

**Intermunicipal
Collaboration
Framework**

Alberta Beach & Lac Ste. Anne County

CORE SERVICES

- TRANSPORTATION
- WATER
- WASTE WATER
- SOLID WASTE
- STORM WATER
- EMERGENCY & PROTECTIVE SERVICES
 - EMERGENCY MANAGEMENT
 - FIRE SERVICES
 - COMMUNITY PEACE OFFICER SERVICES
- RECREATION
 - AGLIPLEX
 - BEACHWAVE PARK
 - BOAT LAUNCHES
 - MUNICIPAL PARKS
- SOCIAL SERVICES
 - LIBRARY
 - FCSS
 - EAST END BUS
 - SENIORS HOUSING
 - SENIORS CENTRE
 - MUSEUM

OTHER SERVICES OF MUTUAL BENEFIT

- LAND USE PLANNING
- ECONOMIC DEVELOPMENT
- OTHER SERVICES

TRANSPORTATION

Description:

Alberta Beach and Lac Ste. Anne County retains' responsibility for all roads within their respective municipal boundaries. Each municipality is responsible for the maintenance and snow clearing of the roads within their municipal boundaries.

Any major roadwork or asphalt paving on Boundary Road, 45 Avenue, 46 Street, 47 Street, Museum Road, 60 Street, Range Road 32 and Range Road 33 may be negotiated jointly between the municipalities.

Funding:

The respective municipalities will fund all transportation requirements in their municipal boundaries. Any major roadwork required for Boundary Road, 45 Avenue, 46 Street, 47 Street, Museum Road, 60 Street, Range Road 32 and Range Road 33 may be completed on a cost share basis, where support is requested from the other municipality, the municipalities will agree on the scope of work and the costs involved for each participating municipality.

Transition Plan:

Changes to how the respective municipalities deal with transportation issues are not anticipated. The municipalities will continue to support regional transportation initiatives where possible and within their respective budgets. The municipalities will work collaboratively to support transportation in the region.

WATER

Description:

Residents within the municipalities have independent wells or cisterns to meet water requirements. Both municipalities are partners in the West Interlake Regional Water Services Commission (WILD) and contribute to the capital and operational costs. WILD has a water fill station located on Range Road 32 just outside the municipal boundaries of Alberta Beach. The municipalities will work together to investigate a water distribution system, however it is recognized that each municipality is responsible for water distribution within their respective municipal boundaries.

Lead Municipality:

WILD is the lead for the regional water line and water fill stations.

Funding:

Funding for WILD is detailed within the capital and operating agreements and the WILD Business Plan.

WASTE WATER

Description:

Waste Water within Alberta Beach is provided by the Trivillage Regional Sewer Services Commission (TVRSSC). TVRSSC members are Alberta Beach, Sunset Point and Val Quentin. TVRSSC is responsible for providing wastewater services to the three municipalities.

Lac Ste. Anne County manages the commissions for lagoon and waste water systems in Lac Ste. Anne County.

Lead Municipality:

TVRSSC is the lead for the wastewater and lagoon in Alberta Beach. Lac Ste. Anne County is responsible for their wastewater and lagoon systems through regional commissions.

Funding:

Existing agreements are in place. Any changes to wastewater services will be done through the respective commissions.

SOLID WASTE

Description:

The municipalities are responsible for the collection of solid waste, compost and recycling within their respective municipality. The Highway 43 East Waste Commission (Commission) owns and operates the regional landfill site and both municipalities are members of this commission.

Lead Municipality:

Each municipality will be responsible for the collection of solid waste, compost and recycling in their respective municipal boundaries. The Commission is responsible for the operations and maintenance of the landfill site.

Funding:

The municipalities are each responsible for the costs of solid waste, compost and recycling pick up and disposal in their respective municipal boundaries as well as the fees payable to the Commission.

STORM WATER

Description:

Each municipality retains responsibility for the storm water management in their respective municipal boundaries.

