DARWELL LAGOON COMMISSION SPECIAL MEETING
Box 219
Sangudo, Alberta T0E 2A0
Phone: (780) 785-3411 or 1-866-880-5722

AGENDA

Tuesday, June 9, 2026
Lac Ste. Anne County Office 12:00 PM

Meeting: Darwell Lagoon Commission - 09 Jun 2026

Darwell Lagoon Commission

Title: Meeting Minutes 04-22-2026

PREPARATION DETAILS	
Department Of:	Commissions
Proposed Actions:	Action Item
Severed in Accordance with FOIP:	Yes

RECOMMENDATION:

that the Commission approve the April 22, 2026 meeting minutes as presented.

OPTIONS:

Option 1: that the Commission approve the April 22,2026 meeting minutes as presented.

PREPARED BY: T. Hindes

ATTACHMENTS:
DRAFT April 22, 2026 Meeting Minutes

MINUTES
DARWELL LAGOON COMMISSION

Darwell Lagoon Commission held a board meeting on April 22, 2026 commencing at 9:00 a.m. in the Council Chambers of the County Administration Building in Sangudo, Alberta.

Board Present:	G. Ward, Summer Village of South View - Chair E. Gifford, Lac Ste. Anne County - Vice Chair G. Horne, Summer Village of Silver Sands B. Knysh, Lac Ste. Anne County
Board Absent:	
Administration Present:	B. Hartman, Commission Manager T. Hindes, Recording Secretary A. Mitchell, Lac Ste. Anne County - CAO T. Lee Chen, Lac Ste. Anne County J. Campbell, Lac Ste. Anne County
Also Present:	C Friessen, Metrix Group LLP J. Preugschas, Lac Ste. Anne County - Reeve D. Johnson, Lac Ste. Anne County - Deputy Reeve B. Voltner, Lac Ste. Anne County Councillor M. Derksen, Lac Ste. Anne County Councillor J. Stoney, Lac Ste. Anne County Councillor S. Weninger, Stantec B. Otway, Stantec C. Henitiek S. Stone, Summer Village of Silver Sands T. Ainsworth

CALL TO ORDER

ADDITIONS TO AGENDA

6.1 Live and Recorded Meetings
6.2 Meeting Dates and Times.

ACCEPTANCE OF AGENDA

1-2026

MOVED BY Mr. Horne that the Darwell Lagoon Commission April 22, 2026, agenda be accepted with the addition of;

6.1 - Live and Recorded Meetings.
6.2 - Meeting Dates and Times.

Carried.

ADOPTION OF MINUTES

2-2026

MOVED BY Mr. Horne that the Commission accept the December 16, 2025, meeting minutes as presented.

Carried.

DELEGATIONS & PRESENTATIONS

____GW ____BH

3-2026

MOVED BY Mr. Knysh that the Darwell Lagoon Commission accept the presentation materials from Stantec Engineering as information.

Carried.

ADMINISTRATION

Live and Recorded Meetings

4-2026

MOVED BY Mr. Knysh Admin to bring back a bylaw to have all board meetings via Zoom and live stream to the next meeting for first reading.

Carried.

Meeting Dates and Times

5-2026

MOVED BY Mr. Horne that the Commission direct Admin to come back with a proposed meeting schedule for monthly meetings for the 2026 calendar year

Carried.

FINANCE

Signing Authority

6-2026

MOVED BY Mr. Knysh that the Darwell Lagoon Commission Board approve the Chairman Garth Ward, Deputy Chairman Ed Gifford, Commission Manager, Brian Hartman and designate from Lac Ste. Anne County, Ann Mitchell, signing authority for all financial institution accounts and documents.

Carried.

7-2026

MOVED BY Mr. Gifford that the Board approve the 2025 Darwell Lagoon Commission Financial Statement as presented.

Carried.

8-2026

MOVED BY Mr. Gifford that the Commission direct Administration to create a draft agenda for an open house to be held on May 7, 2026, from 7 p.m.m to 9 p.m.

Carried.

ADJOURNMENT

Adjourned at 10:37 a.m.

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Board Chair

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Commission Manager

Meeting: Darwell Lagoon Commission - 09 Jun 2026

Darwell Lagoon Commission

Title: Discussion: Grant Funding & Assets

PREPARATION DETAILS	
Department Of:	Commissions
Proposed Actions:	Action Item
Severed in Accordance with FOIP:	Yes

RECOMMENDATION:

that the Darwell Lagoon Commission and Lac Ste. Anne County Council discuss the items enclosed in the report and formally proceed with agreements related to those items.

SUMMARY/BACKGROUND:

On May 28th, 2026 Lac Ste. Anne County Council approved a recommendation that Administration to work with the Commission and the Minister on the future details needed for the $1.6M project contribution.

The Municipal Government Act notes that a municipality cannot borrow for operating expenses. As the capital project belongs to the Commission, Lac Ste. Anne County would require an exemption from the Minister to borrow for another entity's capital. The Commission's project is 90% funded by provincial and federal grants and therefore, Administration is hopeful that the Minister will provide the MGA exemption if we can provide an agreement for the Commission to transfer the asset to our list of capital assets.

There is a potential to establish a loan between the two entity's and therefore, the exemption would not be required.

To move forward, a discussion is required to further clarify:

- Should a loan be established for the Commission to repay the $1.6M borrowing that Lac Ste. Anne County Council will undertake?
- Funding models such as user-fees, tax levy or a combination to fund the principal and interest over 25 years is required. Is Lac Ste. Anne County funding the principal and interest through property taxes, or as a loan

repayment from the Commission. As of April 30th, the interest rate with Alberta Finance is 4.55% with semi-annual payments results in an estimated repayment of $108K per year.

