal entrance to the building. To ensure safety of your keys, follow the manufacturer's mounting instructions.

For multi-facility managers, Knox Boxes are recorded by serial number to specified properties. Be sure to mount the right box to the right property.



Once you've installed your Knox Box, call Lac Ste. Anne County Fire Services at **780.785.3411** (toll-free 1.866.880.5722) or email rschroeder@LSAC.ca to

schedule an appointment for a County Fire Services member to label and lock your keys in the lock box.