The municipalities will work together to manage the storm water system from Lac Ste. Anne County which runs through Alberta Beach.

EMERGENCY & PROTECTIVE SERVICES

EMERGENCY MANAGEMENT

Description:

Each municipality operates its own Emergency Management Agency and Advisory Committee responsible for the planning and operations of emergency management within their municipal boundaries. The agencies will work cooperatively and ensure mutual aid agreements are in place.

Funding:

The municipalities are each responsible for the costs of emergency management in their respective municipal boundaries.

FIRE SERVICES

Description:

Alberta Beach contracts from the Town of Onoway to provide fire suppression services within their municipal boundaries through the services of Onoway Regional Fire Services.

Lac Ste. Anne County is responsible for their fire services within Lac Ste. Anne County.

The municipalities will work cooperatively and ensure mutual aid agreements are in place as well that dual call out on highway calls are in place as agreed.

Funding:

Each municipality is responsible for funding fire services in their respective municipality.

COMMUNITY PEACE OFFICER SERVICES

Description:

Each municipality employs Community Peace Officers and each is responsible for enforcement of provincial statutes, bylaw enforcement and animal control in their respective municipality. The agencies will work cooperatively and ensure mutual aid agreements are in place.

Funding:

Each municipality is responsible for funding Community Peace Officer services in their respective municipality.

RECREATION

Description:

Each municipality provides funding to recreation facilities within their municipal boundaries and/or within the region.

Recreation Agreements will be negotiated under separate agreement.

AGLIPLEX

Description:

The Alberta Beach Agliplex is operated by the Alberta Beach & District Agricultural Society (Land & building is leased from Alberta Beach). The Ag Society provides social and recreational activities to the entire region.

Funding:

Currently Alberta Beach provides funding for insurance, utilities as well provides various in-kind public works services at the Agliplex. Lac Ste. Anne County provides annual funding to the Alberta Beach Agricultural Society towards operation of the Alberta Beach Agliplex.

Recreation Agreements will be negotiated under separate agreement.

BEACHWAVE PARK

Description:

Beachwave Park provides recreational activities to the surrounding communities including ball diamonds, skating rink, basketball court, skate board park etc. The park is owned by Alberta Beach and managed by a local community group.

Funding:

Beachwave Park relies on support through municipal partners and various groups. Alberta Beach and Lac Ste. Anne County support a fair funding formula to continue operations of the park.

Both Alberta Beach and Lac Ste. Anne County provide direct municipal funding annually.

Recreation Agreements will be negotiated under separate agreement.

BOAT LAUNCHES

Description:

The Alberta Beach Boat Launch is owned by the Province. Alberta Beach holds an LOC on the Boat Launch and through the LOC is responsible the maintenance & operations. Lac Ste. Anne County manages boat launches within Lac Ste. Anne County.

Funding:

Currently each municipality is responsible for boat launches in their respective municipality. Alberta Beach and Lac Ste. Anne County support a fair funding formula to continue operations of the Alberta Beach boat launch and park.

Recreation Agreements will be negotiated under separate agreement.

Transition Plan:

The municipalities will work together to lobby the Government of Alberta for the ability to charge a user fee on the Alberta Beach boat launch and to provide funding for maintenance. The municipalities will work together to re-establish the SARLUC (Ste. Anne Regional Lake Use Committee).

MUNICIPAL PARKS

Description:

Each municipality is responsible for the municipal parks and recreational lands within their municipal boundaries unless otherwise identified.

SOCIAL SERVICES

LIBRARY

Description:

Alberta Beach has established the Alberta Beach Municipal Library Board through Bylaw, who is responsible for the operations of the Alberta Beach Public Library. Lac Ste Anne County has established the Lac Ste. Anne County Library Board through Bylaw, who is responsible for the operations of three library service points located in Lac Ste. Anne County (Darwell Public Library, Sangudo Public Library & Rich Valley Public Library). The Lac Ste. Anne County Library Board also provides support to the three libraries located with the urban neighbours within the county boundary, inclusive of the Alberta Beach Library.