- Will asset ownership be transferred from the Commission to the County and if so, does this impact how the fees will be established from that point forward for operating and/or debt repayment?
- When will the Darwell Lagoon Commission require the $1.6M for their capital project? Will these funds be required in 2026 or 2027? This would allow for fees, taxes, principal and interest to be established in the 2027 budget.

Lac Ste. Anne County is supportive of this project and would like to take this time to ensure all the details are reviewed prior to completing the borrowing bylaw.

OPTIONS:

Option 1: that the Commission and Lac Ste. Anne County discuss the items enclosed in the report and formally proceed with agreements related to those items.

Option 2: that the Commission take away the items noted in the report and provide a formal response to Lac Ste. Anne County.

PREPARED BY: J. Campbell

ATTACHMENTS:
MGA pg 168
MGA loans p171

Exemption from borrowing conditions

255(1) The Minister may, in respect of a particular borrowing, exempt a municipality from any requirement in sections 256 to 263.

(2) The *Regulations Act* does not apply to an exemption made under this section.

1994 cM-26.1 s255

Operating expenditures

256(1) This section applies to a borrowing made for the purpose of financing operating expenditures.

(2) The amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.

(3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.

1994 cM-26.1 s256

Capital property — short-term borrowing

257(1) This section applies to a borrowing made for the purpose of financing a capital property when the term of the borrowing is 5 years or less.

(2) The expenditure for the capital property must be included in a budget.

(3) Repealed 1998 c24 s13.

(4) A borrowing bylaw that authorizes the borrowing does not have to be advertised.

1994 cM-26.1 s257;1996 c30 s14;1998 c24 s13

Capital property — long-term borrowing

258(1) This section applies to a borrowing made for the purpose of financing a capital property when the term of the borrowing exceeds 5 years.

(2) This section does not apply to a borrowing referred to in section 263.

(3) The expenditure for the capital property must be included in a budget.

(4) The term of the borrowing must not exceed the probable lifetime of the capital property.

local improvement from a government, government agency, corporation or individual.

1994 cM-26.1 s263

Loans and Guarantees

Purpose of loans and guarantees

264(1) A municipality may only lend money or guarantee the repayment of a loan if

(a) the loan or guarantee is made under subsection (2) or (3),

(b) the loan is made to one of its controlled corporations, or

(c) the guarantee is made in respect of a loan between a lender and one of its controlled corporations.

(2) A municipality may

(a) lend money to a non-profit organization, or

(b) guarantee the repayment of a loan between a lender and a non-profit organization

if the council considers that the money loaned or money obtained under the loan that is guaranteed will be used for a purpose that will benefit the municipality.

(3) A municipality that intends to purchase gas from and become a shareholder of the designated seller within the meaning of section 30(1) of the *Gas Distribution Act*, SA 1994 cG-1.5 as it read on June 30, 1998, may make a loan to the designated seller as part of the capitalization of the designated seller by its shareholders.

1994 cM-26.1 s264;1998 c26 s13

Loan bylaws

265(1) A municipality may only lend money to a non-profit organization, one of its controlled corporations or the designated seller within the meaning of section 30(1) of the *Gas Distribution Act*, SA 1994 cG-1.5 as it read on June 30, 1998, if the loan is authorized by bylaw.

(2) The bylaw authorizing the loan must set out

(a) the amount of money to be loaned and, in general terms, the purpose for which the money that is loaned is to be used;

(b) the minimum rate of interest, the term and the terms of repayment of the loan;

(c) the source or sources of the money to be loaned.

(3) The bylaw that authorizes the loan must be advertised.

1994 cM-26.1 s265;1998 c26 s13

Guarantee bylaw

266(1) A municipality may only guarantee the repayment of a loan between a lender and a non-profit organization or one of its controlled corporations if the guarantee is authorized by bylaw.

(2) The bylaw authorizing the guarantee must set out

(a) the amount of money to be borrowed under the loan to be guaranteed and, in general terms, the purpose for which the money is borrowed;

(b) the rate of interest under the loan or how the rate of interest is calculated, the term and the terms of repayment of the loan;

(c) the source or sources of the money to be used to pay the principal and interest owing under the loan if the municipality is required to do so under the guarantee.

(3) The bylaw that authorizes the guarantee must be advertised.

1994 cM-26.1 s266

267 Repealed 1998 c24 s14.

Debt limit

268 No municipality may lend money or guarantee the repayment of a loan referred to in section 264 if making the loan or guarantee will cause the municipality to exceed its debt limit, unless the loan or guarantee is approved by the Minister.

1994 cM-26.1 s268

Financial records and receipts

268.1 A municipality must ensure that

(a) accurate records and accounts are kept of the municipality's financial affairs, including the things on which a municipality's debt limit is based and the things included in the definition of debt for that municipality;

(b) the actual revenues and expenditures of the municipality compared with the estimates in the operating or capital budget approved by council are reported to council as often as council directs;

Meeting: Darwell Lagoon Commission - 09 Jun 2026

Darwell Lagoon Commission

Title: Regular Schedule for Commission Meetings

PREPARATION DETAILS	
Department Of:	Commissions
Proposed Actions:	Action Item
Severed in Accordance with FOIP:	Yes

RECOMMENDATION:

that the Commission accept the proposal for meetings to occur the first Tuesday of each month starting on August 4, 2026 at 10:00 am, MST.

SUMMARY/BACKGROUND:

Administration was asked to establish regularly scheduled meetings.

Administration is recommending the first Tuesday of every month at 10:00 am with the location to be discussed.

OPTIONS:

Option 1: that the Commission accept the proposal for meetings to occur the first Tuesday of each month starting on August 4, 2026 at 10:00 am, MST.

PREPARED BY: B. Hartman