Funding:

Alberta Beach provides direct funding and in-kind support to the Alberta Beach Municipal Library Board. Lac Ste. Anne County provides direct funding to the Lac Ste. Anne County Library Board which allocates funding to all six libraries in the region, inclusive of the Alberta Beach Municipal Library Board.

Alberta Beach and Lac Ste. Anne County support a fair funding formula to support the operations of Alberta Beach Public Library.

FCSS

Description:

Each respective municipality is responsible for FCSS programming and/or external grant funding in the region. The municipalities agree to work together on FCSS programs in the region.

Funding:

Both Alberta Beach and Lac Ste. Anne County receive annual provincial FCSS funding, by agreement, through Alberta Children's Services. The provincial funding represents 80%, with the municipality contributing a minimum required 20% contribution.

EAST END BUS

Description:

East End Bus Society is a legal entity formed to meet transportation and socialization needs, primarily for senior's and person with disabilities, on the eastern end of the Lac Ste. Anne County region. Both Alberta Beach and Lac Ste. Anne County are voting members of the Society.

Funding:

Both Alberta Beach and Lac Ste. Anne County provide financial contribution to both operating and capital budget of the Society, as per an agreed upon funding formula, and also provide in-kind support. A formal agreement is anticipated for 2021.

SENIORS HOUSING

Description:

The municipalities provide funding for seniors housing throughout the region through an annual requisition from the Lac Ste Anne Foundation.

SENIORS CENTRE

Description:

The Alberta Beach Senior's Centre is owned and operated by the Alberta Beach & District Senior Citizens Club (land is leased from Alberta Beach). The Club provides various recreational and social activities to the seniors in the surrounding communities. Alberta Beach provides various in-kind services at the Alberta Beach Seniors Centre. Lac Ste. Anne County provides annual funding to senior centres in the region.

Funding:

Alberta beach provides various in-kind services to the Alberta Beach Seniors Centre. Lac Ste. Anne County provides annual funding to the Alberta Beach Seniors Centre.

MUSEUM & HERTIAGE VILLAGE

Description:

The Alberta Beach Museum & Heritage Village is owned and operated by the Alberta Beach & District Museum & Archives Society (the land is leased from Alberta Beach). Alberta Beach provides in-kind services at the Alberta Beach Museum & Heritage Village. Lac Ste. Anne County provides annual funding to museums in the region.

Funding:

Alberta Beach provides in-kind services to the Alberta Beach Museum & Heritage Village. Lac Ste. Anne County provides annual funding to the Alberta Beach Museum & Heritage Village.

OTHER SERVICES OF MUTUAL BENEFIT:

LAND USE PLANNING

Description:

Alberta Beach contracts to a third party for development officer and planning services. Lac Ste Anne County employs staff for development and planning in Lac Ste. Anne.

The municipalities have a Regional Intermunicipal Development Plan which expires in 2021.

ECONOMIC DEVELOPMENT

Alberta Beach and Lac Ste. Anne County are members of the Lac Ste. Anne Partnership (LSAP) that is focused on working together to discover and promote economic opportunities in the region.

OTHER SERVICES

Either municipality may provide other services to the other upon request, with the terms of service provision being negotiated by the two municipalities.

DISPUTE RESOLUTION

Alberta Beach and Lac Ste. Anne County commit to resolving any disputes in a non-adversarial, informal, and cost-effective manner. Where there is no other existing agreement or bylaw, the following dispute resolution process will prevail.

Step 1 (Administration):

- Chief Administrative Officers and applicable administrative staff meet to discuss and resolve the dispute.
 - If resolved, the agreement(s) will be amended accordingly.
 - If not resolved, the matter will be referred to Step 2.

Step 2 (Intermunicipal Collaboration Framework Committee) (ICFC):

- The Alberta Beach/ Lac Ste. Anne County Intermunicipal Collaboration Framework Committee (ICFC) will meet to discuss and resolve the dispute. The ICFC will be made up of two Councillors and one administration representative from each municipality.
 - If resolved, the agreement(s) will be amended accordingly.
 - If not resolved, the matter will be referred to Step 3.

Step 3 (Municipal Councils):

- The Alberta Beach Council and Lac Ste. Anne County Council will meet to discuss and resolve the dispute.
 - If resolved, the agreement(s) will be amended accordingly.
 - If not resolved, the matter will be referred to Step 4.

Step 4 (Mediation):

- A mutually agreed upon Mediator will be retained.
- The costs of mediation shall be split on a 25/75 percent basis being 25% for Alberta Beach and 75% for Lac Ste. Anne County.
 - If resolved, the agreement(s) will be amended accordingly.
 - If not resolved, the matter will be referred to Step 5.

Step 5 (Formal Arbitration):

- In the event a dispute cannot be resolved through any of the steps outlined above, the dispute will be referred to formal arbitration with a mutually agreed upon certified arbitrator. Failing mutual agreement in selecting an arbitrator, the municipalities will request the Province appoint one.
- The costs of arbitration shall be split on a 25/75 percent basis being 25% for Alberta Beach and 75% for Lac Ste. Anne County.
 - Arbitrator's decision to be immediately implemented by the municipalities.

TERM OF REVIEW

This ICF will be reviewed and amended in joint consultation at least every 5 years or as needed.

IN WITNESS THEREOF the parties have executed this Agreement as of the 25 day of MARCH, 2021.

Lac Ste Anne County

Alberta Beach


Reeve


County Manager


Mayor


Chief Administrative Officer

**ALBERTA BEACH
BYLAW # 282-21**

BEING A BYLAW OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ADOPTING THE INTERMUNICIPAL COLLABORATION FRAMEWORK BETWEEN ALBERTA BEACH AND LAC STE. ANNE COUNTY.

WHEREAS, the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto authorizes a municipality to enter into agreement with another municipality and Section 708, Part 28, Division 1 states that municipalities that have common boundaries must create a Intermunicipal Framework with each other;

AND WHEREAS, the purpose of the Intermunicipal Collaboration Framework is to provide for the integrated and strategic planning, delivery and funding of intermunicipal services; to steward resources efficiently in providing local services; and to ensure municipalities contribute funding to services that benefit their residents;

AND WHEREAS, Alberta Beach and Lac Ste. Anne County have worked collaboratively on the preparation of an Intermunicipal Collaboration Framework between both municipalities;

AND WHEREAS, Council of Alberta Beach deems it desirable and appropriate to adopt the Alberta Beach and Lac Ste. Anne County Intermunicipal Collaboration Framework;

NOW THEREFORE, the Council of Alberta Beach, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That this Bylaw may be cited as the "Alberta Beach and Lac Ste. Anne County ICF Bylaw";
2. That the "Intermunicipal Collaboration Framework between Alberta Beach and Lac Ste. Anne County" attached and forming part of this Bylaw, is hereby adopted; and
3. That this Bylaw shall come into force and effect upon the third and final reading, and signing of this Bylaw.

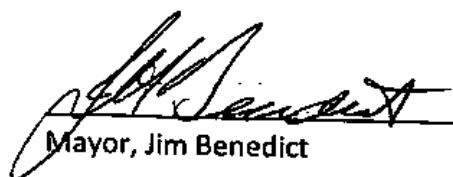
READ a first time this 16th day of March, 2021.

READ a second time this 16th day of March, 2021.

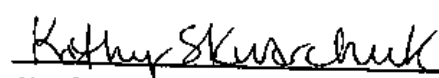
UNANIMOUS CONSENT given to proceed to third reading this 16th day of March, 2021.

READ a third and final time this 16th day of March, 2021.

SIGNED by the Mayor and Chief Administrative Officer this 17th day of March, 2021.



Mayor, Jim Benedict



Chief Administrative Officer, Kathy Skwarchuk